Agenda Item 9.1

REPORT

Report No. 25/14ccs

TO: **CORPORATE AND COMMUNITY SERVICES COMMITTEE – 10 FEBRUARY 2014**

SUBJECT: **DIRECTORATE UPDATE**

AUTHOR: **DIRECTOR CORPORATE AND COMMUNITY SERVICES – CRAIG CATCHLOVE**

EXECUTIVE SUMMARY

This report provides an update of current Corporate and Community Services projects, programs and events.

RECOMMENDATION

That it be a recommendation to Council:

That the report be received and noted.

REPORT

1. DISCUSSION

The attached reports summarize activities that occurred within the Corporate and Community Services Directorate for the month of January 2014 / February 2014.

2. POLICY IMPACTS

All projects relate to and reflect the appropriate policies and components of the *Alice Springs Town Council Strategic Plan 2010-2015.*

3. FINANCIAL IMPACTS

All projects are working within their approved budget.

4. SOCIAL IMPACTS

As per individual project plans.

5. ENVIRONMENTAL IMPACTS

As per the project plans.

6. PUBLIC RELATIONS

Nil

7. ATTACHMENTS

Attachment A - HR Report
Attachment B - Ranger Unit Report
Attachment C - Registry Report
Attachment D - Library Report
Attachment E - Community Development Unit Report
Attachment F – Information Technology Report
Attachment G – ASALC Report

Craig Catchlove
DIRECTOR CORPORATE AND COMMUNITY SERVICES

ATTACHMENT A

REPORT

CORPORATE AND COMMUNITY SERVICES COMMITTEE – 31 JANUARY 2014

TO: **DIRECTOR CORPORATE AND COMMUNITY SERVICES**

AUTHOR: **MANAGER HUMAN RESOURCES – TONY JENNISON**

SUBJECT: **REPORT FROM HUMAN RESOURCES DEPARTMENT FOR JANUARY 2014**

This report provides an update of current Human Resources projects.

1. RECRUITMENT as per 31 January 2014

- 1 position vacant in the Depot
- 3 positions vacant in the Waste Management Facility
- Some casual positions vacant at the Library
- 1 position vacant in the Civic Centre

2. TRAINING activities as per 31 January 2014

- Manual handling
- First Aid
- WHS&W
- Shooting (for Ranger Unit)
- Prevention of Bullying and Harassment
- Machinery training (for Depot)
- Council Orientation Day
- SMART Train (chemical training)
- Traffic Management
- Individual courses as required

3. OH&S

- One new workers compensation claim
- Continuing to run bullying and harassment information sessions for all employees

4. ENTERPRISE AGREEMENT

- No new developments

5. PROCEDURAL STATEMENTS AND DIRECTIVES (PSD)

- New WHS&W PSD now approved
- Employment conditions PSD being drafted

6. INDIGENOUS EMPLOYMENT as per 31 January 2014

- 24 full time Indigenous employees at Council
- Approx. 15% Indigenous staff

Tony Jennison
MANAGER HUMAN RESOURCES

ATTACHMENT B

REPORT

CORPORATE AND COMMUNITY SERVICES COMMITTEE

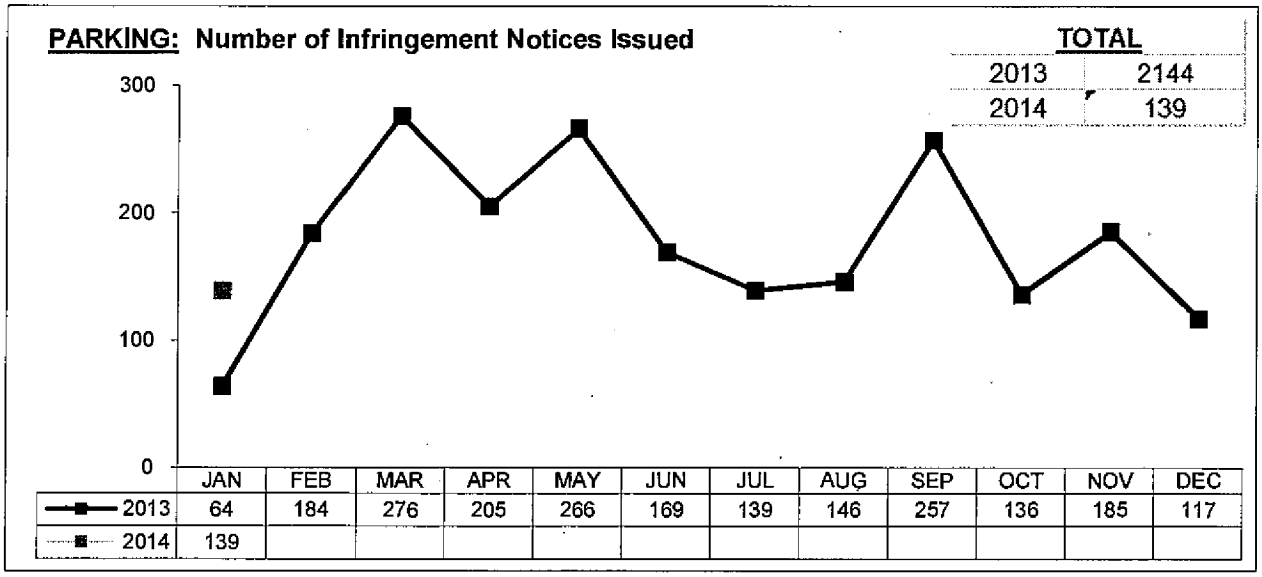
TO: DIRECTOR CORPORATE AND COMMUNITY SERVICES

AUTHOR: MANAGER RANGER UNIT - KEVIN EVERETT

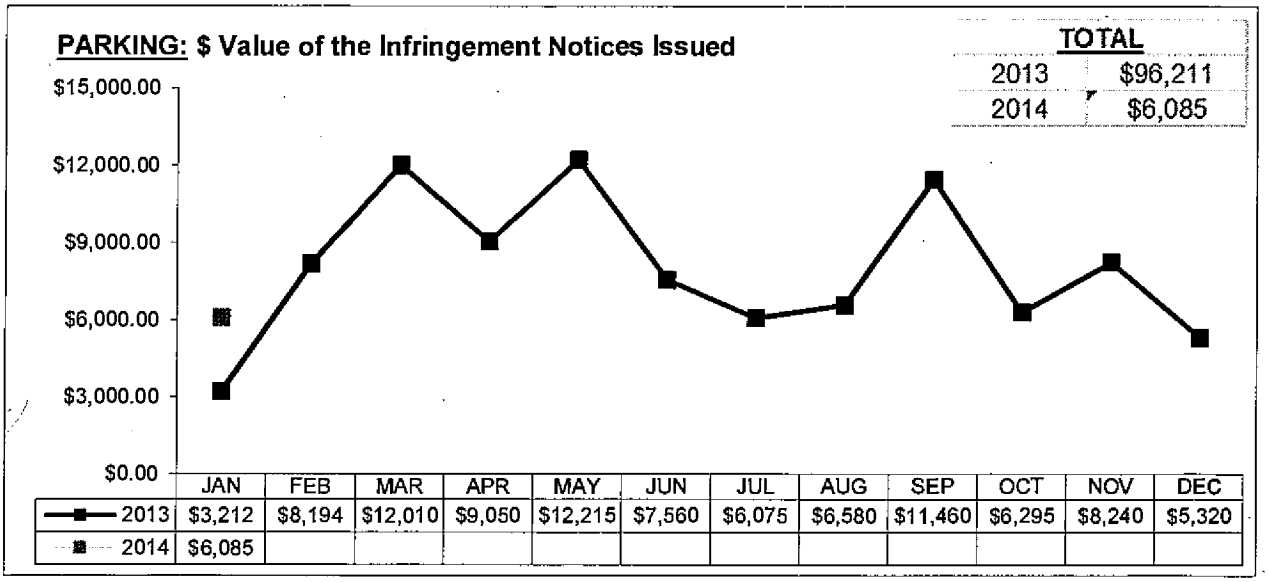
SUBJECT: REPORT FROM RANGER UNIT FOR THE MONTH OF JANUARY 2014

This report provides an update of current Ranger Unit projects, programs and events.

1. INFRINGEMENT NOTICES - PARKING



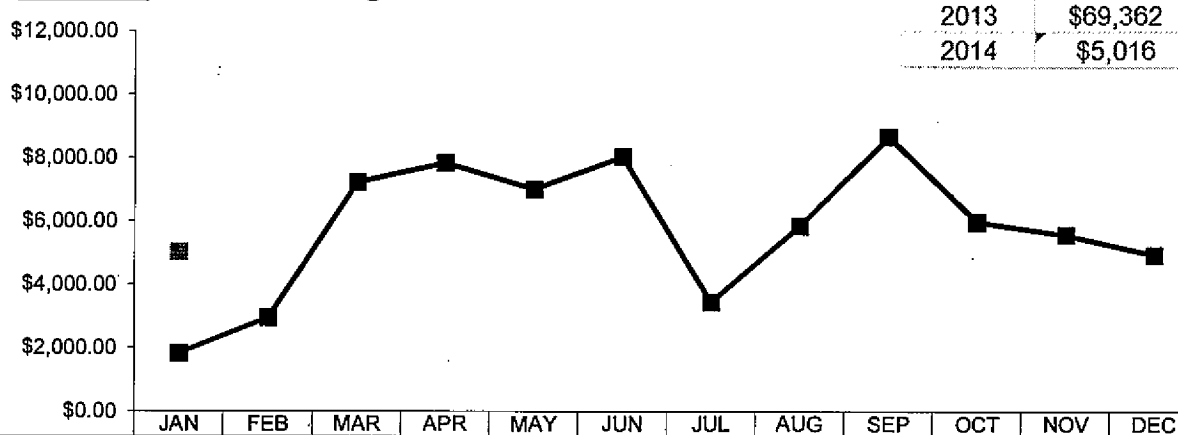
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2013	64	184	276	205	266	169	139	146	257	136	185	117
2014	139											



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2013	$3,212	$8,194	$12,010	$9,050	$12,215	$7,560	$6,075	$6,580	$11,460	$6,295	$8,240	$5,320
2014	$6,085											

PARKING: Amount of Infringement Notices PAID

TOTAL	
2013	$69,362
2014	$5,016

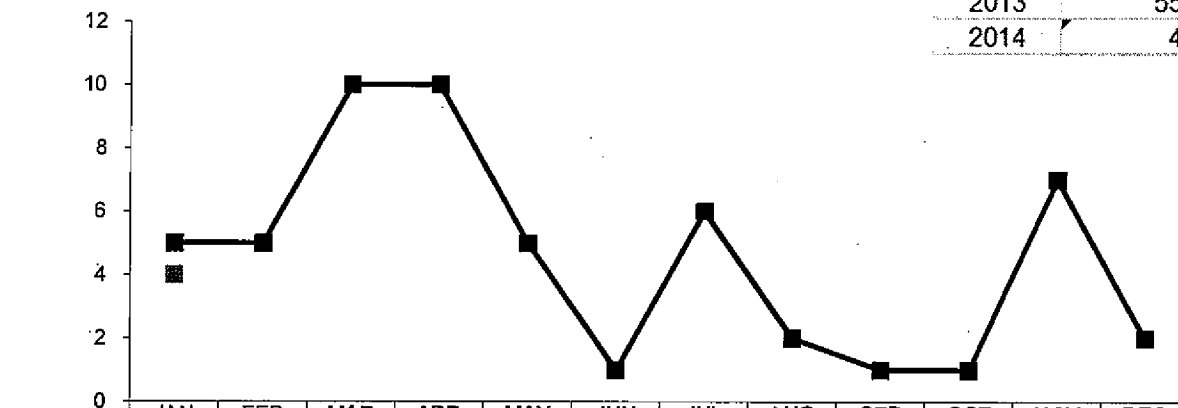


	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2013	$1,829	$2,956	$7,231	$7,833	$7,004	$8,030	$3,452	$5,852	$8,670	$5,982	$5,577	$4,947
2014	$5,016											

2. INFRINGEMENT NOTICES - ANIMAL

ANIMAL: Number of Infringement Notices Issued

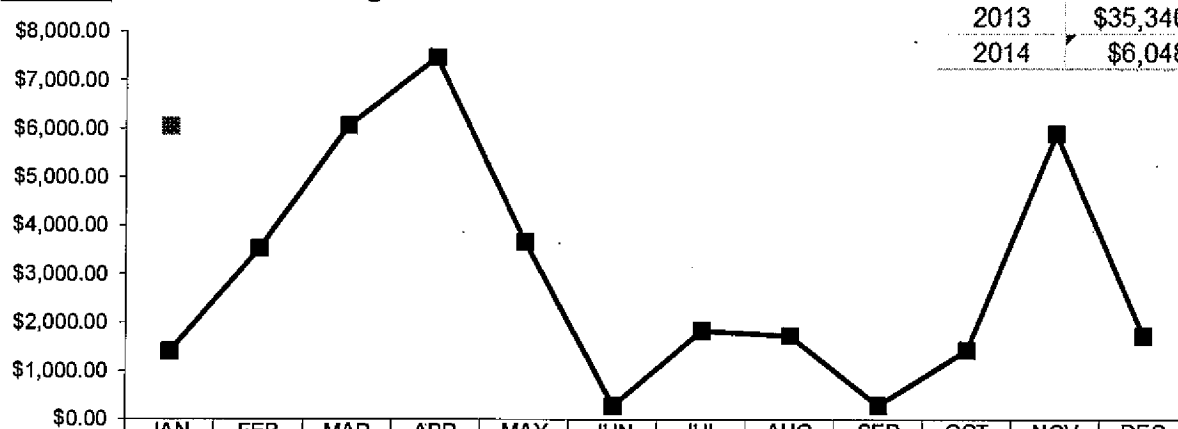
TOTAL	
2013	55
2014	4



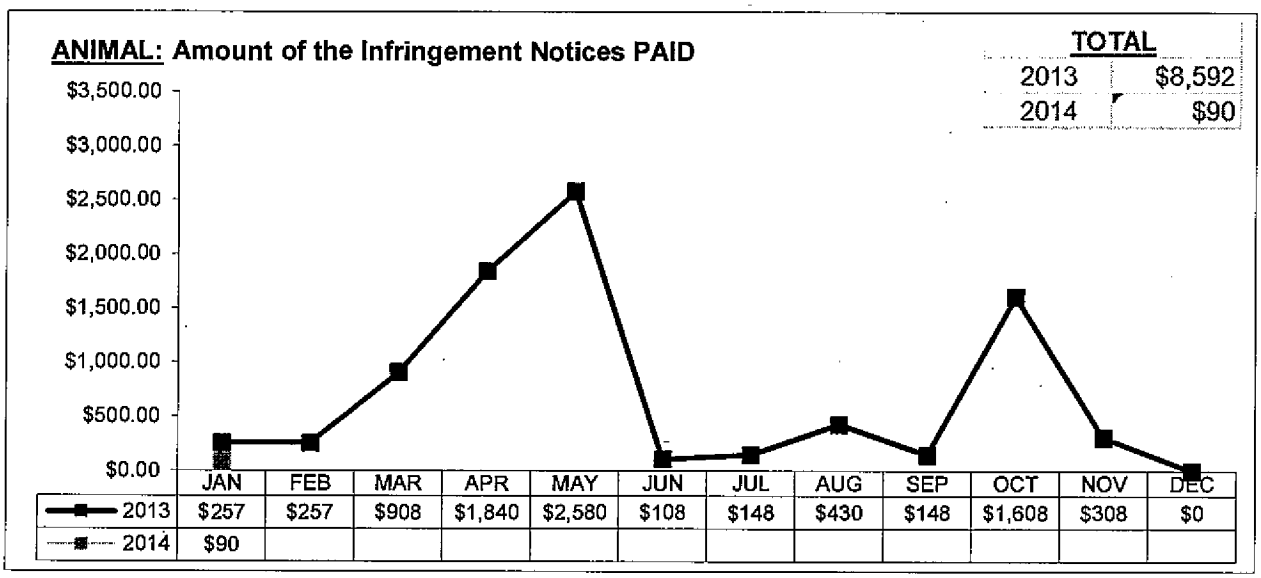
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2013	5	5	10	10	5	1	6	2	1	1	7	2
2014	4											

ANIMAL: $ value of the Infringement Notices Issued

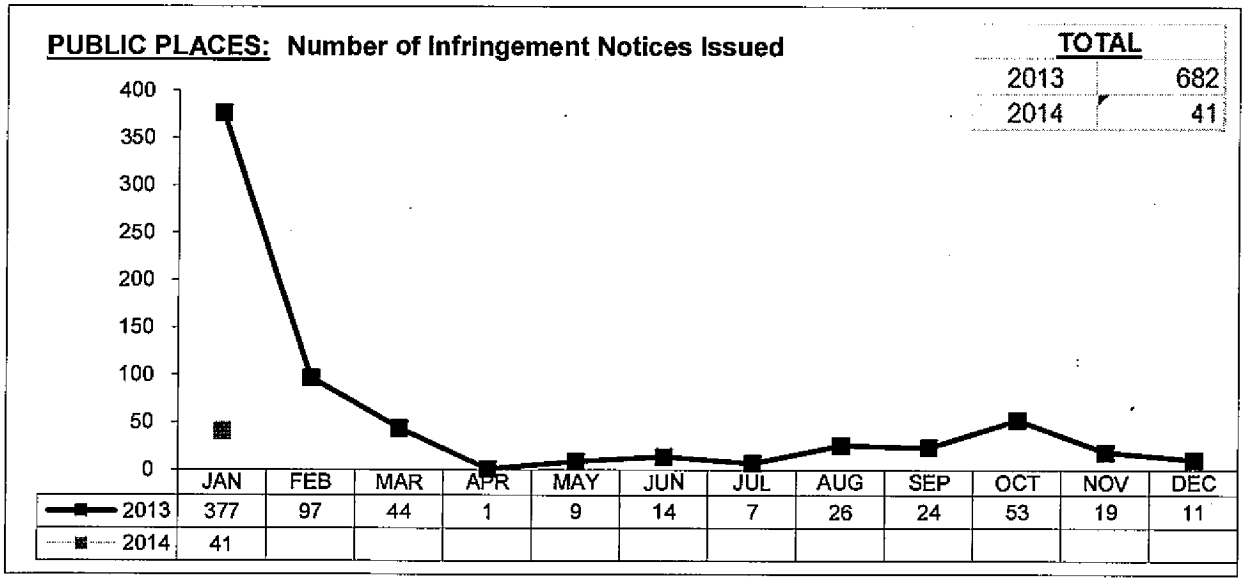
TOTAL	
2013	$35,340
2014	$6,048



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2013	$1,410	$3,525	$6,063	$7,473	$3,666	$282	$1,833	$1,728	$288	$1,440	$5,904	$1,728
2014	$6,048											



3. INFRINGEMENT NOTICES – PUBLIC PLACES

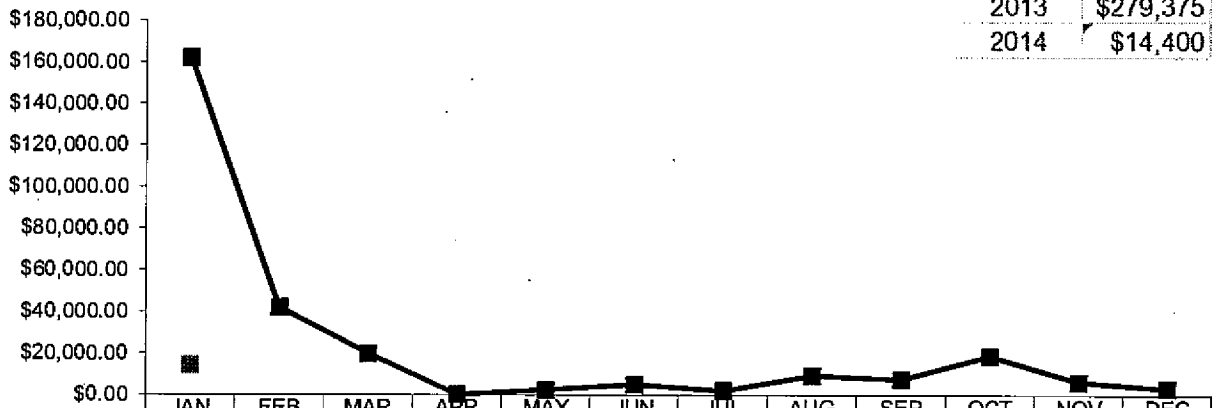


Breakdown of Public Places Infringements for JANUARY 2014:

-	Behaving indecently	1 x $432.00
-	Camping without a permit	19 x $288.00
-	Causing nuisance	1 x $288.00
-	Depositing Litter	2 x $288.00
-	Drinking Liquor	6 x $432.00
-	Dumping goods and materials	1 x $720.00
-	Possessing opened liquor container	6 x $432.00
-	Selling good without a permit	5 x $288.00

PUBLIC PLACES: $ value of the Infringement Notices Issued

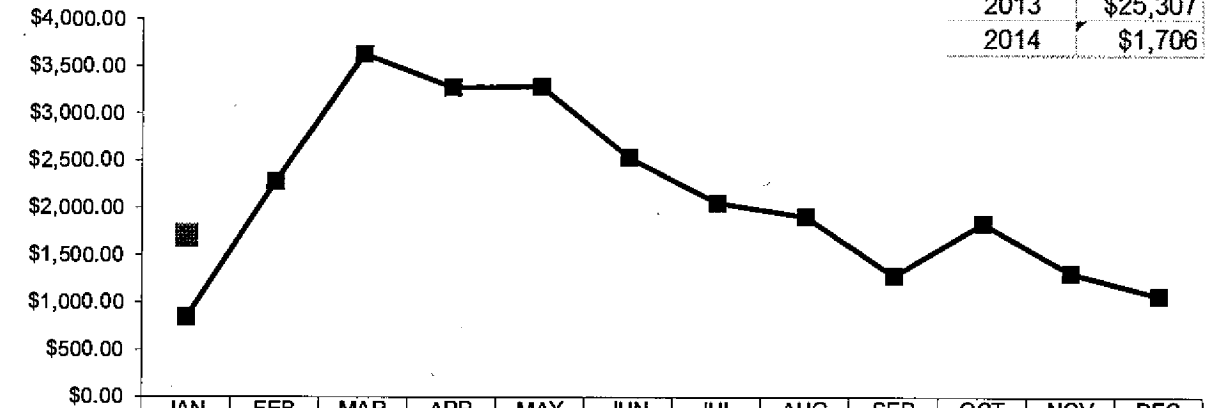
TOTAL	
2013	$279,375
2014	$14,400



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2013	$162,00	$42,018	$19,881	$282	$2,538	$5,076	$2,115	$9,456	$7,632	$18,864	$6,336	$3,168
2014	$14,400											

PUBLIC PLACES: Amount of the Infringement Notices PAID

TOTAL	
2013	$25,307
2014	$1,706

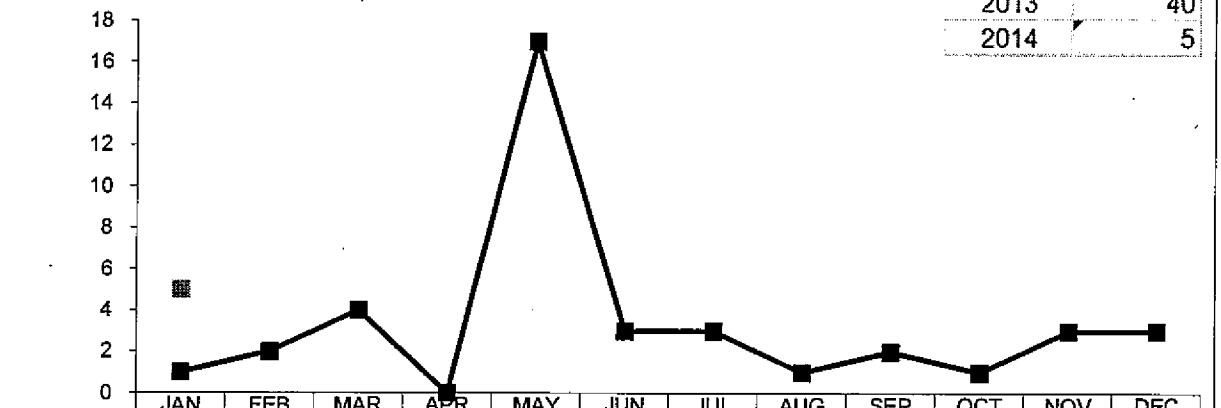


	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2013	$843	$2,276	$3,628	$3,274	$3,286	$2,533	$2,055	$1,909	$1,284	$1,838	$1,311	$1,071
2014	$1,706											

4. CAUTION NOTICES

PARKING/TRAFFIC: Number of Caution Notices Issued

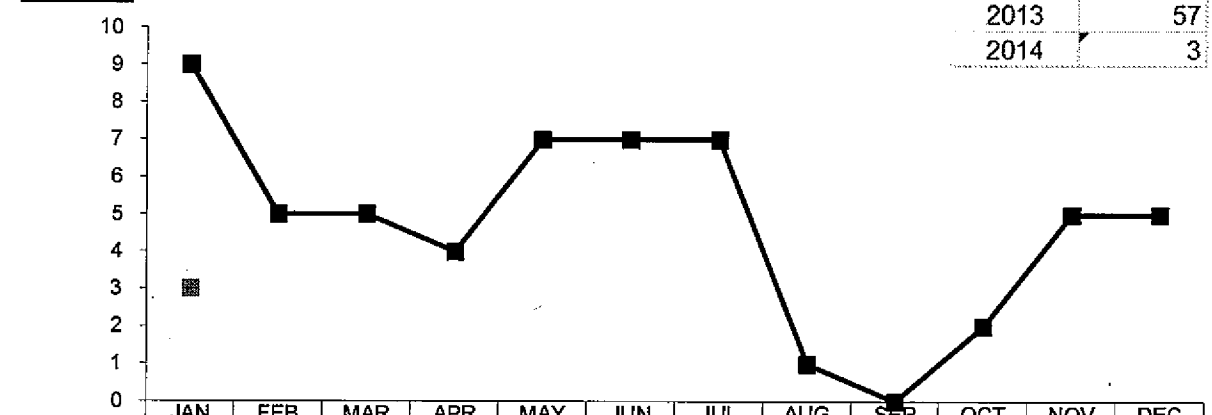
TOTAL	
2013	40
2014	5



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2013	1	2	4	0	17	3	3	1	2	1	3	3
2014	5											

ANIMAL: Number of Caution Notices Issued

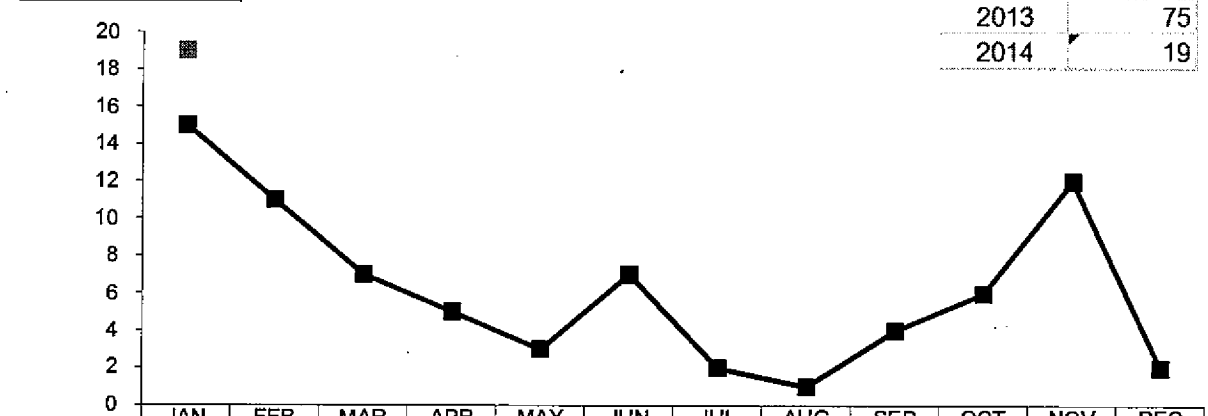
TOTAL	
2013	57
2014	3



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2013	9	5	5	4	7	7	7	1	0	2	5	5
2014	3											

PUBLIC PLACES: Number of Caution Notices Issued

TOTAL	
2013	75
2014	19

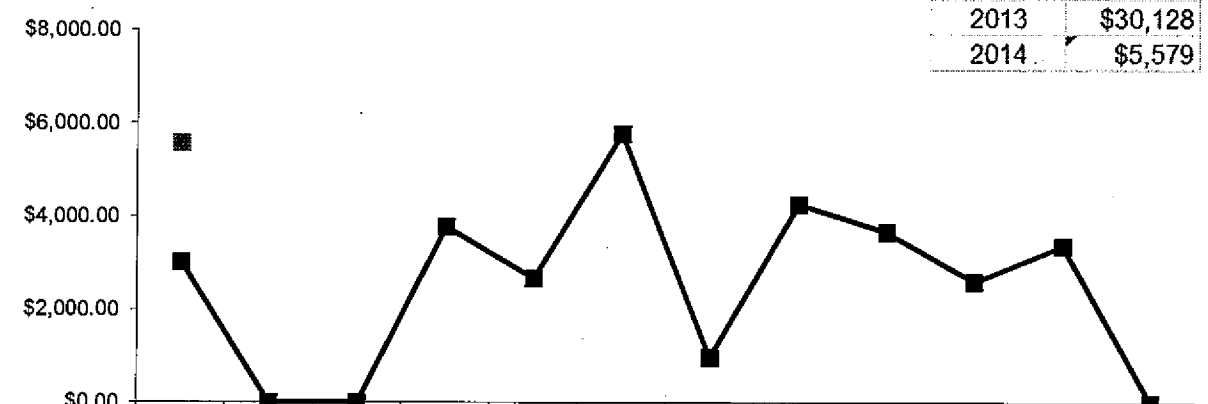


	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2013	15	11	7	5	3	7	2	1	4	6	12	2
2014	19											

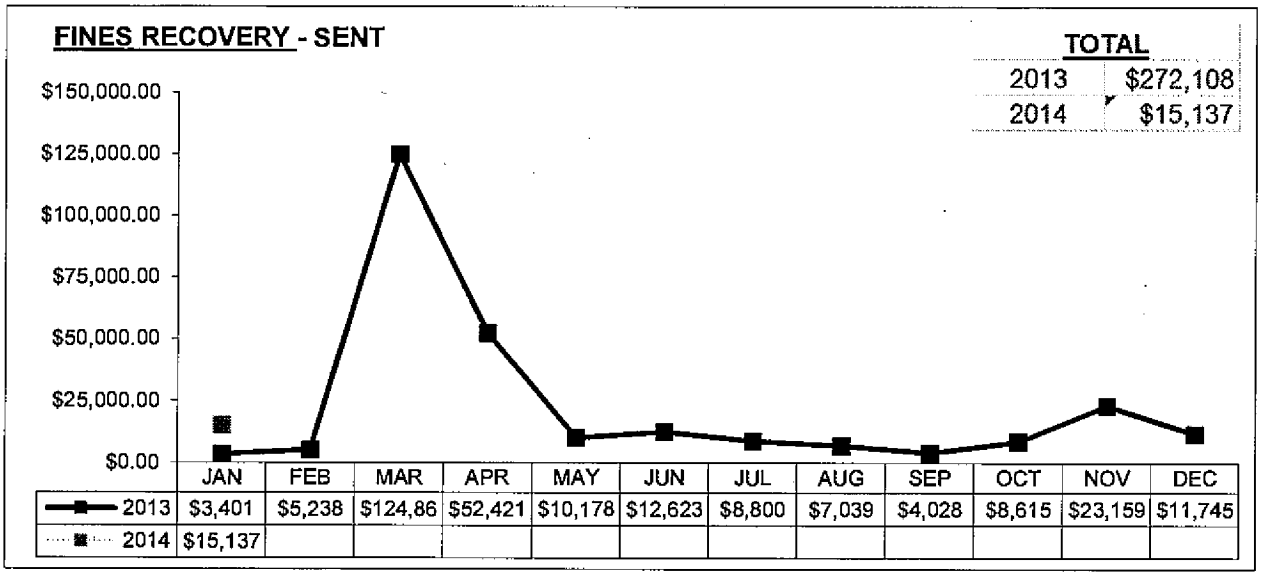
5. FINES RECOVERY

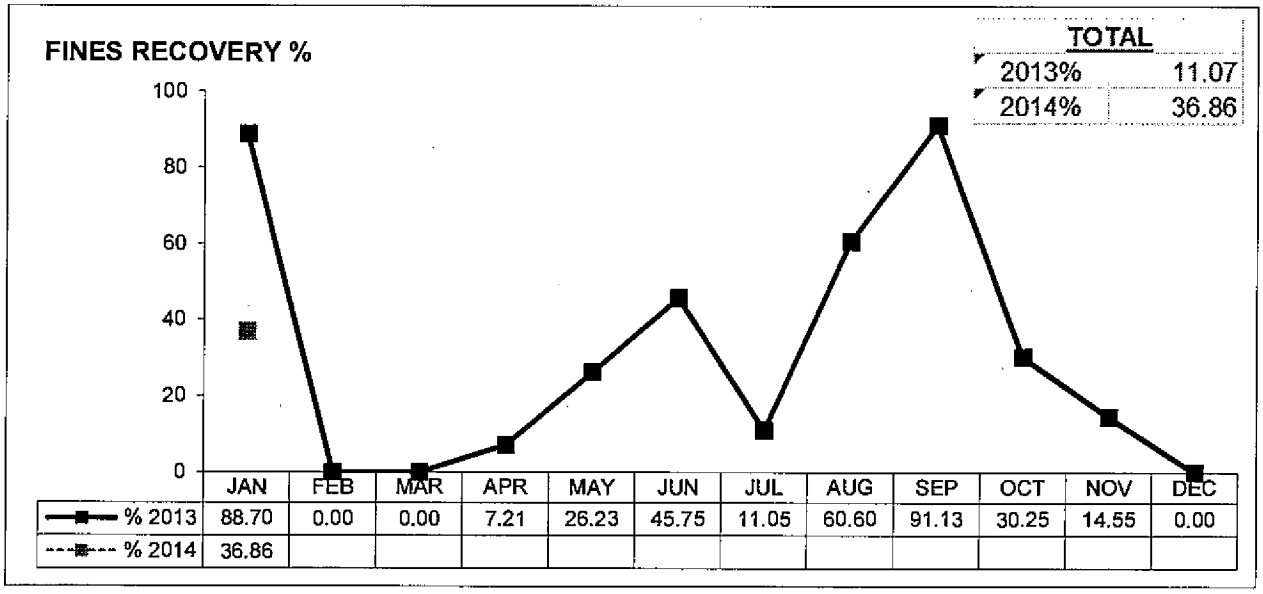
FINES RECOVERY - RECEIVED

TOTAL	
2013	$30,128
2014	$5,579

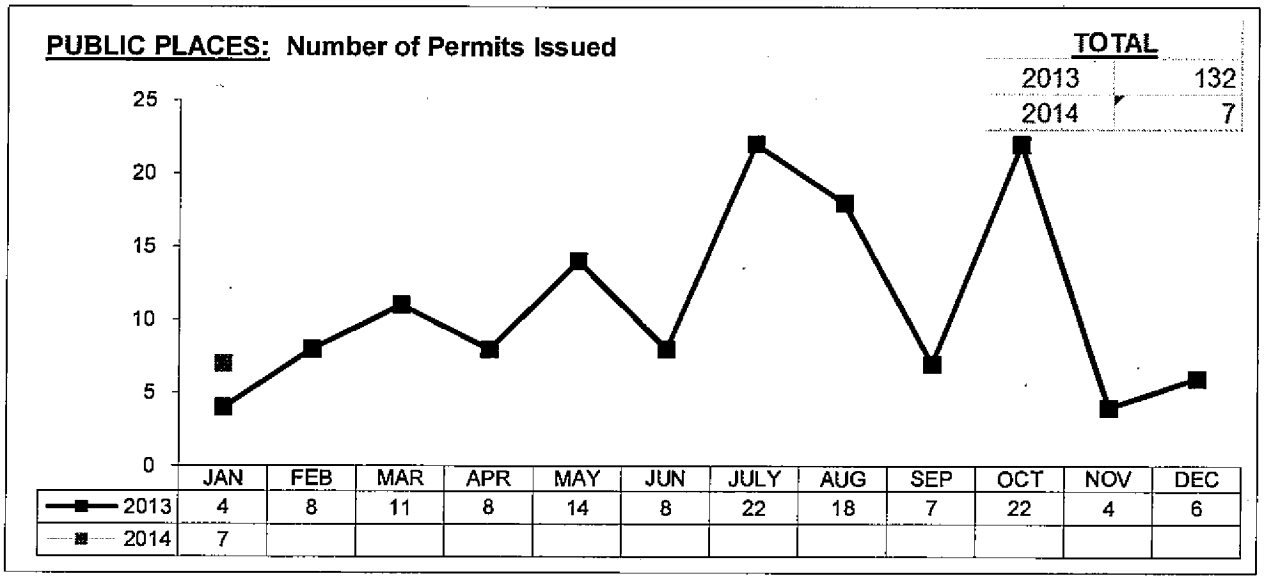


	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2013	$3,017	$0	$0	$3,781	$2,670	$5,776	$973	$4,266	$3,671	$2,606	$3,370	$0
2014	$5,579											



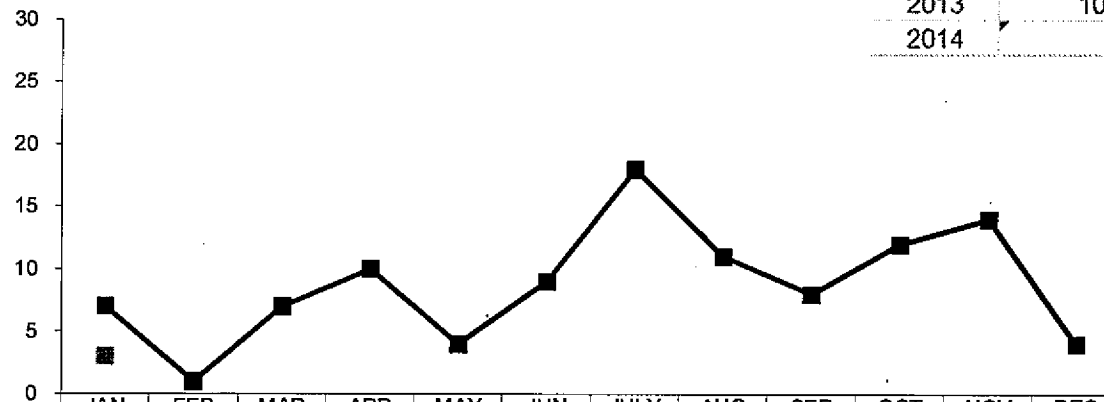


6. PERMITS ISSUED



TODD MALL ACTIVITY: Number of Permits Issued

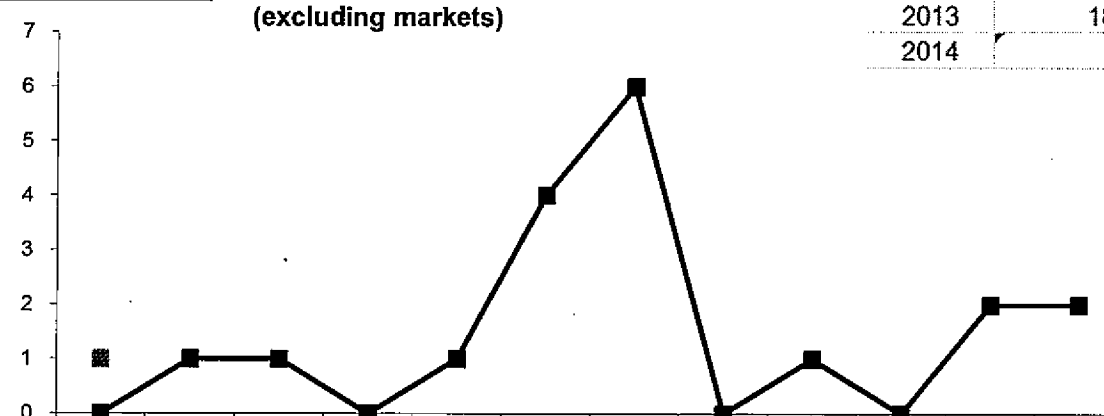
TOTAL	
2013	105
2014	3



	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC
2013	7	1	7	10	4	9	18	11	8	12	14	4
2014	3											

TODD MALL VEHICLE: Number of Permits Issued (excluding markets)

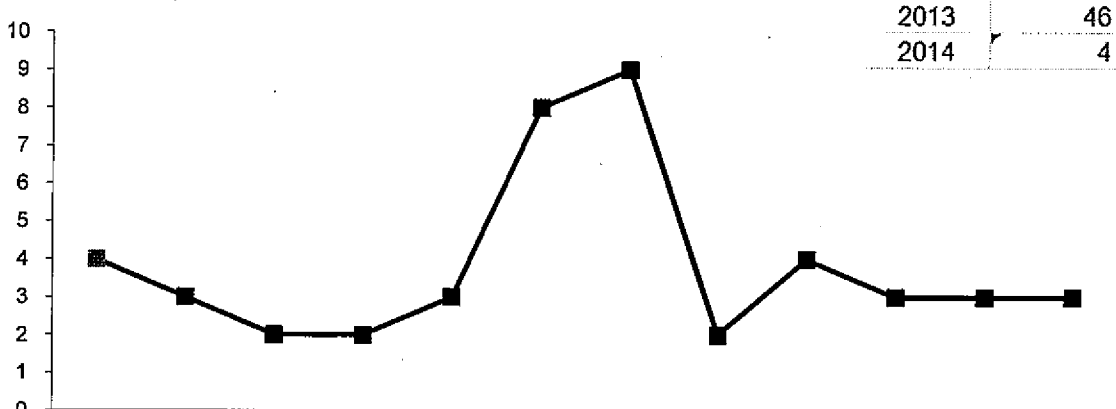
TOTAL	
2013	18
2014	1



	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC
2013	0	1	1	0	1	4	6	0	1	0	2	2
2014	1											

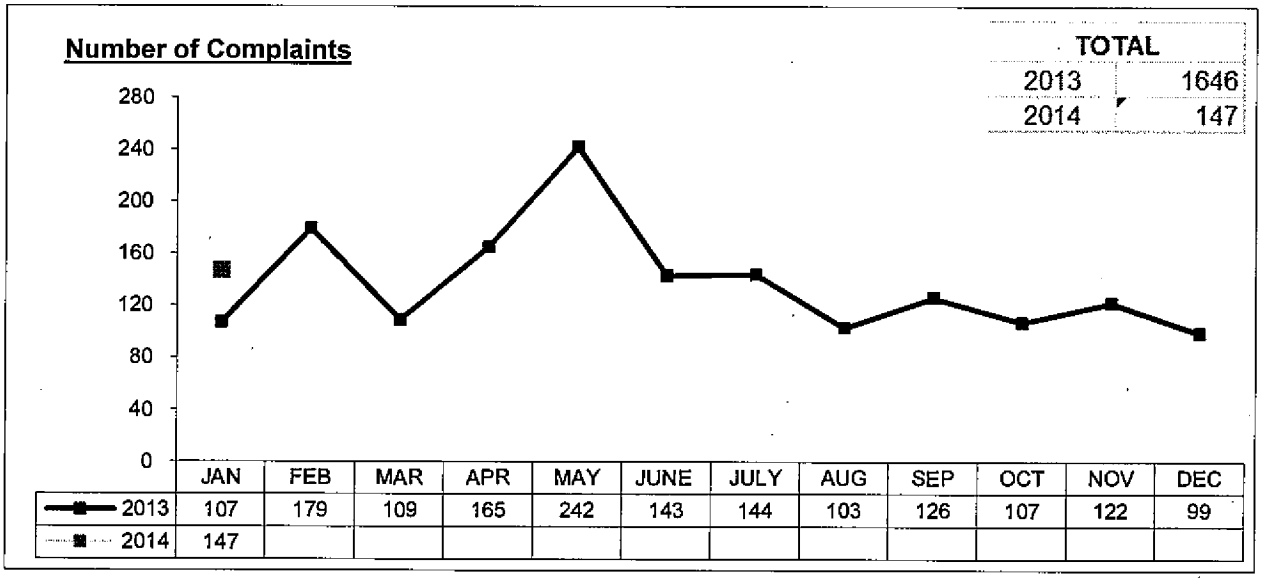
PAINTING SELLER: Number of Permits Issued

TOTAL	
2013	46
2014	4



	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC
2013	4	3	2	2	3	8	9	2	4	3	3	3
2014	4											

7. COMPLAINTS



	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC
2013	107	179	109	165	242	143	144	103	126	107	122	99
2014	147											

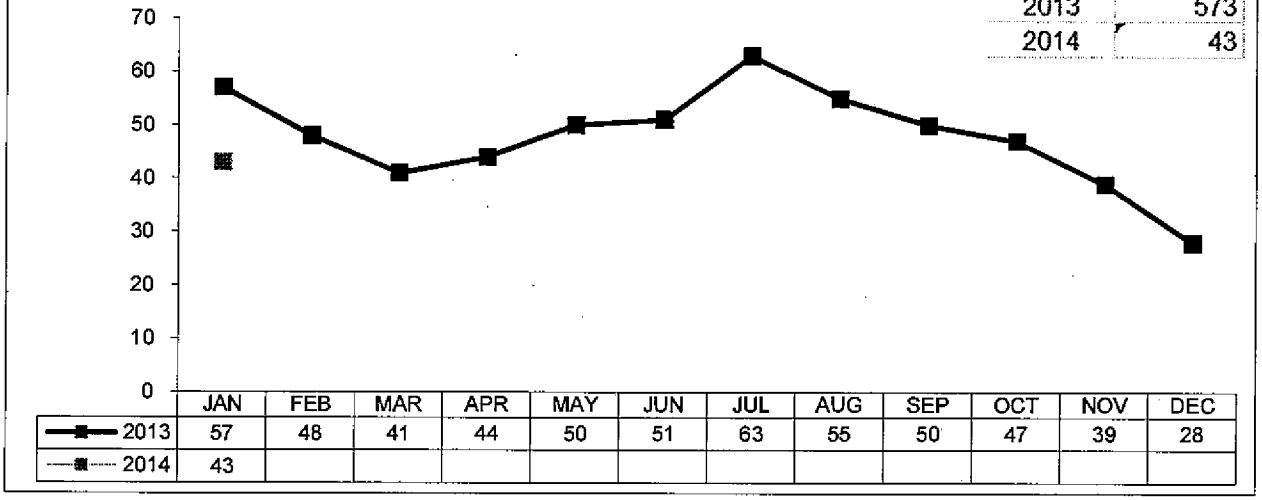
Breakdown of Complaints for JANUARY 2014:

Abandoned Vehicles	16
Cat at Large	4
Cat Welfare\Cruelty	1
Cat Injured \Dead	1
Cat Nuisance	2
Cat Trap	21
Dead Animals in bags	1
Dingo Sighting	1
Dog at Large	24
Dog Attack on Animal	1
Dog Attack on Human	7
Dog Injured/Dead	1
Dog Menace	4
Dog Nuisance	19
Dog Trap	1
Dog Welfare/Cruelty	6
Dog/Cat not wanted	1
Graffiti	2
Litter (Including Dumped Rubbish)	4
Other Animal: Cows, kangaroo, roosters, Turkey & Rabbits	7
Parking/Traffic	4
Public Places (including illegal camping)	19

8. ANIMALS REGISTRATION

DOGS: Lifetime registrations

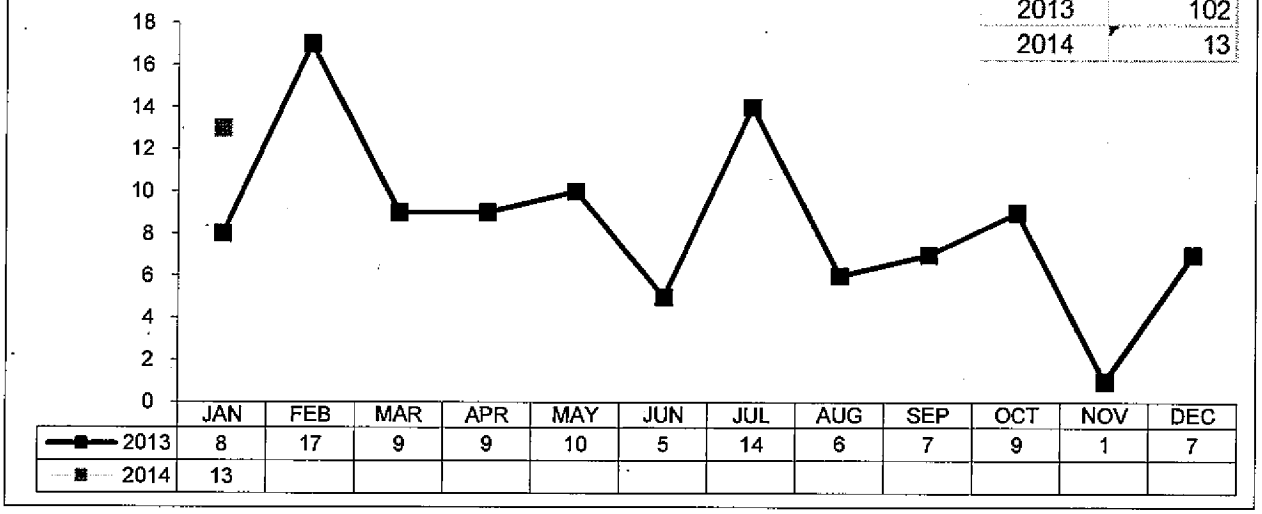
TOTAL	
2013	573
2014	43



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2013	57	48	41	44	50	51	63	55	50	47	39	28
2014	43											

CATS: Lifetime registrations

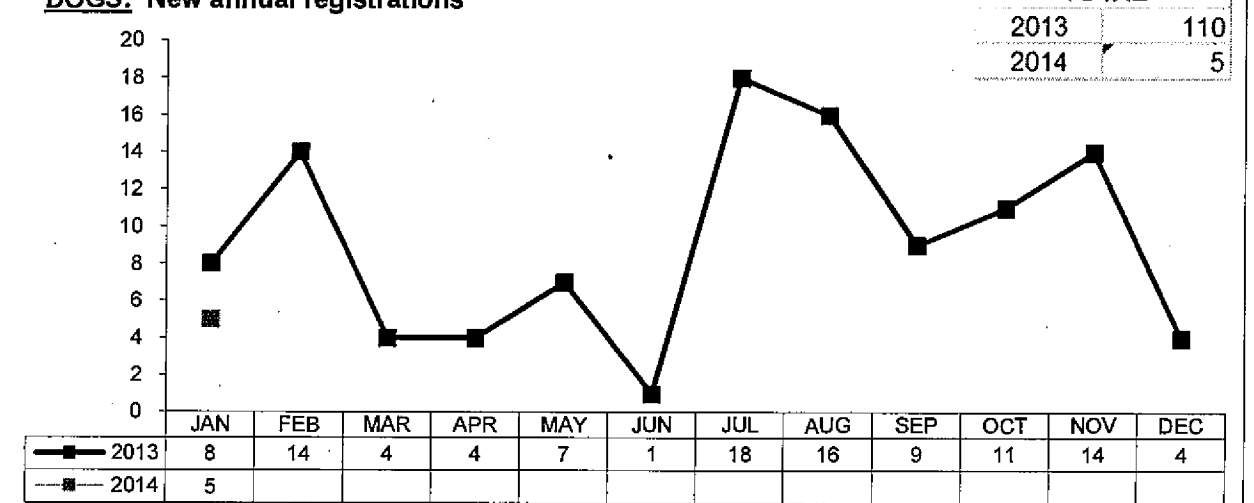
TOTAL	
2013	102
2014	13



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2013	8	17	9	9	10	5	14	6	7	9	1	7
2014	13											

DOGS: New annual registrations

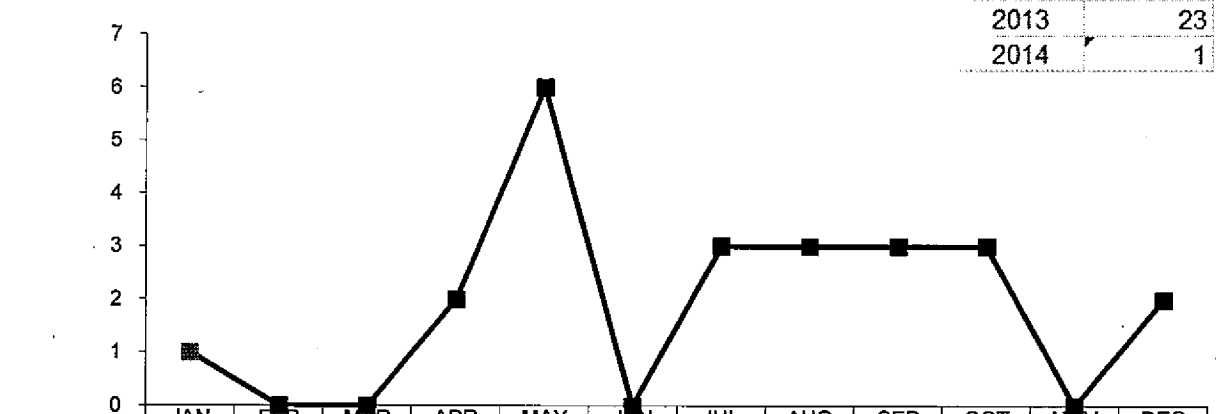
TOTAL	
2013	110
2014	5



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2013	8	14	4	4	7	1	18	16	9	11	14	4
2014	5											

CATS New annual registrations

TOTAL	
2013	23
2014	1

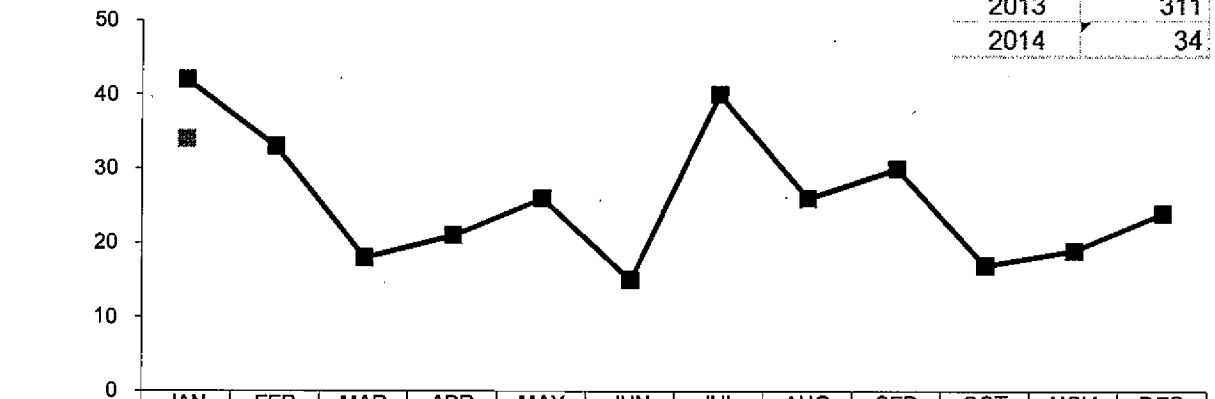


	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2013	1	0	0	2	6	0	3	3	3	3	0	2
2014	1											

9. ANIMALS IMPOUNDED

DOGS: Impounded

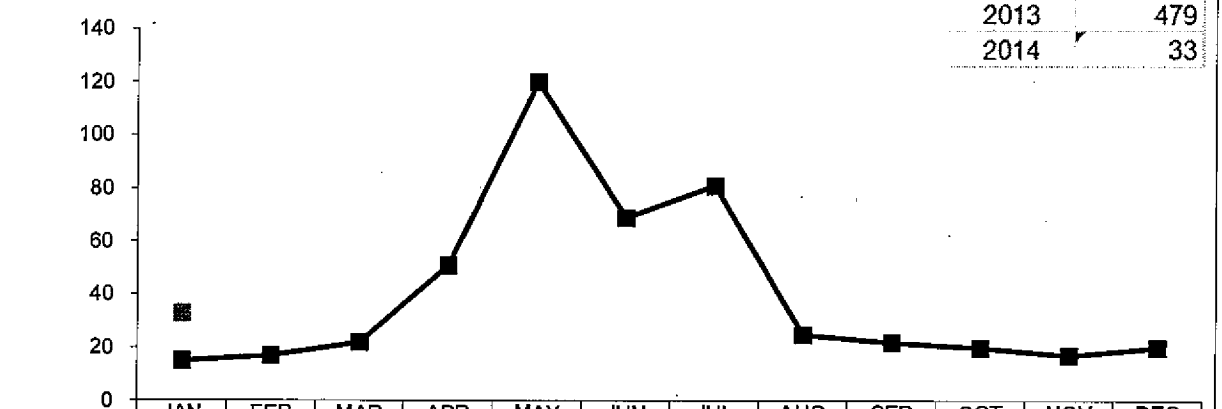
TOTAL	
2013	311
2014	34



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2013	42	33	18	21	26	15	40	26	30	17	19	24
2014	34											

CATS: Impounded

TOTAL	
2013	479
2014	33



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2013	15	17	22	51	120	69	81	25	22	20	17	20
2014	33											

OTHER: Impounded

TOTAL	
2013	0
2014	1

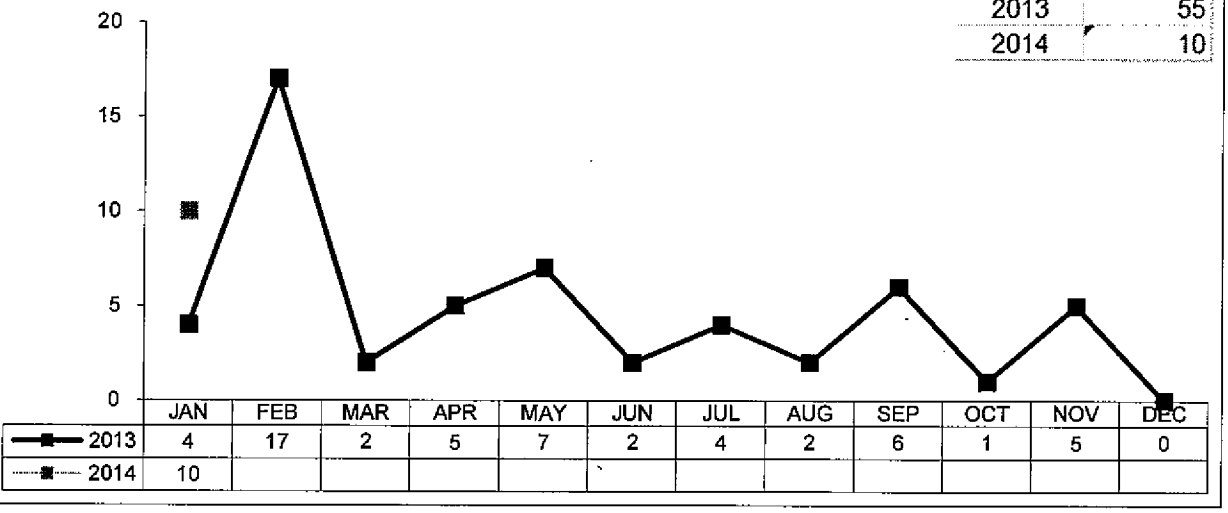
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2013	0	0	0	0	0	0	0	0	0	0	0	0
2014	1											

2014 – January 1 = Turkey

10. WORK DONE IN TOWN CAMPS

MALE DOGS: Removed from Town Camps

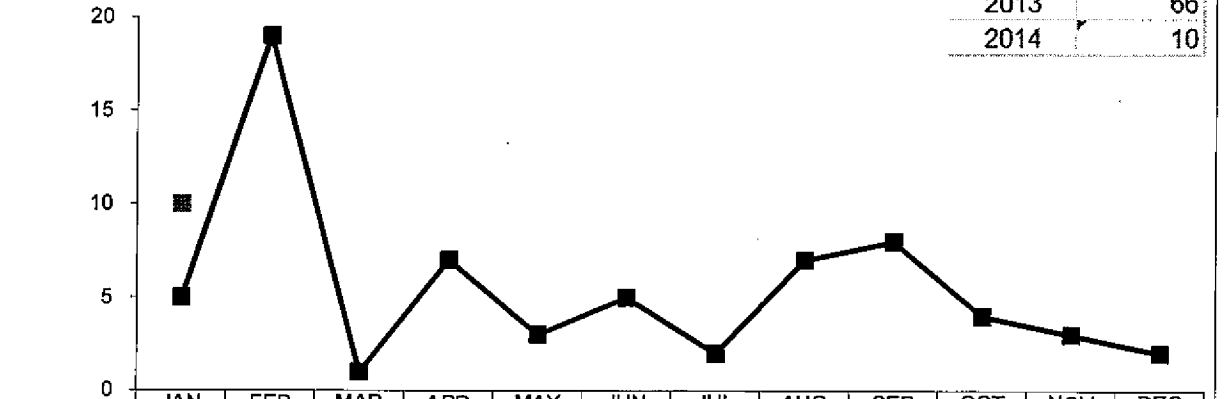
TOTAL	
2013	55
2014	10



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2013	4	17	2	5	7	2	4	2	6	1	5	0
2014	10											

FEMALE DOGS: Removed from Town Camps

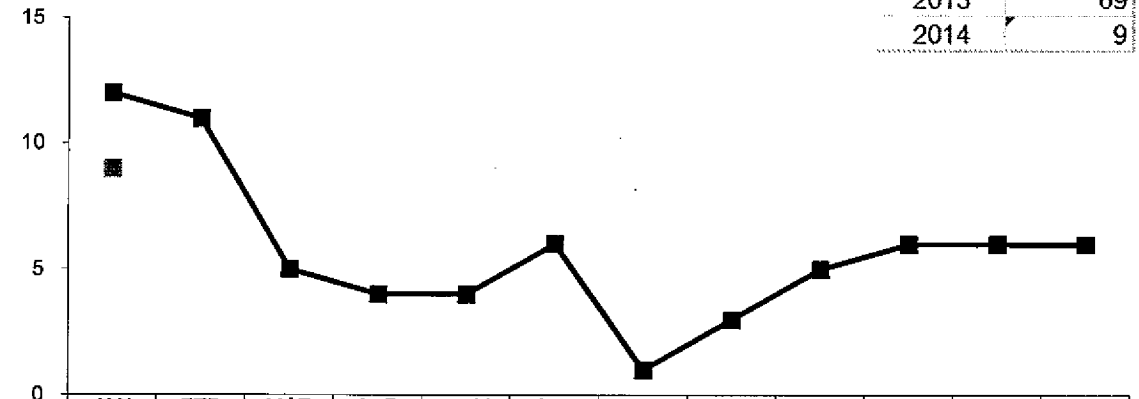
TOTAL	
2013	66
2014	10



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2013	5	19	1	7	3	5	2	7	8	4	3	2
2014	10											

DOGS: Microchipped & Registered

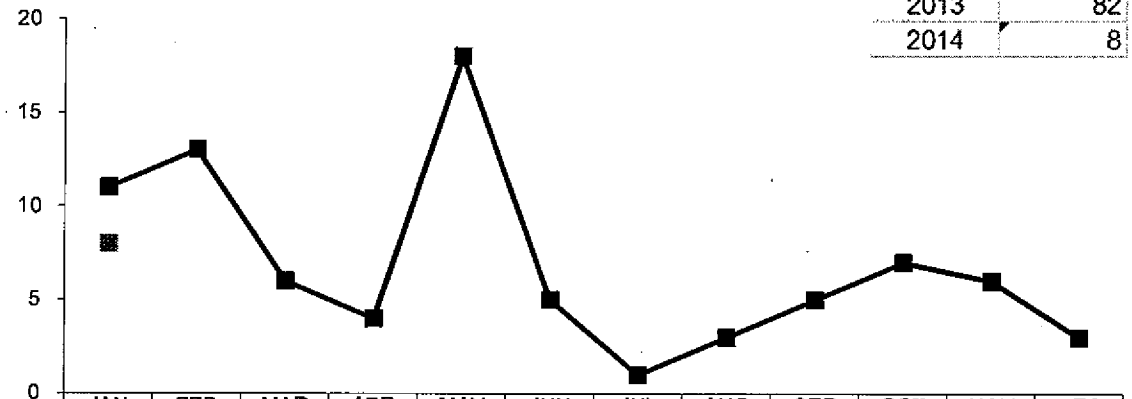
TOTAL	
2013	69
2014	9



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2013	12	11	5	4	4	6	1	3	5	6	6	6
2014	9											

DOGS: Desexed

TOTAL	
2013	82
2014	8

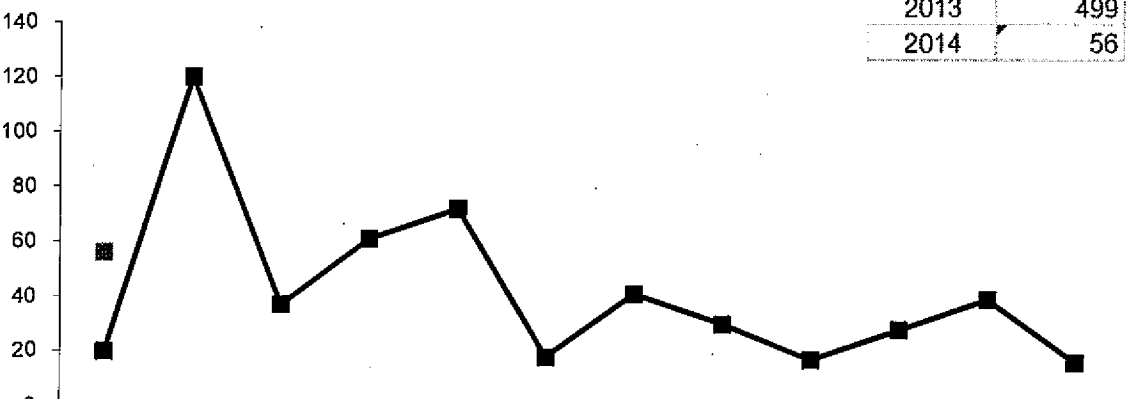


	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2013	11	13	6	4	18	5	1	3	5	7	6	3
2014	8											

11. RIVER RUNS (MORNINGS)

MALES: Spoken To

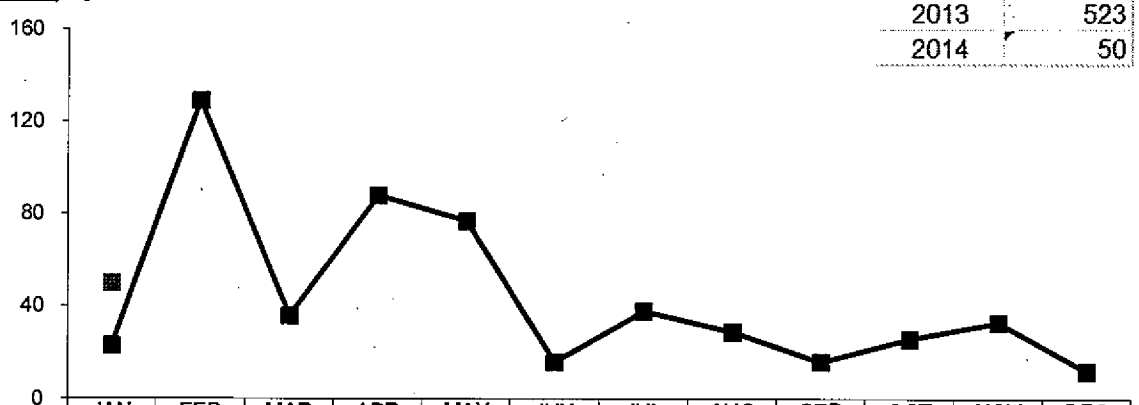
TOTAL	
2013	499
2014	56



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2013	20	120	37	61	72	18	41	30	17	28	39	16
2014	56											

FEMALE: Spoken To

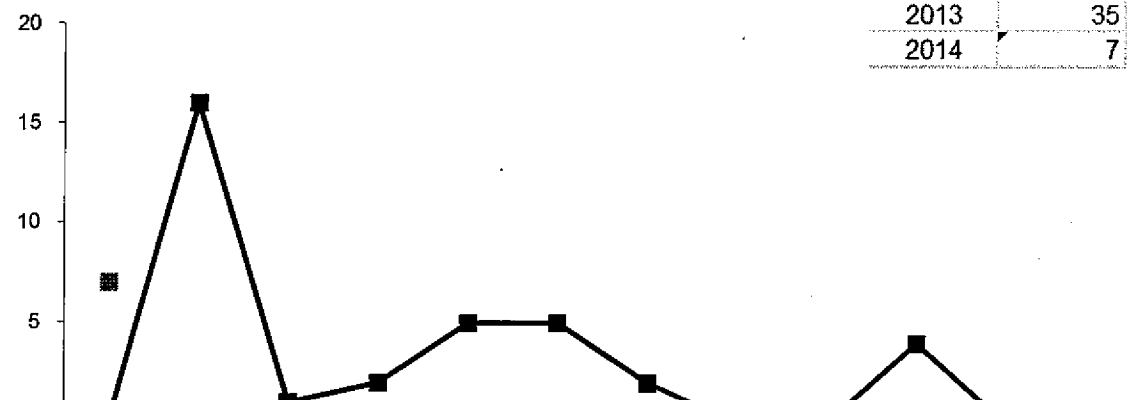
TOTAL	
2013	523
2014	50



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2013	23	129	36	88	77	16	38	29	16	26	33	12
2014	50											

CHILDREN: Spoken To

TOTAL	
2013	35
2014	7

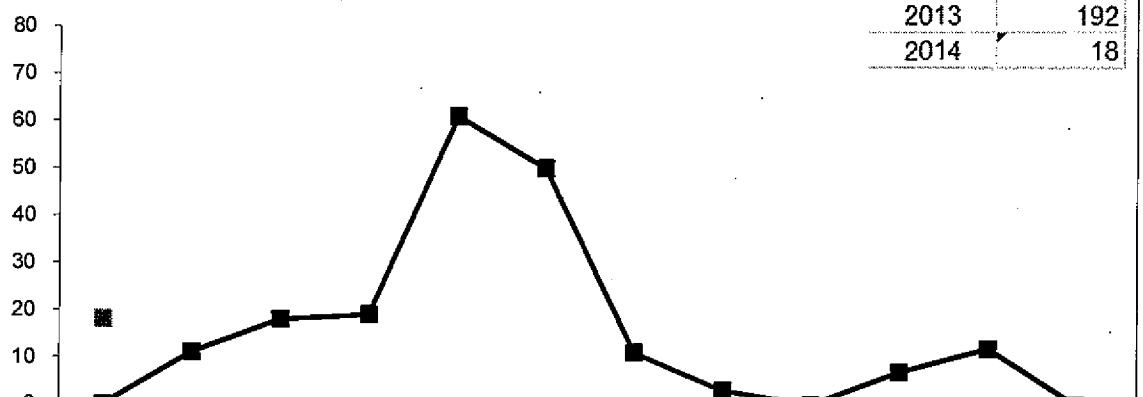


	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2013	0	16	1	2	5	5	2	0	0	4	0	0
2014	7											

12. PUBLIC CONSUMPTION OF ALCOHOL

Drinkers/Hangers On Spoken To

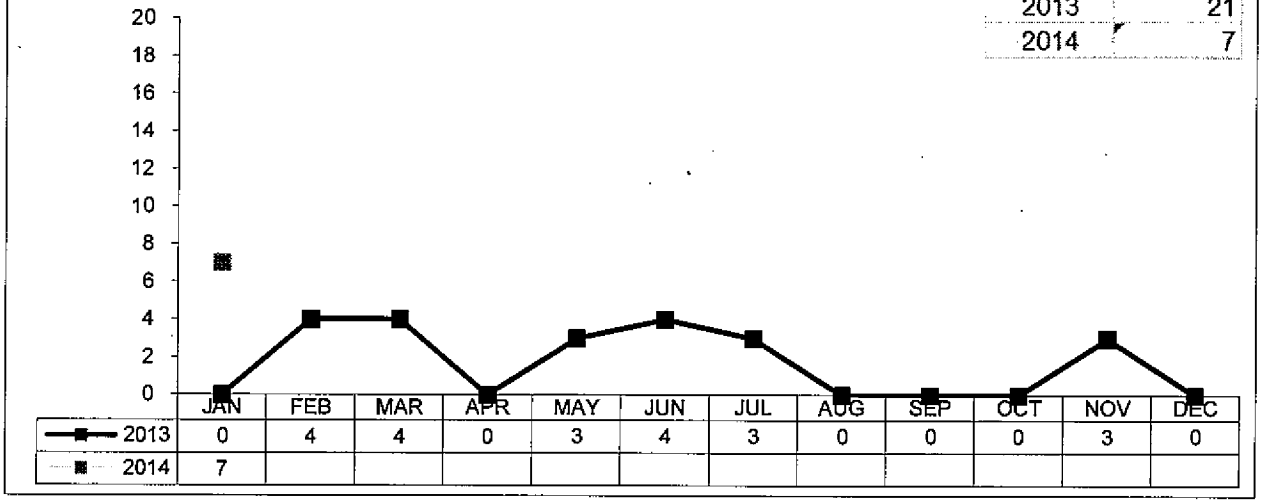
TOTAL	
2013	192
2014	18



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2013	0	11	18	19	61	50	11	3	0	7	12	0
2014	18											

Verbal Warning

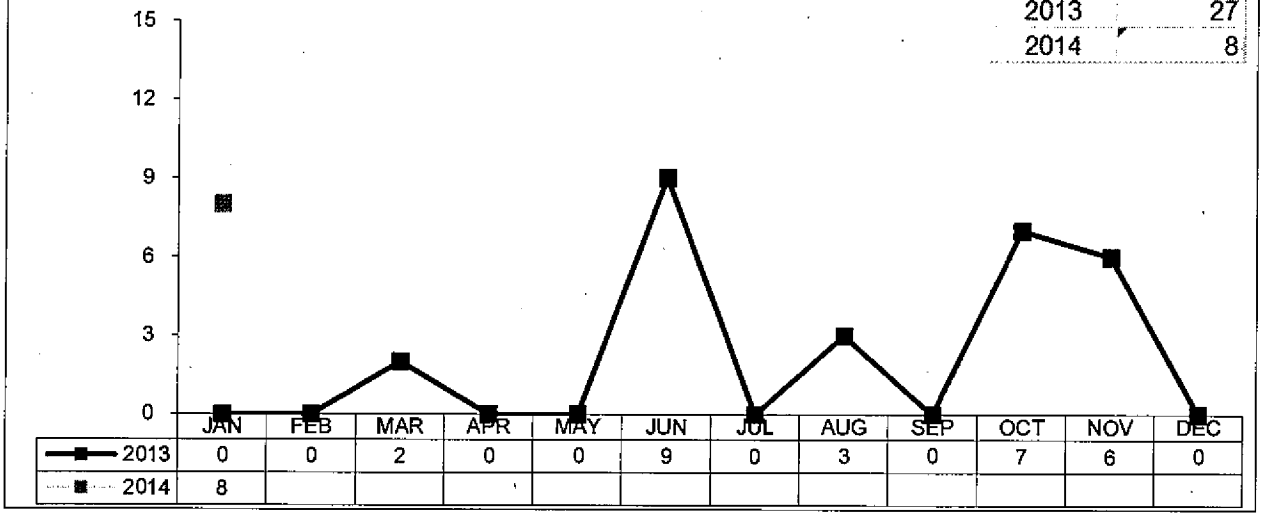
TOTAL	
2013	21
2014	7



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2013	0	4	4	0	3	4	3	0	0	0	3	0
2014	7											

Infringements

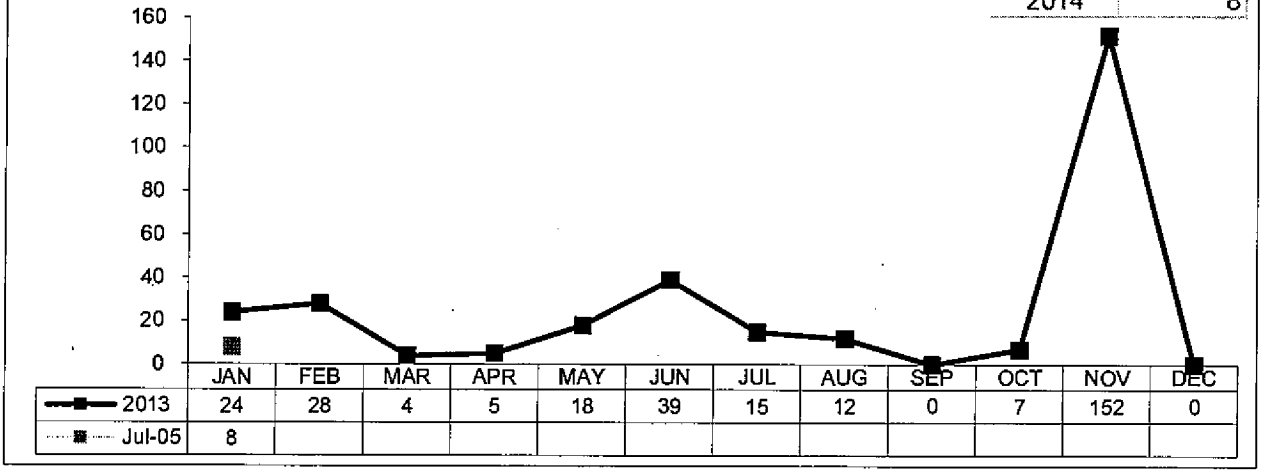
TOTAL	
2013	27
2014	8



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2013	0	0	2	0	0	9	0	3	0	7	6	0
2014	8											

Standard Drinks Tipped Out

TOTAL	
2013	304
2014	8

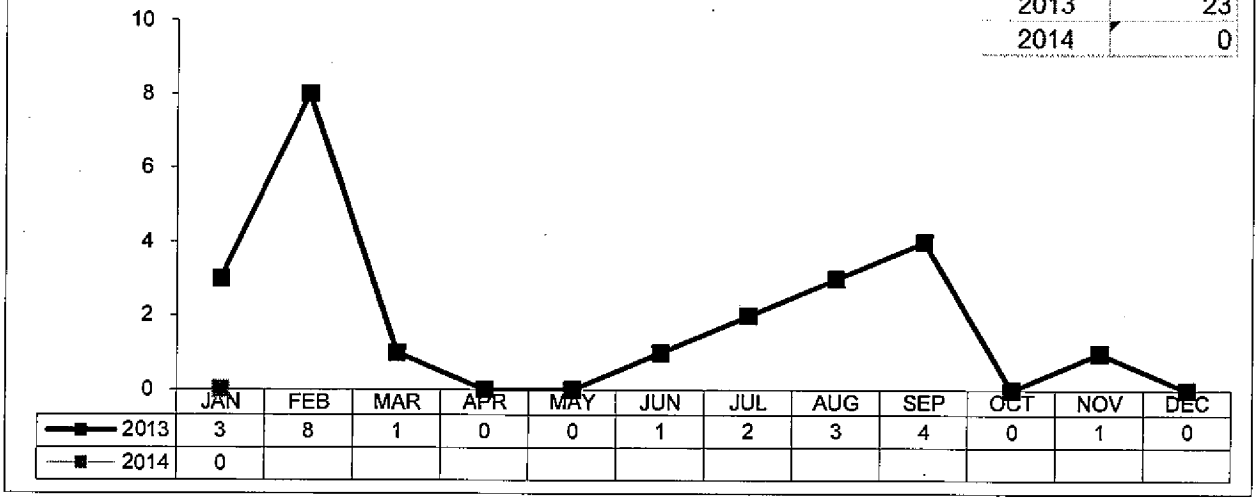


	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2013	24	28	4	5	18	39	15	12	0	7	152	0
Jul-05	8											

13. TROLLEYS

Coles

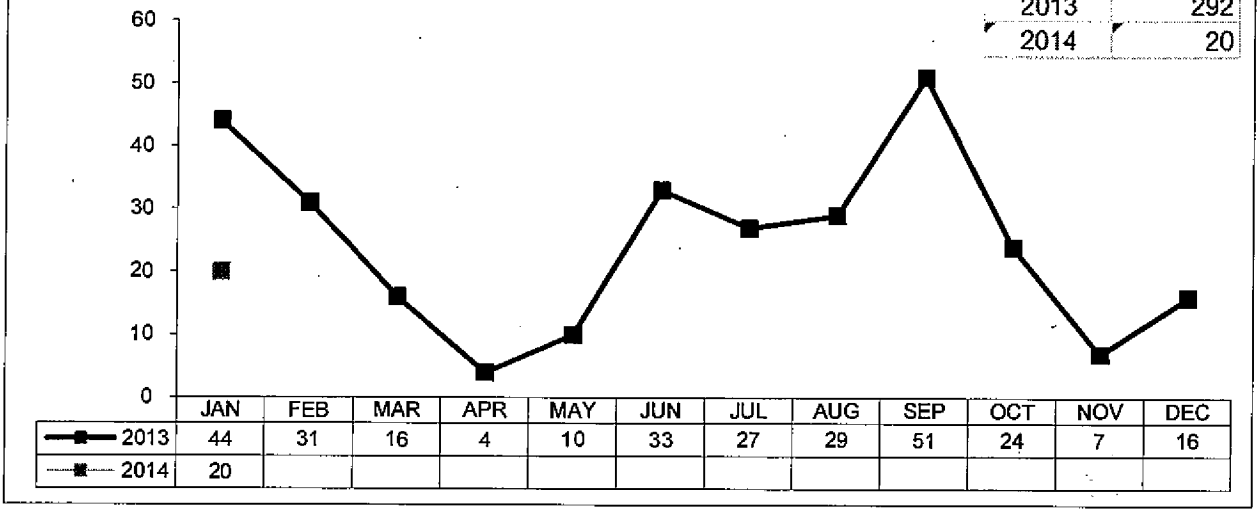
TOTAL	
2013	23
2014	0



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2013	3	8	1	0	0	1	2	3	4	0	1	0
2014	0											

Woolworths

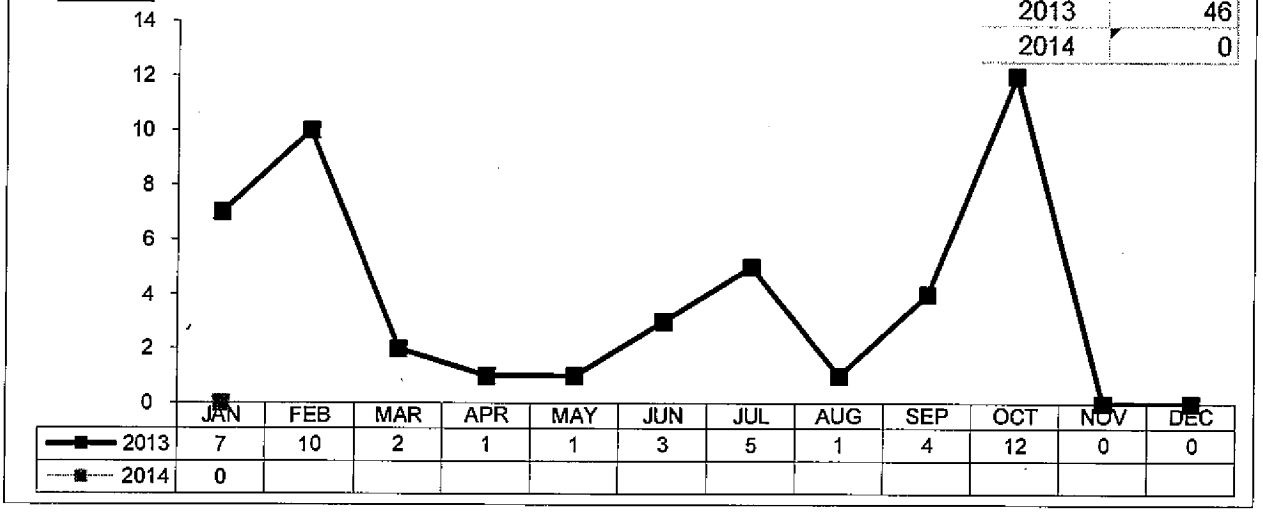
TOTAL	
2013	292
2014	20



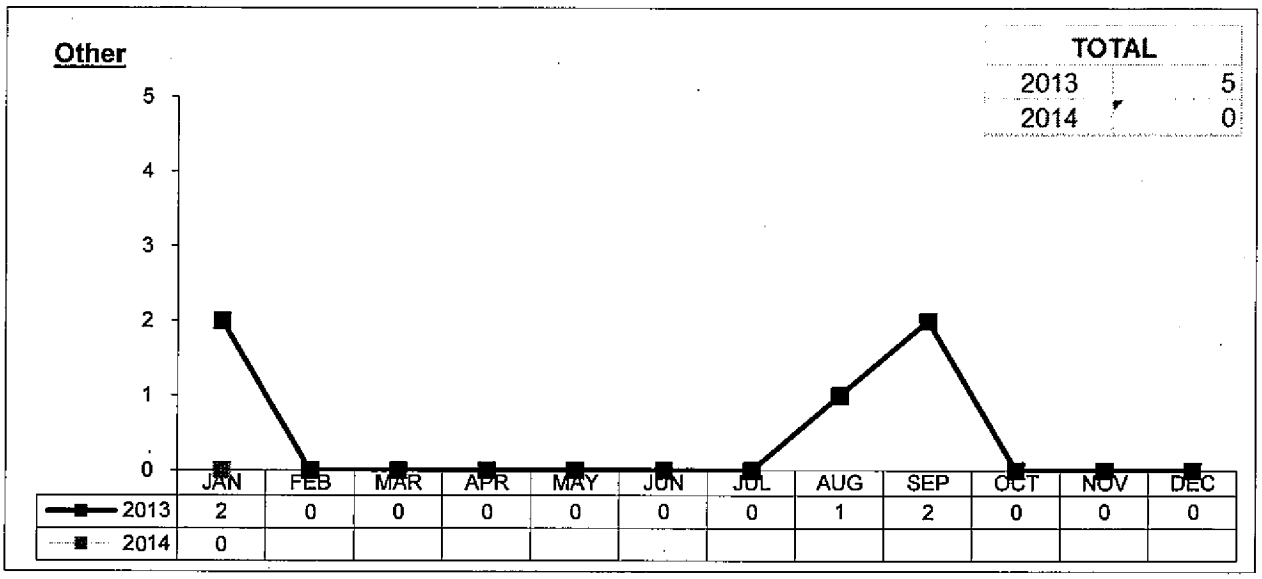
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2013	44	31	16	4	10	33	27	29	51	24	7	16
2014	20											

KMART

TOTAL	
2013	46
2014	0



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2013	7	10	2	1	1	3	5	1	4	12	0	0
2014	0											



PER

Kevin Everett
MANAGER RANGER UNIT

ATTACHMENT C

REPORT

CORPORATE AND COMMUNITY SERVICES COMMITTEE – 10 FEBRUARY 2014

TO: **DIRECTOR CORPORATE AND COMMUNITY SERVICES**

AUTHOR: **SENIOR RECORDS OFFICER – LORAINE DALWOOD-MASON**

SUBJECT: **REPORT FROM REGISTRY FOR THE MONTH OF JANUARY 2014**

This report provides an update of current Registry projects.

1. COMMUNITY EMAILS

- ASTC inbox
- Community emails: 120 in September – 120 actioned

2. CEMETERIES

- Monies Received: – July 3 2013 – Dec 31 2013 - **$80,798.00**
- Notice of Interments – 11 - December 2013 - **$23,782.00**
- Exclusive Right of Burial Permits: - 2 -**$2828.00**
- Burial Permits 11
- Updating Burial Procedures
- Updating "Dead Books" and moving to TRIM

3. ARCHIVING and DESTRUCTION OF RECORDS

- Archiving Finance documents
- Destruction of old Financial, Rangers records
- Archiving Council documents.
- Storage of all last financial years documents

Loraine Dalwood-Mason
SENIOR RECORDS OFFICER

ATTACHMENT D

REPORT

CORPORATE AND COMMUNITY SERVICES COMMITTEE – 10 FEBRUARY 2014

TO: DIRECTOR CORPORATE AND COMMUNITY SERVICES

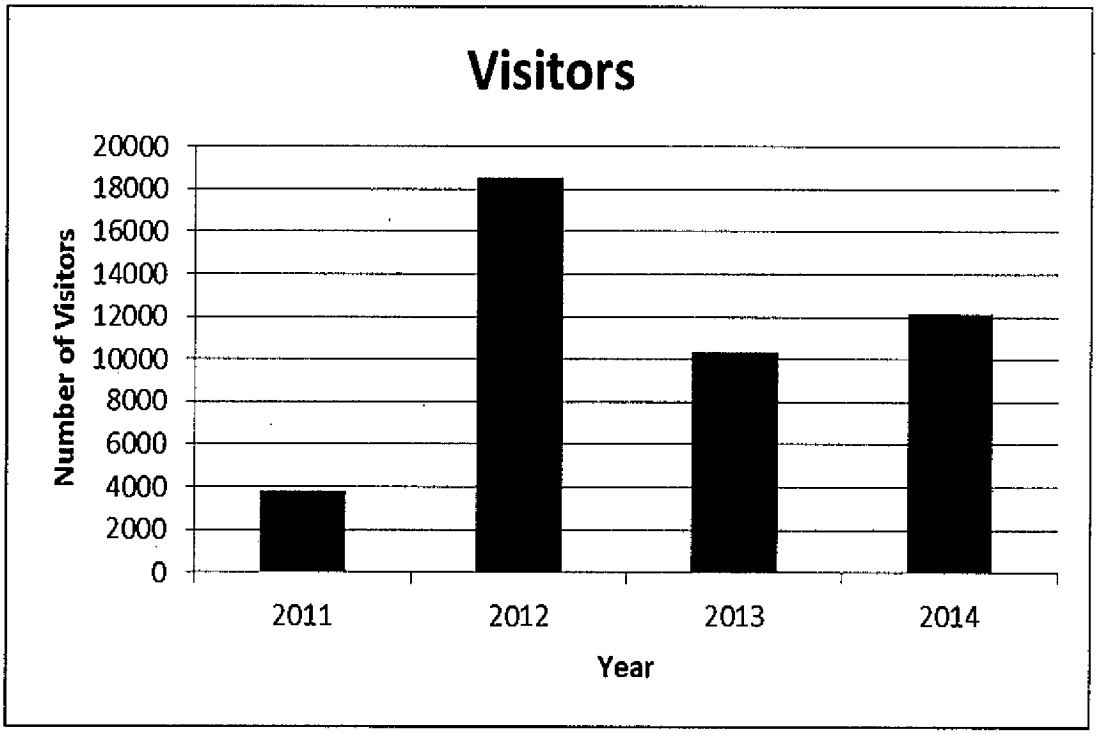
AUTHOR: MANAGER LIBRARY SERVICES – GEORGINA DAVISON

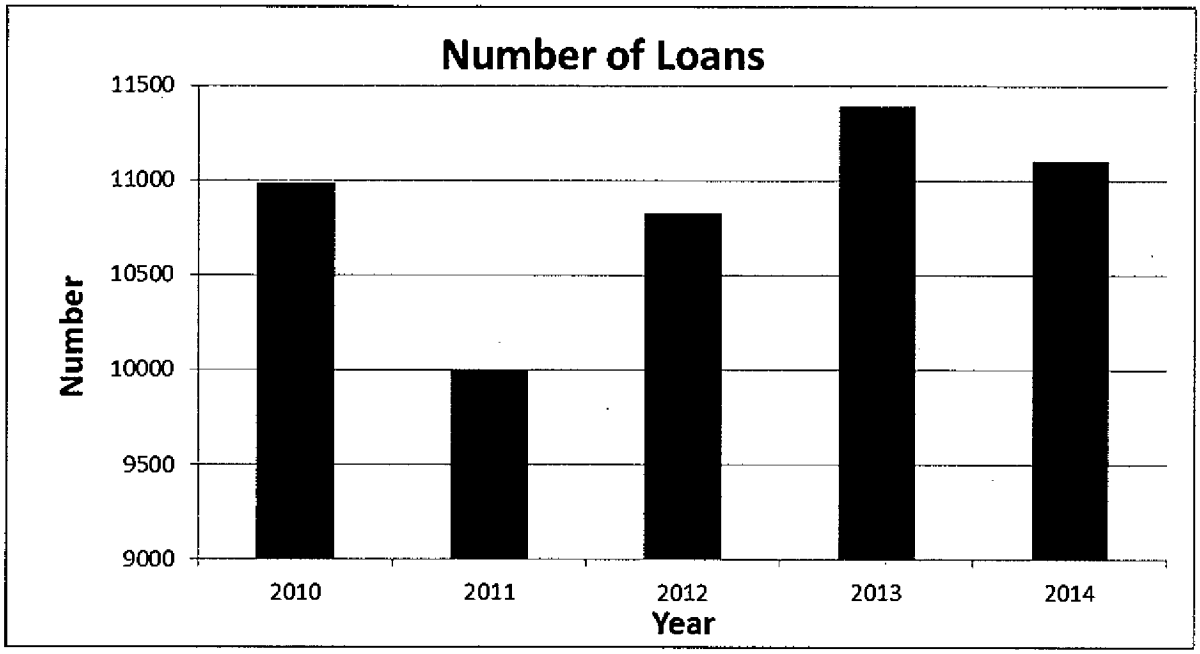
SUBJECT: REPORT FROM ALICE SPRINGS PUBLIC LIBRARY FOR THE MONTH OF JANUARY 2014

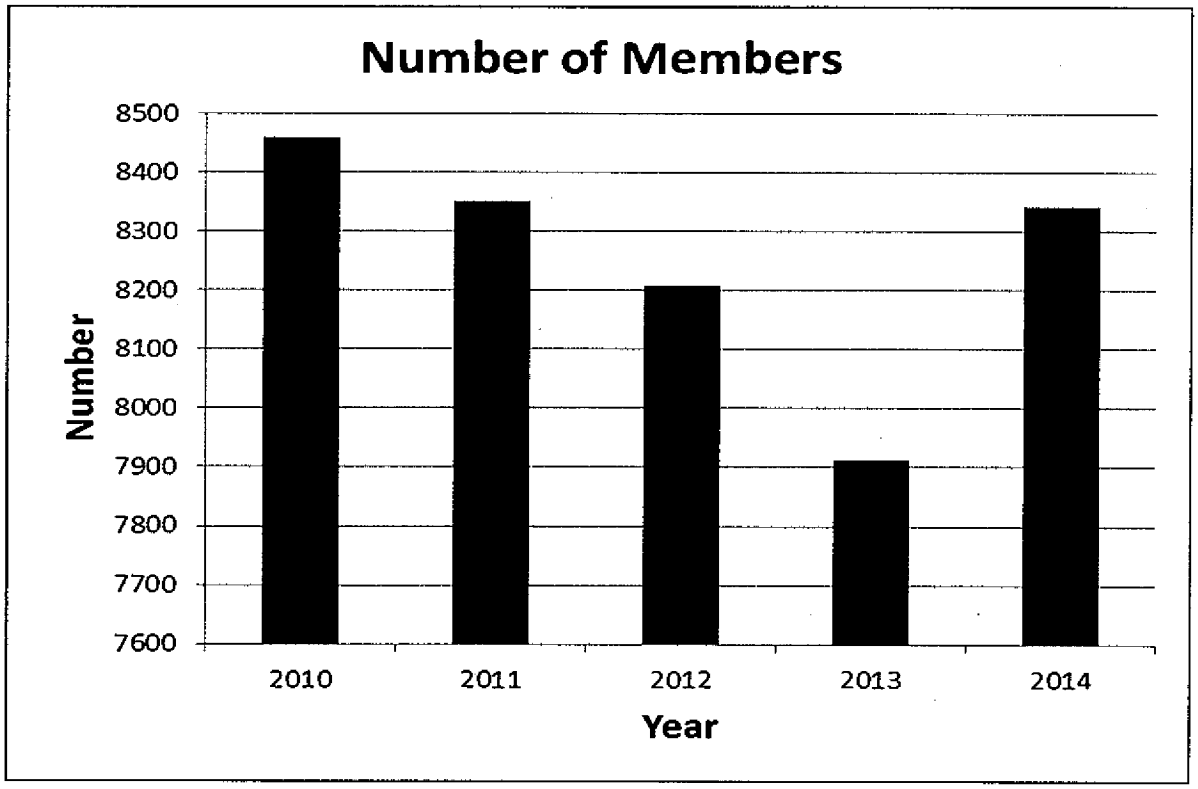
This report provides an update of current Library projects, programs and events.

1. STATISTICS

- January - Life Long Learning events: 620 participants – 24 events (Details included at end of report)
- January loans – 11,101
- January - number of active members – 8,343
- January – number of new members - 246
- January - number of new items added – 726
- January - number of visitors – 12,151







2. GOOD NEWS STORIES – COMMENTS FROM MEMBERS

- I love your Library! I will definitely be using your e-resources and reference collection. Coming into a Library again might make me want to read books again for the fun of it, instead of just for research studies.
- Wow, I've just move to Alice and joining the Library has been the easiest thing to do since I got here. You guys have made my whole month! Now I can go and tackle all my other business with a smile on my face!

3. CHILDREN'S AND YOUTH SERVICES

- Storytime and Baby-Rhyme have resumed
- School holiday program:
    i. Digital book trailer workshop
    ii. Secret boxes activity
    iii. Movie night
    iv. Putrid poetry workshop
    v. Investigation games. Children played various games and then worked in teams to create a trail of clues for other teams to follow
    vi. Treasure trail
    vii. Storytime at the Museum
    viii. Bedtime storytime
    ix. Button caterpillars and dot painted book marks
    x. Talk by the bomb response team
    xi. Drum making workshops
    xii. Cluedo games
    xiii. Drumming workshop with Peter Lowson
    xiv. Summer reading club

4. PROGRAMS & EVENTS

- School Holiday Program.
- Summer reading club party including:
    i. Face painting
    ii. Workshop for creation of stencils for Public Art Footpath
    iii. Wii Mario Karts tournament
- Australia Day event:
    i. Luke Adams meet and greet
    ii. Jacs Coffee & Cake
    iii. Scrapping with Lauren

5. DISPLAYS/EXHIBITIONS

- Australia Day
- Display of historical resources

6. TECHNOLOGY

- 11 x 1 hour sessions assisting patrons with devices
- 5 x 15 minute sessions assisting patrons with devices
- Touch table has been ordered

7. SPECIAL COLLECTIONS

Reference requests include:

- The Judy Nunn and ANZAC Oval reference work continued over the Christmas break
- An Indigenous customer who wants to read books about Santa Teresa, where he grew up, to help him remember the country
- History of Heavitree Gap Police Station and Little Sisters Camp
- Information on Murranji Land Claim for an Indigenous customer from that land
- Information on Mount Conner for a tourist who heard an interesting story from a tour bus driver
- A documentary film maker contacted the library looking for a local author

8. OUTREACH & PROMOTION

- New brochure packs have been created and provided to new citizens on Australia Day
- The children's and youth officer was interviewed by ABC radio regarding the school holiday program during January

- CAAMA recorded a radio program on the drum making workshops and used interviews with the instructors and the participants.

9. LIBRARY

- Wi-fi system – This continues to work reasonably well. The IT Manager says that the remaining issues with this system (enforcing patron usage limits, and difficulties for patrons with Apple devices) will be addressed in January, when parts of the system are replaced. [This has not happened yet].
- The air conditioning units are still waiting to be moved out of the Alice Springs Collection. This will happen with the upgrade of the Civic Centre air conditioning.
- The new air conditioning unit in the Alice Springs Collection leaked water temporarily. The leak could not be found once it had ceased.
- New display signage is in use, directional signs have been ordered.

10. EVENT STATISTICS

06-January-2014	Secret Boxes - school holiday program	31
07-January-2014	Storytime - underpants theme	13
08-January-2014	Movie Night - Schooby-Doo School Holiday Program	39
09-January-2014	Putrid Poems and Poertry Writing - Library School Holiday Program	17
10-January-2014	Baby Rhyme Time	14
10-January-2014	Investigation Games - school holiday program	26
13-January-2014	Treasure Trail - school holiday program	20
14-January-2014	Storytime at museum of central australia - school holiday program	50
15-January-2014	Bedtime Storytime - school holiday program	33
16-January-2014	Book talk - school holiday program	0
17-January-2014	Baby Rhyme Time	12
17-January-2014	Button caterpillars and dot painted book marks	22
20-January-2014	Duties of the Bomb Squad - problem solving and dangers - school holiday program	43
21-January-2014	Storytime Lost and Found theme - school holiday program	43
22-January-2014	Drum Zone Drum Making workshop - school holiday program	11
23-January-2014	Drum Zone Drum Making workshop - school holiday program	10
24-January-2014	Cluedo - Library School Holiday program	14
24-January-2014	Drumming with Peter Lowson - school holiday program	43
25-January-2014	Summer Reading Club Party	100
28-January-2014	Storytime	20
30-January-2014	Storytime at Yipirinya School	27
31-January-2014	Baby Rhyme Time program 10	23
29-January-2014	Dave Nixon ABC workshop	6
31-January-2014	Dave Nixon ABC workshop	3
	Total Programs offered	
	Total participants	

Georgina Davison
MANAGER LIBRARY SERVICES

ATTACHMENT E

REPORT

CORPORATE AND COMMUNITY SERVICES COMMITTEE – 10 FEBRUARY 2014

TO: **DIRECTOR CORPORATE AND COMMUNITY SERVICES**

AUTHOR: **COMMUNITY DEVELOPMENT UNIT**

SUBJECT: **REPORT FOR THE MONTH OF JANUARY 2014**

This report provides an update of current projects, programs and events of the Community Development Unit

COMMUNITY PROJECTS OFFICER – FRAN STOOPS

1. **CHRISTMAS TREE**
   - Dismantling and removal of tree went relatively smoothly although there is still the issue of dismantling and assembling the base and first tier each year.
   - The base of the tree had been vandalised with graffiti, with the door also being prised open and locks broken. LED lights had been pulled off and plugs removed from the power box and decorations had also been removed.

2. **CHRISTMAS CARNIVAL**
   - Lots of positive feedback on the Christmas Carnival. Everyone seemed to enjoy the event.
   - Planning is underway for 2014 with relevant businesses contacted and dates pencilled in.
   - Season's Greetings banners for this year have been ordered for installation at the Northern end of Mall including Parsons Street with a prototype currently being manufactured.
   - A 3 minute clip of the 2013 Christmas Carnival is still in the editing process.

3. **NIGHT MARKETS**
   - Have contacted Bellette to edit Night Market template prior to additional market in May for the Ulysses AGM.
   - Matthew Leyland from Alice Springs Youth Centre is interested in promoting a new young circus troupe at the ASTC Night Markets and any other relevant Council events.
   - Provided images to TCA for use in their What's On Central Australia Guide & to Tourism NT.
   - 3 minute clip of 2013 Night Markets still in editing process.
   - Contacted Jim Lawrie, Masters Games, to inform him of the opportunity for Masters to bring in performers, utilise stage at the October 16 market.

4. **HARMONY DAY**
   - Collaborating with Multicultural Services Central Australia for an event to be held on Saturday 31 May on the Council Lawns. They have received a grant from the Multicultural Affairs Office. Permits submitted. Discussions in place.

5. **ALICE SHOW**
   - Submitted application form to participate.
   - Library and Rangers have acknowledged their participation.

6. GENERAL COMMUNITY EVENTS/IN KIND SUPPORT

Australia Day:
Ensured CDU infrastructure & catering equipment available for use.

Pets on Parade:
Have met with Rangers to discuss planning.

Bangtail Muster:
Dave Mortimer has been in contact with questions regarding traffic management. Carmel from Alice Traffic Management has also been in contact.

Ulyssess:
Attended internal meeting regarding Parade. Contacted Ross Geoghegan in relation to Night Markets. Mentioned that there was an opportunity for any members who were musicians/performers to perform on the night if they contact me prior. Email regarding expressions of interest distributed to all ASTC registered food stallholders on behalf of Ulyssess.

Henley on Todd:
Forwarded relevant application forms for submission to Council.

2013 In-Kind Support:
Reminders were sent to several organisations that still had not submitted a request for deputation to provide feedback of their event.
Bush Bands Bash have replied and will provide deputation on 24 February.
Camel Cup have replied, however Steve Langdon who was the chair has now moved on. He has forwarded information to the new chair Amanda Hunter.

7. OTHER/ONGOING

Todd Mall Markets:
Stallholder licenses for 2014 were updated, uploaded and emailed to all stallholders with relevant information prior to Christmas. Reminders have since been sent out. Customer Service have been provided with a list of stallholders who need to renew.

Licenses are slowly being submitted.

A few expressions of interest from possible new stallholders

All dates for Todd Mall Markets have been submitted and first 6 months paid for

Seniors Month:
Toni McLennan from Health & Ageing forwarded Ambassador Evaluation Form re Noeline Browns visit 6 August 2013. Returned with a copy of photo and write up of Noeline in Centralian Advocate 9 August 2013.

COMMUNITY DEVELOPMENT OFFICER – MITCH CAMERON

1. SENIORS

Seniors Coordinating Committee (SCC)
- The first meeting for 2014 will be held on 19th February.

Seniors Lifestyle Village survey
- Survey results will be uploaded to the Alice Springs Town Council website.

Alice Springs 50 Plus Community Centre Management Committee
- The first meeting of the committee for 2014 will be held on 11th February.

2. YOUTH

Youth Action Group YAG

- CDO will be talking to the St Philip's College Year 10s on February 12 to promote the Youth Action Group.
- Centralian Senior College teacher Anne Channing & OLSH teacher Fred Johnston have both been contacted for continued involvement from their respective schools.

3. COMMUNITY GRANTS

- The 2014 Round of the Community Grants will open on January 31st 2014 and close on the 28th February 2014.
- An information session will be held 11th February at 6pm in the Andy McNeill Room to inform people on Council's Community Grants program.

4. CDU SCHOLARSHIP

- Two Charles Darwin University/ Alice Springs Town Council Scholarships will be offered to Alice Springs residents in Semester 1 2014 as part of Council's ongoing sponsorship of the CDU scholarship.

5. HEALTHY COMMUNITIES INTIATIVE

- CDO facilitated staff exercise classes, attended meetings & completed administrative duties for HCI programs.

6. OTHER

- Met with Jonathon Pilbrow regarding Desert Knowledge Australia's Grant Seekers Network on 28th January.
- Met with Cathy Farrer and Jai Pumphrey regarding 2014 Women's Football Fitness program on 22nd January.
- Conducted Depot exercise fitness classes on 16th Jan, 21st Jan & 28th Jan.
- CDO returned from leave on January 16.

TODD MALL PROMOTIONS OFFICER – MARION ERLICH

1. TODD MALL TRADERS GROUP 2014

- The first meeting of the Todd Mall Traders Group will be held in mid-February.
- The meeting will be held at the Chamber of Commerce or a local venue in the Todd Mall.
- The aim of the meeting is to establish a group of traders and local business people to discuss ideas, concepts and produce effective strategies for energizing Todd Mall.

2. PAINTING AND REJUVENATION - TODD MALL

- Working in conjunction with Todd Mall Property Owners and Department of Business to 'paint/decorate' the Todd Mall precinct including shop fronts.
- This has already begun in the southern end of the mall. (Leaping Lizards, the old News Agents and the Fan Arcade)

3. POWER AND WATER CORPORATION

- Power and Water Corporation have informed ASTC that there will be works in certain parts of town to realign the existing sewer mains from 20 January to 25 March. During these dates there will be works that will also affect the following areas in the CBD: Wills Terrace, Todd Street, Parsons Street, Todd Mall and Gregory Terrace. Hours of work will be between 7am & 6pm.

- When confirmed dates and times of works in the above areas have been established, the information and the relevant contact person at Power and Water will be disseminated to traders.

4. SHOP LOCAL CAMPAIGN

- Met with Melissa Kerl and Franca Barraclough (Totem Theatre) to investigate the potential of a theatrical contribution to the shop local campaign. This is in conjunction with the Chamber of Commerce, Imparja and the Advocate with the aim of supporting local traders and the local economy.

5. ARALUEN ARTS CENTRE

- Tim Rollason Director of Araluen Arts Centre has agreed in principle to provide Sneak Peak performances in Todd Mall with acts that are booked to perform at Araluen in 2014.

6. OTHER

- Tourism, Events and Promotions Committee
- Alice Springs Town Council Events Coordination Committee

HEALTHY COMMUNITIES COORDINATOR – LUCINDA COOBS

1. HCI PROGRAM SUSTAINABILITY 2014

- It is pleasing to report that seven out of seven programs initially established, implemented and funded by Councils' Healthy Communities Initiative are to be continued in the Alice Springs Community independent of the HCI in 2014.
- Although the HCC is still receiving referrals from GP's and allied health, it is intended that gradually, all referrals will contact service providers directly to ensure ongoing sustainability of the programs and improved health long-term in the Alice Springs Community.
- A list of ongoing funding providers for affordable exercise opportunities for people with or at risk of chronic disease as a result of the HCI include:
  - Yoga after Cancer – funded by Lions Club of Alice Springs, managed by Alice Springs Physiotherapy & Sports Injury Clinic
  - Bocce – funded and managed by Reclink Australia NT
  - Women's Footy Fitness – funded and managed by AFLNT
  - Lift for Life – funded and managed by YMCA of Central Australia Inc. and Get Physical
  - Heartmoves – pending sponsorship approval from Northern Territory Medicare Local. Currently managed by YMCA and funded by Council.
  - Aquatics – funded and managed by Alice Springs Aquatic & Leisure Centre
  - Heart Foundation Walking – funded and managed by Council.

2. HCC PERMANENT PART TIME

- Council's HCC has been appointed as the National Project Manager for Arthritis Australia's national exercise program funded by the Department of Health & Ageing. This role commences 3 days per week in February 2014.
- The HCC will be working two days per week for Council as a permanent part time employee until the end of contract at 30 June 2014.

3. HEART FOUNDATION WALKING

- This program continued right through the Christmas and New Year period and maintains strong attendance of approximately 35 participants each week.

4. STAFF FITNESS CLASSES

- Staff fitness classes at the Civic Centre and Depot will continue from January – June 2014. Current membership at the Depot is eleven and eighteen at the Civic Centre.

5. AUSTRALIA DAY FUN RUN

- HCC worked with the Alice Springs Running Walking Club to roll-out the 2014 Australia Day Fun Run. HCI provided in-kind support in addition to providing the breakfast and marketing for the event. 407 people participated in the event.

6. WOMEN's FOOTY FITNESS

- HCC and Community Development Officer met with Jai Pumphrey from AFLTNT to discuss handing over the Women's Footy Fitness program to AFLNT.
- A six week program will be delivered by AFLNT in March/April 2014 with in-kind support provided from the HCC.

7. LG FOCUS MAGAZINE

- HCC featured on the January LG Focus Magazine in the 'High Achievers Section' outlining the success of the Healthy Communities Initiative in Alice Springs.

8. SUPPORT FOR INDIGENOUS SCHOLARSHIPS

- HCC has provided support to a local indigenous lady in applying for a fully-funded scholarship to complete Certificate IV in Fitness. This lady was identified as an ideal fitness leader from her participation in the Women's Footy Fitness programs.

COMMUNITY AND CULTURAL DEVELOPMENT MANAGER – LEON TRIPP

1. PUBLIC ART

Library Footpath

- Library staff will be collecting stencils from contributing patrons from 3rd February to 28th February. The stencils will be used to create the design on the footpath which will become evident when the footpath becomes wet.
- It is anticipated that the path would be completed by the end of March.

Public Art Advisory Committee

- The first meeting for PAAC for 2014 will be on Wednesday 5th February.

2. SUMMER SCHOOL HOLIDAY PROGRAM

- A series of Splash Parties were held for the Summer School Holiday Program by ASTC and the NTG's Depart of Children and Families (DCF). The following numbers were recorded for each event:

18.12.13 – 200 Splash/Xmas party – ASTC
03.01.14 – 160 DCF
10.01.14 – 176 DCF
17.01.14 – 103 DCF
24.01.14 – 196 DCF

3. BRAITLING NEIGHBOURHOOD CENTRE

- A progress meeting was held on 30 January with Susan Dugdale and Associates (SDA) to report on the following brief which underpinned the Architectural Contract that was entered into with Council on 19.09.13.

- Brief:-
  - Preparation of a project budget and program for ongoing project planning.
  - Design development of the area study sketches prepared in November of 2012.
  - Management of design, documentation and creation of a contract set.
  - Negotiating and obtaining approvals regarding authority requirements including planning, building, fire authority, health authority, power, water, and electricity service provider.
  - Coordinate the services of other consultants including structural engineer, hydraulic, mechanical and electrical engineers if required, and cost consultant.
  - Coordinate the service of Project Building Certifiers to rectify the previous lapsed permit to build.
  - Retain the entry mural and incorporate into the new work.
  - Allow for staging the construction so that the centre can remain open and functional throughout this stage.
  - Provide advice on an hourly rate on the design and documents during tender and construction stages.

- SDA presented evidence of their activities over the last few months in relation to the brief and the documentation tabled represented a substantive part of the documentation that will be included in the Tender.
- SDA have advised Council that a complete contract set will be ready for Tender by mid February. The Tender process takes 3 weeks so we would envisage awarding the contract in the second half of March with construction commencing as soon as is practicable.

NB: The CCDM has been on Annual Leave from 23.12.13 – 28.01.14

Leon Tripp
COMMUNITY AND CULTURAL DEVELOPMENT MANAGER

ATTACHMENT F

REPORT

CORPORATE AND COMMUNITY SERVICES COMMITTEE – 10 FEBRUARY 2014

TO: **DIRECTOR CORPORATE AND COMMUNITY SERVICES**

AUTHOR: **MANAGER IT / BUSINESS ANALYST**

SUBJECT: **INFORMATION TECHNOLOGY ACTIVITIES FOR JANUARY 2014**

This report provides an update of current Information Technology projects, programmes and events.

- Testing of enhanced site to site data links.
- Major software update to Councillors IRD's commenced.
- Deployed new catalogue pc's into the public Library.
- Commenced planning for network design enhancement project.

Chris Dance
MANAGER IT / BUSINESS ANALYST

ATTACHMENT G

REPORT

CORPORATE AND COMMUNITY SERVICES COMMITTEE – 10 FEBRUARY 2014

TO: DIRECTOR CORPORATE AND COMMUNITY SERVICES

AUTHOR: MANAGER ALICE SPRINGS AQUATIC AND LEISURE CENTRE – JESSE MORTENSEN

SUBJECT: ALICE SPRINGS AQUATIC AND LEISURE CENTRE REPORT FOR THE MONTH OF JANUARY 2014

SUMMARY

The month of January was extremely busy with 14,946 people through the gates. When removing school programs from statistical consideration due to school holidays, this month's figures represent the highest patronage this financial year (and of any records in our possession). This figure was 3.1% higher than the same period last year, which is surprising when considering last summer any child less than 16 years of age was granted free entry for the summer school holidays courtesy of an NT Govemment Grant.

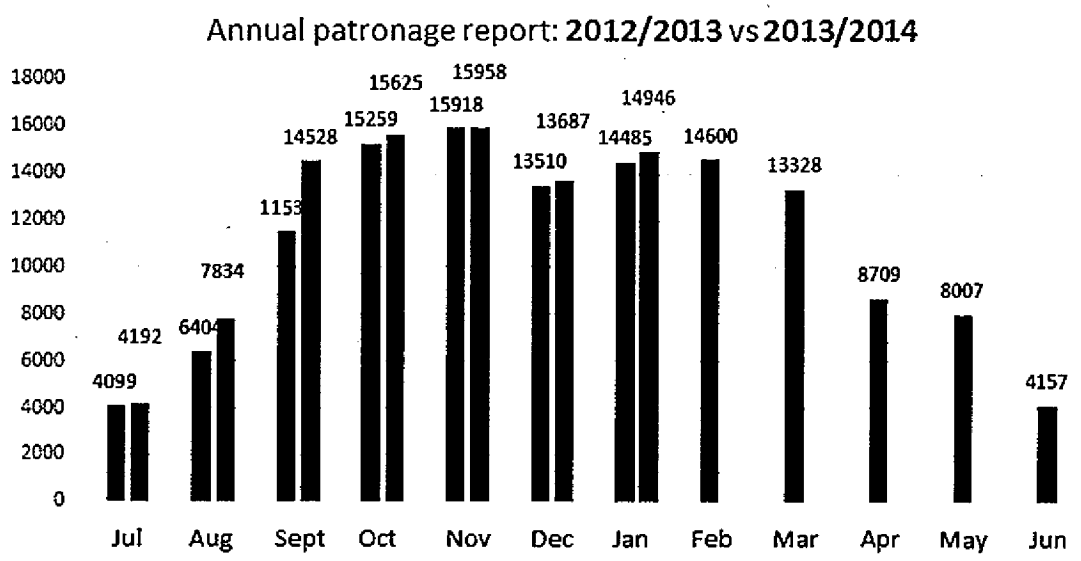
Summer splash parties were held every Friday night and proved extremely popular with children and families. These parties were supported by the Rotary Club of Alice Springs, Gap Youth Centre, Alice Springs Police and Tangentyere Youth Services. Australia Day celebrations including music, aquatic games and inflatables and a BBQ drew in 502 patrons.

The summer heat enabled staff to heat pool water exclusively using the solar system, meaning no artificial heating of the indoor centre through its heat curtain occurred. In addition to this, in the final month of January no heating of any pool was required due to the intensity of the sun and its heat convection through the indoor centres glass.

TOTAL MONTHLY ATTENDANCE

The month of January was extremely busy with 14,946 people through the gates. When removing school programs from statistical consideration due to school holidays, this month's figures represent the highest patronage this financial year (and of any records in our possession). This figure was 3.1% higher than the same period last year, which is surprising when considering last summer any child less than 16 years of age was granted free entry for the summer school holidays courtesy of a NT Government Grant.

Patronage comparison: July 2012 to January 2014



Visit demographics – July 2013 to January 2014

Visit type	Jun-13	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14
Casual Visit - Early morning Adult	245	260	286	342	413	428	433	529
Casual Visit - Early morning Concession	135	153	140	186	187	308	268	334
Casual Visit - Early morning Child	63	16	13	89	110	113	120	14
Casual Visit Adult	1185	1047	1765	3369	3235	3609	3423	3703
Casual Visit Concession	224	236	319	493	466	510	548	627
Casual Visit Child	503	581	1041	2517	2186	2077	2924	2760
Family	12	30	38	105	144	58	557	476
Membership Visit	843	692	697	1166	1321	1511	1226	1513
Visit Pass	139	149	136	417	598	836	588	773
Child under 6	109	231	398	1091	1113	1079	766	1162
Spectators	99	4	234	390	342	619	167	299
Vouchers	134	34	0	0	0	0	0	0
School Visit	0	192	1855	2660	3581	2400	900	0
Bush School Visit	0	0	0	475	280	520	140	0
Group Visit	0	166	109	356	613	814	1102	1820
Aquatic Education	260	149	451	460	578	701	285	586
Aqua Exercise	206	252	352	412	458	375	240	350
TOTAL	**4157**	**4192**	**7834**	**14528**	**15625**	**15958**	**13687**	**14946**

Membership types – June to September 2013

Pass type	Jun-13	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14
12 Month Adult	42	5	48	6	3	12	6	7
12 Month Concession	19	3	29	1	3	2	3	2
12 Month Child	5	0	6	0	1	1	1	0
12 Month Family	3	2	11	0	1	1	0	0
Total 12 Month passes	**69**	**10**	**94**	**7**	**8**	**16**	**10**	**9**
3 Month Adult	19	23	42	23	37	28	23	42
3 Month Concession	4	15	13	9	8	13	8	23
3 Month Child	0	2	2	3	0	2	1	3
3 month Family	0	2	0	3	0	0	0	0
1 month Pass	0	0	0	0	0	0	0	0
Total Short Term passes	**23**	**42**	**57**	**38**	**45**	**43**	**31**	**68**
10 Visit Passes	0	77	59	93	99	115	77	103
Learn to Swim	0	0	151	150	249	260	282	127
Membership Total	**92**	**129**	**210**	**243**	**348**	**375**	**359**	**230**

AQUATIC PROGRAMS

The summer school holiday intensive program had 100% attendance utilising 3 trainers. It is planned that repeat programs will secure up to 6 trainers to meet the extremely strong demand of this course.

Alice Springs Swimming Club had a brief break to regular squad sessions but resumed training in the second week of January, as did Alice Springs Canoe Polo Club. Alice Springs Triathlon Club resumes their season February 2nd.

Active Oldies Aqua Aerobics classes continue to gain popularity with over 30 people attending each class. The popularity of Aqua Aerobics has prompted the expansion of the program to include a class every day of the week beginning in February. Classes are below.

	10:30AM – 11:15AM	5:30PM – 6:15PM
MONDAY	Active Oldies	Aqua Active
TUESDAY		Aqua Active
WEDNESDAY	Active Oldies	
THURSDAY		Aqua Active
FRIDAY	Active Oldies	
SATURDAY	Active Oldies	
SUNDAY	Water Based Training	

Regular squad and program attendance reduced significantly over the Christmas and new year period, with the strongest attendance from the youth and children's services sector. Attendance below

- Tangentyere Youth Services
- Gap Youth Centre
- Little Ants

- Alice Springs Swimming Club
- Alice AUSSI Masters
- Anglicare
- Drug and Alcohol Services

Summer splash parties were held every Friday night and were extremely popular with children and families. These parties were supported by the Rotary Club of Alice Springs, Gap Youth Centre, Alice Springs Police and Tangentyere Youth Services. Australia Day celebrations including music, aquatic games and inflatables and a BBQ drew in 502 patrons, which were approximately double last year's celebration day patrons.

EXPRESSION OF INTEREST – ASALC GYMNASIUM

The expression of interest period for proposals to introduce fitness, allied health or similar programs in the old disused child care centre has now closed. Submissions have been forwarded to the review panel of Craig Catchlove, Paul Della, Lucinda Coobs, Mayor Ryan and Jesse Mortensen, which will meet in the coming week to advance negotiations with a suitable local enterprise.

MAINTENANCE

The discovery of a consultant's report commissioned by YMCA, and published in Australian Leisure Management Magazine in November 2011 regarding the methods and specific chemicals required to clean the tiles installed in the Alice Springs Aquatic Centre enabled the team to focus on restoring the indoor centres flooring to its intended non-slip properties. This work has so far produced impressive results, and the team is confident that continuation of this cleaning program will further increase the non-slip properties and maximise safety in the centre.

Regular maintenance during December has included

- Grounds maintenance
- Mowing and weeding of grass
- Regular cleaning of scum lines in pools
- Regular water quality management and chemical dosing

The month of February will see the return of consultants Trisleys Hydraulics, who will focus on calibration of chlorine gas sensors and alarms, repairs to the solar system controllers (wear and tear) and establishing the scope of winter shutdown works prior to the 2014 Alice Springs Masters Games.

TRAINING

Staff training has occurred during the month on the following areas:

- Self-contained breathing apparatus
- occupational health and safety
- reportable incidents and NT Worksafe requirements
- manual handling
- water quality

WATER QUALITY

Water quality testing was conducted 4 hourly as per Guidelines for Safe Pool Operations (GSPO), for a total of 120 water tests on each pool for the month (6 pools – 720 tests in total).

WATER QUALITY – JANUARY 2014

	Jun-13	Jul-13	Aug-13	Sept-13	Oct-13	Nov-13	Dec 13	Jan-14
25M POOL								
Free	100.00%	100.00%	100.00%	100.00%	99%	100%	100%	100%
Total	99.00%	99.00%	100.00%	100.00%	99%	100%	100%	100%
Combines	99.00%	99.00%	100.00%	100.00%	100%	100%	100%	100%
Ph	99.00%	99.00%	99.00%	100.00%	99%	99%	100%	100%
Total Av%	99.25%	99.25%	99.50%	100.00%	99.25%	99.75	100%	100%
LEISURE POOL								
Free	100.00%	100.00%	100.00%	100.00%	100%	100%	100%	100%
Total	100.00%	100.00%	100.00%	100.00%	98%	100%	100%	100%
Combines	100.00%	100.00%	100.00%	99.00%	98%	96%	99%	100%
Ph	98.00%	99.00%	98.00%	100.00%	99%	94%	99%	100%
Total Av%	99.50%	99.75%	99.25%	100.00%	98.75%	97.5%	99.5%	100%
OUTDOOR 50M POOL								
Free	n/a	n/a	n/a	100.00%	100%	100%	100%	100%
Total	n/a	n/a	n/a	100.00%	100%	100%	100%	100%
Combines	n/a	n/a	n/a	100.00%	100%	100%	100%	100%
Ph	n/a	n/a	n/a	100.00%	100%	100%	100%	100%
Total Av%	n/a	n/a	n/a	100.00%	100%	100%	100%	100%
OUTDOOR LTS POOL								
Free	n/a	n/a	n/a	100.00%	100%	100%	100%	100%
Total	n/a	n/a	n/a	100.00%	100%	100%	100%	100%
Combines	n/a	n/a	n/a	100.00%	100%	99%	99%	100%
Ph	n/a	n/a	n/a	100.00%	100%	98%	98%	100%
Total Av%	n/a	n/a	n/a	100.00%	100%	99.25%	99.25%	100%
OUTDOOR TODDLER POOL								
Free	n/a	n/a	n/a	100.00%	100%	100%	100%	100%
Total	n/a	n/a	n/a	100.00%	100%	100%	100%	100%
Combines	n/a	n/a	n/a	100.00%	100%	100%	100%	100%
Ph	n/a	n/a	n/a	98.00%	100%	100%	100%	100%
Total Av%	n/a	n/a	n/a	99.50%	100%	92%	100%	100%

Jesse Mortensen
MANAGER ALICE SPRINGS AQUATIC AND LEISURE CENTRE