

**Application to hold an event within
Alice Springs Town Council Road Reserve
Northern Territory of Australia
Local Government Act 2007 &
Alice Springs Town Council By-laws 2009**



Applicants Details

Event Project/ Title:

Organisation/Company:

Main Contact:

Postal Address:

Contact Numbers:

Email:

Website Address:

Event Date:

Event Start: Event End:

Assembly Area:

Event Route: (Please include roads to be closed)

WORKZONE TRAFFIC MANAGEMENT PLAN

A copy of a traffic management plan in accordance with the current AS1742.3 and designed by a Northern Territory accredited Traffic Manager Plan Designer must be submitted with this application.

TMP DESIGNED BY:	<input type="text"/>	ACCREDITATION #:	<input type="text"/>
NAME:	<input type="text"/>		
COMPANY:	<input type="text"/>	DATE:	<input type="text"/>

IDEMNITY

A current copy of Public Liability Insurance for no less than \$10,000,000.00 must be submitted with this application.

NORTHERN TERRITORY POLICE AUTHORISATION

Permission is granted to conduct a parade/procession through the streets of Alice Springs in accordance with Regulation 38 of the Northern Territory Traffic Regulation.

SIGNATURE OF NT POLICE OFFICER:	DATE:	<input type="text"/>
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NT GOVERNMENT ROADS

If your event either effects and/or is under the care and control of the Department of Infrastructure, the relevant consent is required.

SIGNATURE OF NT GOVERNMENT OFFICER:	DATE:	<input type="text"/>
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APPLICATION DECLARATION:

I/We understand that a permit is granted under the attached terms and conditions and certify that all requirements and conditions have been read and understood and agree to comply with them accordingly.

APPLICANTS NAME:	<input type="text"/>	
SIGNATURE:	DATE:	<input type="text"/>

OFFICE USE ONLY

APPROVED:	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO
PERMIT FEE:	<input type="text"/>			
RECIEPT #	<input type="text"/>			
Signed by:	DATE:	<input type="text"/>		

TERMS & CONDITIONS OF PERMIT

APPLICABILITY:

These conditions shall apply to, and form part of, any permit issued for the conduct of a parade, procession or other event which varies the normal operating conditions of any part of the Alice Springs Town Council road reserve.

LEGISLATION:

Any relevant legislation shall form part of these General Conditions. Particular attention is drawn to the following:

Alice Springs (Management of Public Places) By-laws
Local Government (Administration) Regulation as in force at 29 August 2008
Regulation 38, NT Road Traffic Act

APPLICATION AND LODGEMENT OF PERMIT:

An application for a permit to which these General Conditions will apply shall be on the standard application form duly completed. All permits and associated fees must be submitted with a traffic management plan and current copy of public liability insurance to Alice Springs Town Council at least 12 weeks prior to the proposed event taking place. The Northern Territory Police and Department of Infrastructure & Planning, Road Projects Division **MUST BE CONSULTED BEFORE SUCH LODGEMENT.**

The event organiser is responsible for paying all costs associated with advertising, permits, traffic management plan and implementation of traffic management.

ISSUE OF A PERMIT

If the request for road closure is approved, a permit will be forwarded to the address given.

RESPONSIBILITY OF APPLICANT

In addition to any statutory obligations, the applicant shall be responsible for the following:

Obtaining, on the application form, the written consent and requirements of the Roads Division, Department of Infrastructure & Planning. This condition applies **ONLY** where a road under the care and control of the Department is, or may be, affected.

Obtaining, on the application form, the written consent and requirements of the Commissioner of Police through the Alice Springs Station Sergeant.

Advertising the road closure, including a sketch plan, in accordance with the Traffic Act, Section 8 (43A) or Alice Springs (Control of Public Places) By-laws - 24, in a newspaper circulating in the area once approval is obtained.

Responsibility for publicity in respect of traffic disruption likely to be caused by the permitted parade/procession rests with the permit holder.

Businesses that may be affected along the event route must also be consulted in writing.

You will be required to notify the following:

Local residents and businesses

NT Police

St John Ambulance

Northern Territory Fire & Emergency Services

Local bus line and tour companies

Taxi companies

Documents on site: A copy of approved permits, Conditions of Approval, Technical Specification and Traffic Management Plans are to be kept at the event site at all times.

Ensuring compliance with these General Conditions and any Special Conditions imposed on the permit.

The Alice Springs Town Council hereby accepts no responsibility or liability for any omissions or non conformances with any relevant Australian or other standards associated with the project and submitted documents supporting the permit, including, but not limited to all Traffic Management Plans (TMPs) and Traffic Control Diagrams (TCDs).

NON-COMPLIANCE

If the Permit Holder fails to comply with any of the requirements of this permit, then ASTC reserves the right to suspend the event within the ASTC Road Reserve, deemed to be non compliant with this permit or posing a hazard to any person or asset without being subject to any costs.

SAFETY

All persons and organisations undertaking these works or using the event site must observe all necessary safety precautions and have a duty of care under statute and common law to themselves, their employees and all site users, lawfully using the site, to take all reasonable measures to prevent accident or injury.

All vehicles involved in the event, traffic management works and control devices shall be in accordance with:

Work Health & Safety (National Uniform Legislation) Implementation Act (2011)
Work Health & Safety (National Uniform Legislation) Act & Regulations (2011)
Australian Standard AS1742.3; 2009 Traffic Control Devices for Works on Roads
NT Control of Roads Act
NT Traffic Act (2012)
NT Traffic Regulations (2012)
NT Act & Regulations (2011)
Australian Standard - Mobility and Access Standard for People with Disabilities AS 1428
Australian Standard AS/NZ ISO 31000:2009 Risk management
Australian Standard AS/NZS 4602; High visibility safety garments
Australian Standard AS/NZS 3845; Road Safety Barriers
Local Government Act