Agenda Item 9.1

REPORT

Report No. 50/13ccs

TO: **CORPORATE & COMMUNITY SERVICES COMMITTEE – 11 MARCH 2013**

SUBJECT: **DIRECTORATE UPDATE**

AUTHOR: **DIRECTOR CORPORATE AND COMMUNITY SERVICES – CRAIG CATCHLOVE**

EXECUTIVE SUMMARY

This report provides an update of current Corporate and Community Services projects, programs and events.

RECOMMENDATION

That it be a recommendation to Council:

That the report be received and noted.

REPORT

1. DISCUSSION

The attached reports summarize activities that occurred within the Corporate and Community Services Directorate for the month of February 2013.

2. POLICY IMPACTS

All projects relate to and reflect the appropriate policies and components of the *Alice Springs Town Council Strategic Plan 2010-2015.*

3. FINANCIAL IMPACTS

All projects are working within their approved budget.

4. SOCIAL IMPACTS

As per individual project plans.

5. ENVIRONMENTAL IMPACTS

As per the project plans.

CIRCULATED TO All
ON 6/3/13

6. PUBLIC RELATIONS

Nil

7. ATTACHMENTS

Attachment A - HR Report
Attachment B - Ranger Unit Report
Attachment C - Information Technology Report
Attachment D - Library Report
Attachment E - Community Development Unit Report
Attachment F – Registry Report

Craig Catchlove
DIRECTOR CORPORATE AND COMMUNITY SERVICES

ATTACHMENT A

REPORT

CORPORATE AND COMMUNITY SERVICES COMMITTEE – 11 March 2013

TO: DIRECTOR CORPORATE AND COMMUNITY SERVICES

AUTHOR: MANAGER HUMAN RESOURCES – TONY JENNISON

SUBJECT: REPORT FROM HUMAN RESOURCES DEPARTMENT FOR FEBRUARY 2013

This report provides an update of current Human Resources projects.

1. **RECRUITMENT as per 28 February 2013**
   - 6 positions vacant in the Depot
   - 2 positions vacant in the Waste Management Facility
   - 5 positions vacant in the Civic Centre

2. **TRAINING activities as per 28 February 2013**
   - OHS training for staff at Waste Management Facility
   - Individual courses as required (i.e. computer courses)

3. **OH&S**
   - No new workers compensation claims for this period
   - Safe Operating Procedures are being updated

4. **ENTERPRISE AGREEMENT**
   - No new developments

5. **PROCEDURAL STATEMENTS AND DIRECTIVES (PSD)**
   - A Customer Service PSD is being developed
   - Employee Personal Social Media Usage PSD is being developed
   - Telephone Usage PSD is being developed
   - Recruitment & Selection and Training & Development PSDs are due for review
   - Departmental Disaster Plans are being finalised
   - Meeting Procedures guidelines are being developed

6. **INDIGENOUS EMPLOYMENT**
   - 22 full time Indigenous employees at Council
   - Approx 18.4% Indigenous staff

Tony Jennison

MANAGER, HUMAN RESOURCES

ATTACHMENT B

REPORT

CORPORATE AND COMMUNITY SERVICES COMMITTEE

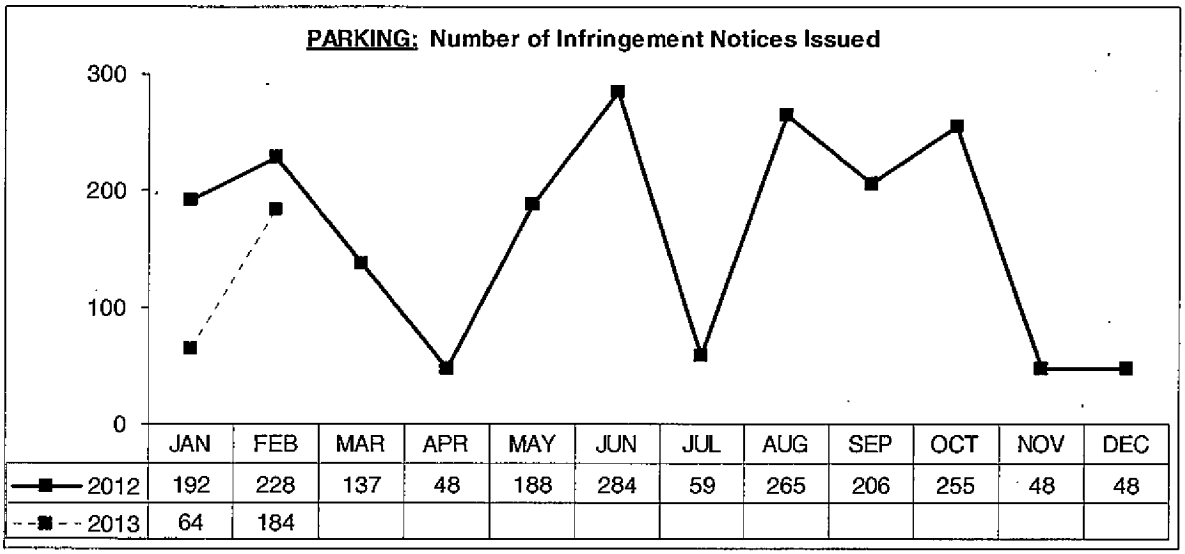
TO: DIRECTOR CORPORATE AND COMMUNITY SERVICES

AUTHOR: MANAGER RANGER UNIT - KEVIN EVERETT

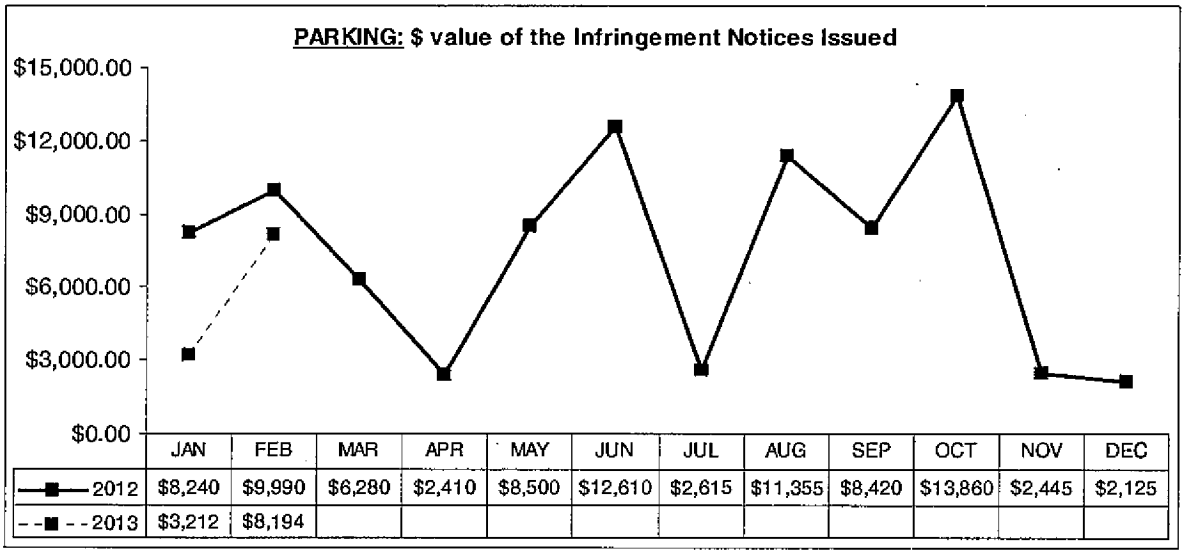
SUBJECT: REPORT FROM RANGER UNIT FOR THE MONTH OF FEBRUARY 2013

This report provides an update of current Ranger Unit projects, programs and events.

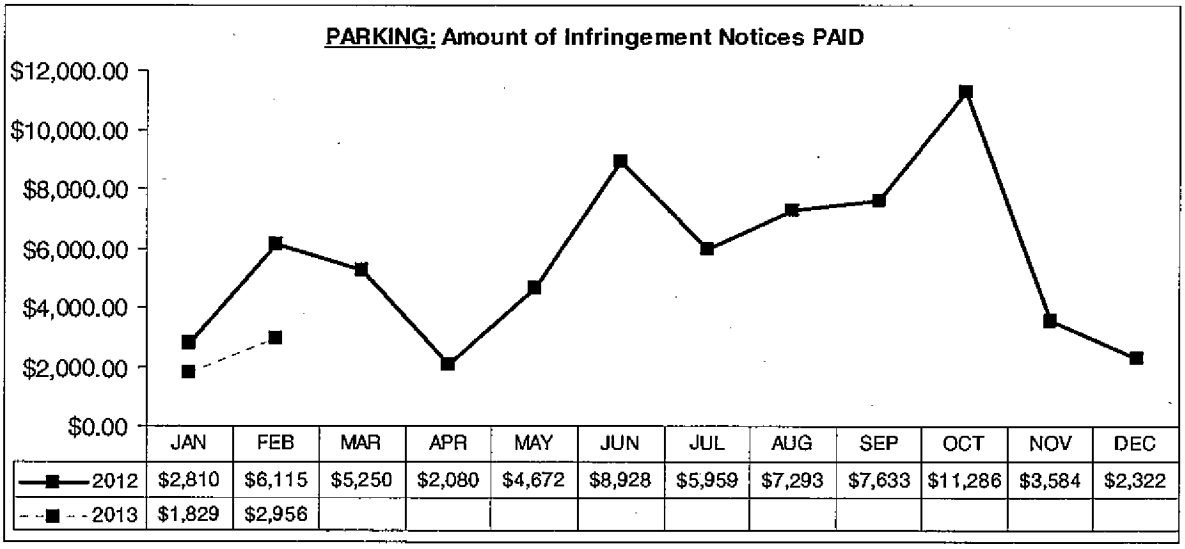
1. INFRINGEMENT NOTICES - PARKING



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2012	192	228	137	48	188	284	59	265	206	255	48	48
2013	64	184										

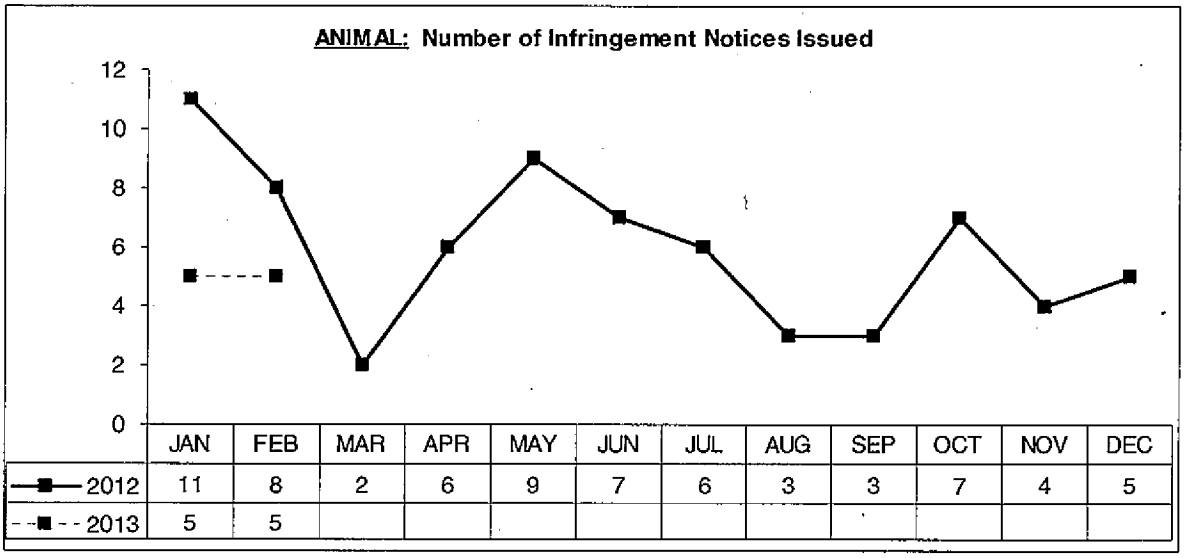


	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2012	$8,240	$9,990	$6,280	$2,410	$8,500	$12,610	$2,615	$11,355	$8,420	$13,860	$2,445	$2,125
2013	$3,212	$8,194										

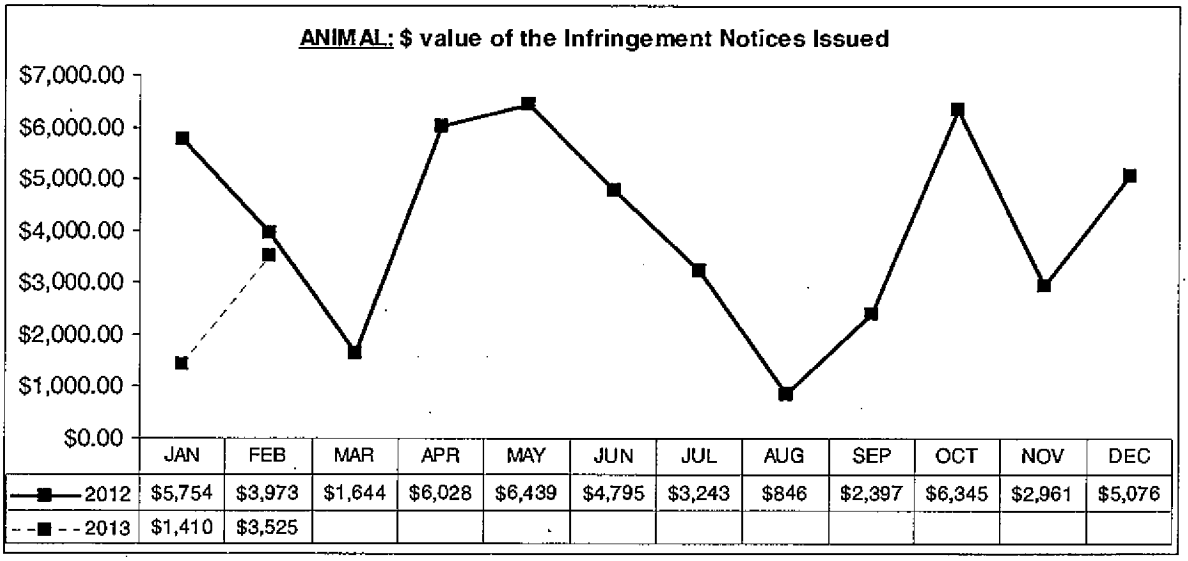


	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2012	$2,810	$6,115	$5,250	$2,080	$4,672	$8,928	$5,959	$7,293	$7,633	$11,286	$3,584	$2,322
2013	$1,829	$2,956										

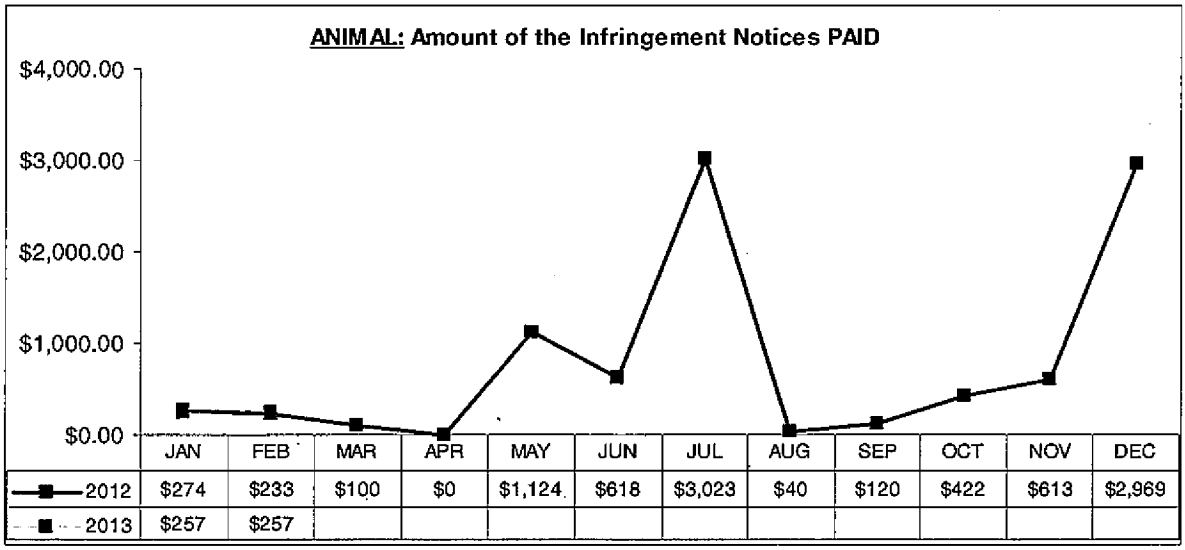
2. INFRINGEMENT NOTICES - ANIMAL



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2012	11	8	2	6	9	7	6	3	3	7	4	5
2013	5	5										

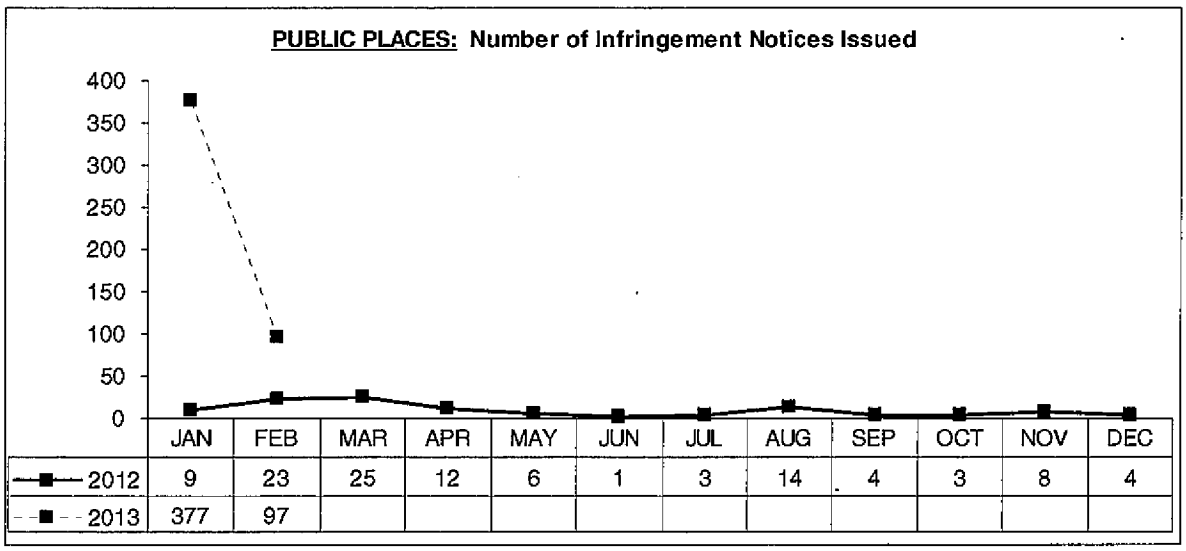


	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2012	$5,754	$3,973	$1,644	$6,028	$6,439	$4,795	$3,243	$846	$2,397	$6,345	$2,961	$5,076
2013	$1,410	$3,525										



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2012	$274	$233	$100	$0	$1,124	$618	$3,023	$40	$120	$422	$613	$2,969
2013	$257	$257										

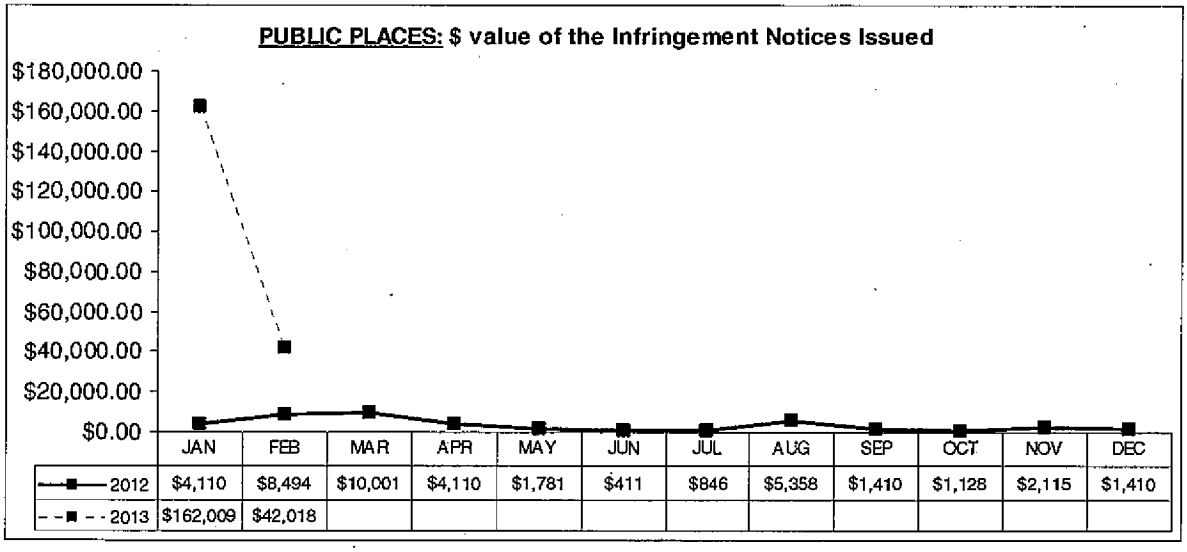
3. INFRINGEMENT NOTICES – PUBLIC PLACES



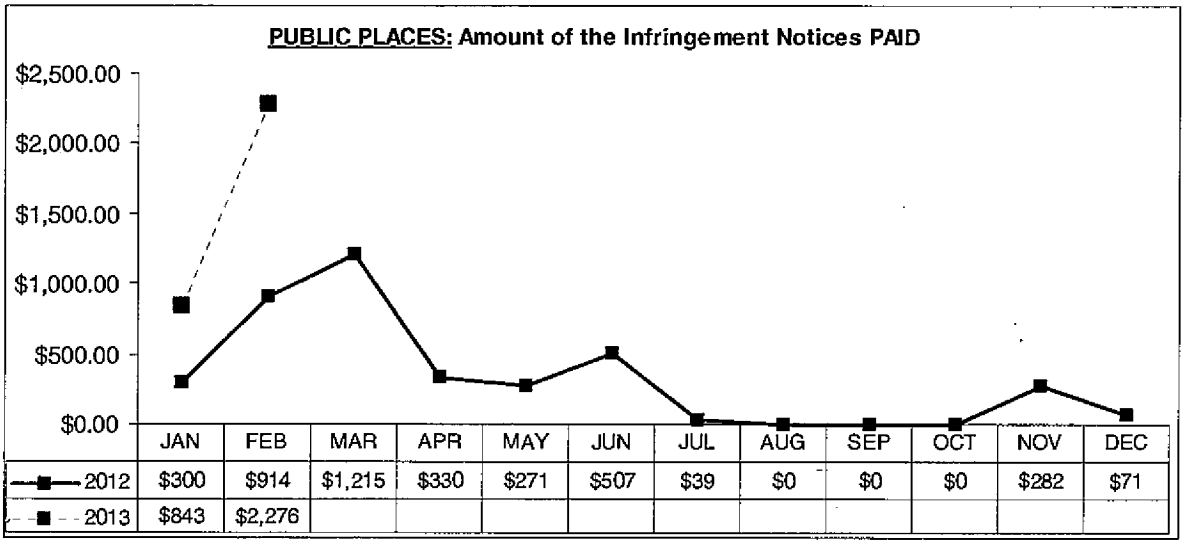
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2012	9	23	25	12	6	1	3	14	4	3	8	4
2013	377	97										

Breakdown of Public Places Infringements for FEBRUARY 2013:

-	Applying graffiti without a permit	1	x	$ 1 410.00
-	Behaving indecently	6	x	$ 423.00
-	Camping without a permit	11	x	$ 282.00
-	Depositing Litter	6	x	$ 423.00
-	Drinking Liquor	49	x	$ 423.00
-	Dumping goods and material	1	x	$ 705.00
-	Failing to comply with direction to leave PP	4	x	$ 705.00
-	Failing to provide evidence of identity	2	x	$ 564.00
-	Possessing opened liquor container	14	x	$ 423.00
-	Providing false information	1	x	$ 705.00
-	Selling goods without a permit	1	x	$ 282.00
-	Stacking goods without a permit	1	x	$ 141.00

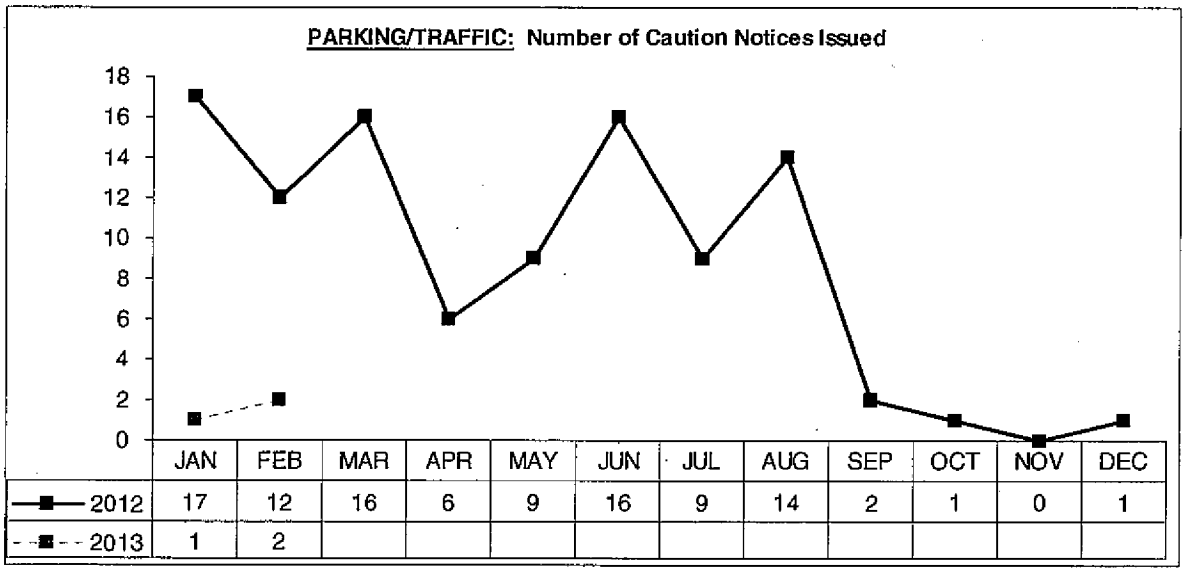


	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2012	$4,110	$8,494	$10,001	$4,110	$1,781	$411	$846	$5,358	$1,410	$1,128	$2,115	$1,410
2013	$162,009	$42,018										

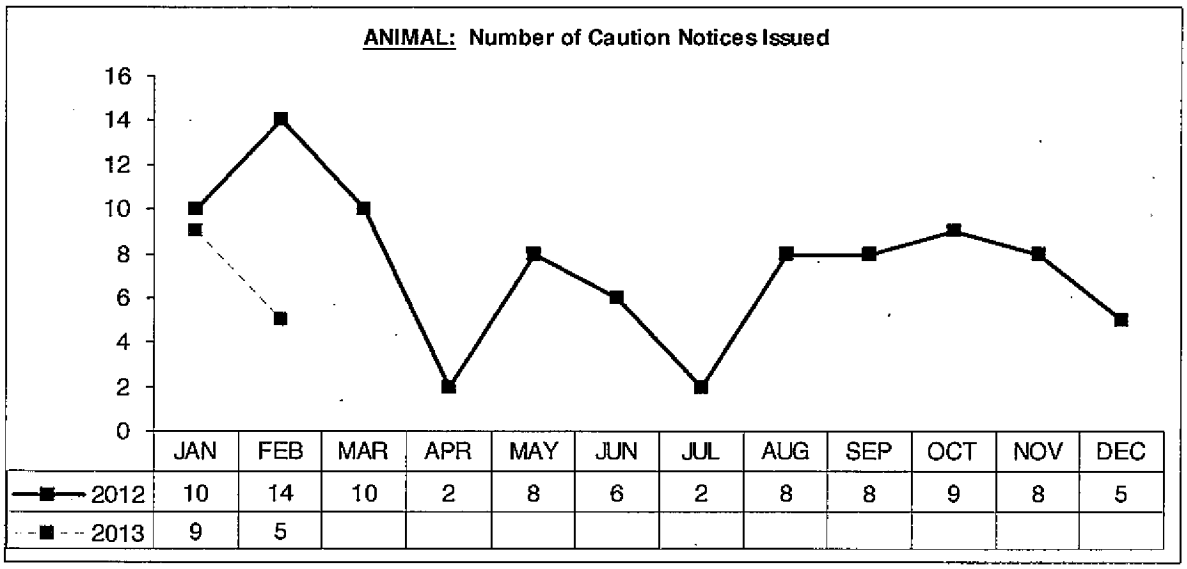


	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2012	$300	$914	$1,215	$330	$271	$507	$39	$0	$0	$0	$282	$71
2013	$843	$2,276										

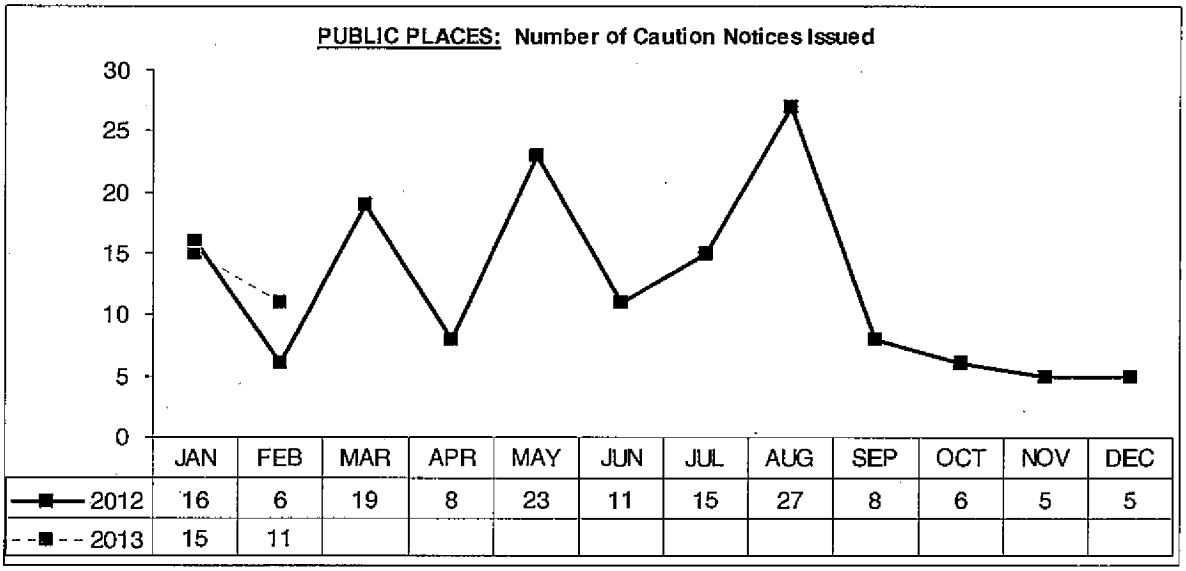
4. CAUTION NOTICES



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2012	17	12	16	6	9	16	9	14	2	1	0	1
2013	1	2										

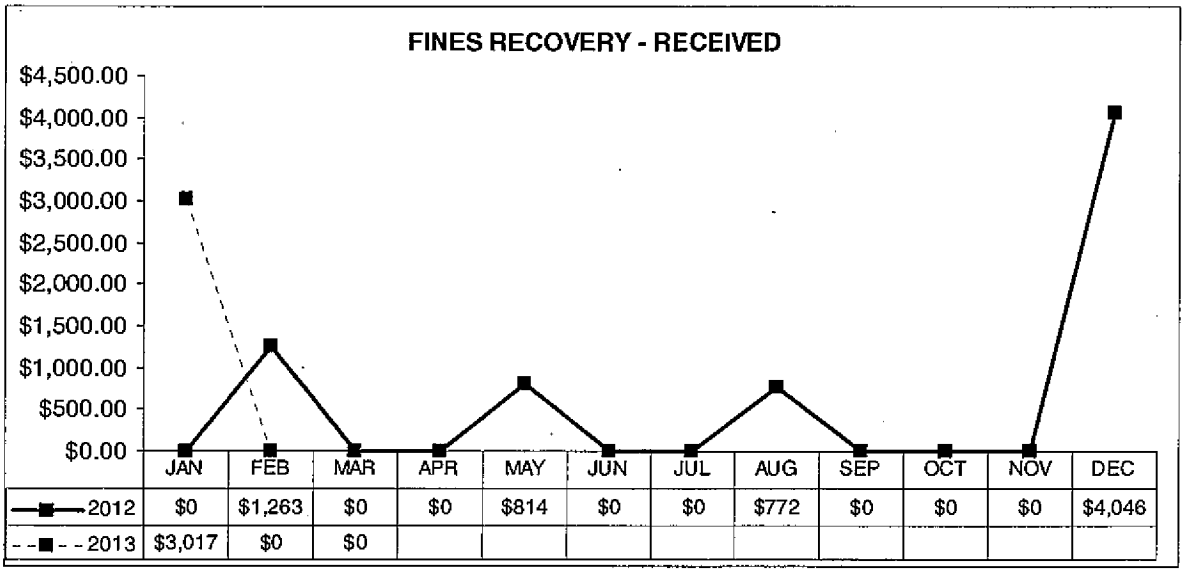


	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2012	10	14	10	2	8	6	2	8	8	9	8	5
2013	9	5										

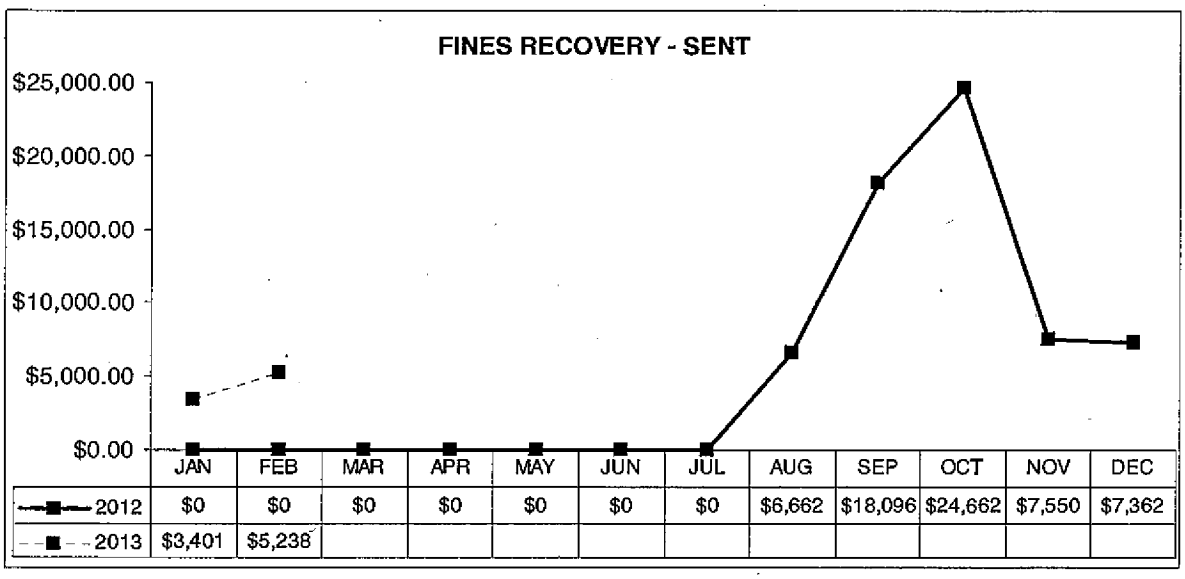


	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2012	16	6	19	8	23	11	15	27	8	6	5	5
2013	15	11										

5. FINES RECOVERY

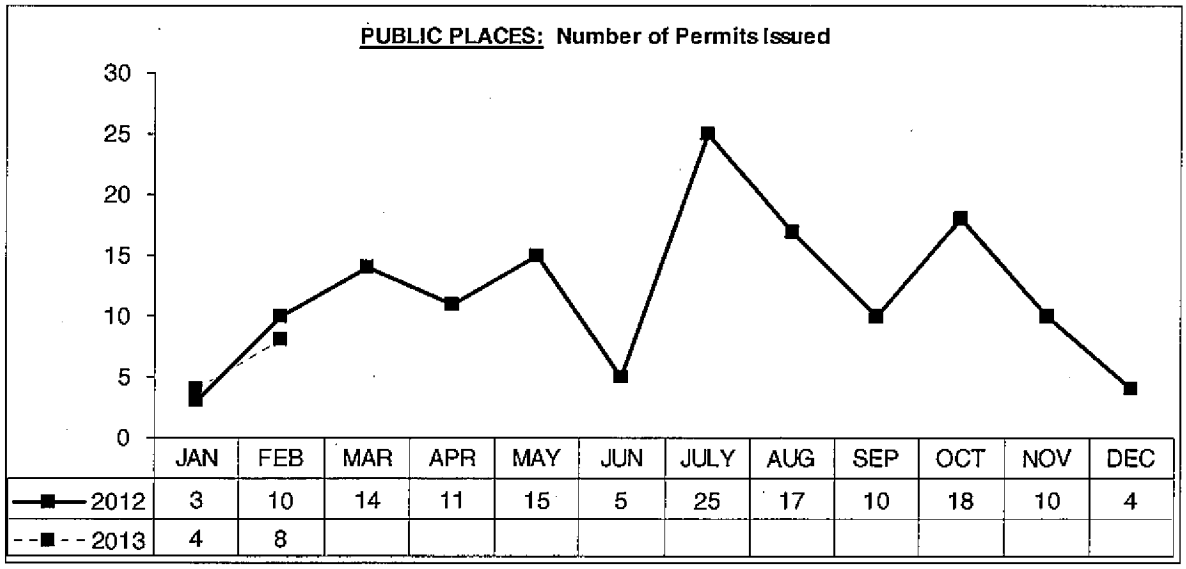


	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2012	$0	$1,263	$0	$0	$814	$0	$0	$772	$0	$0	$0	$4,046
2013	$3,017	$0	$0									

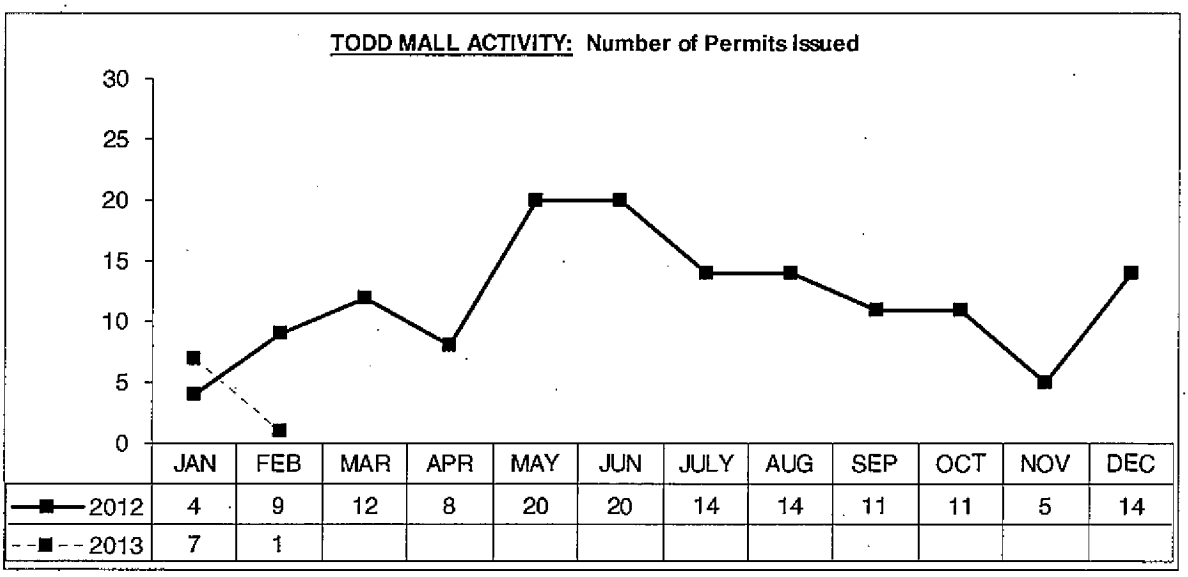


	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2012	$0	$0	$0	$0	$0	$0	$0	$6,662	$18,096	$24,662	$7,550	$7,362
2013	$3,401	$5,238										

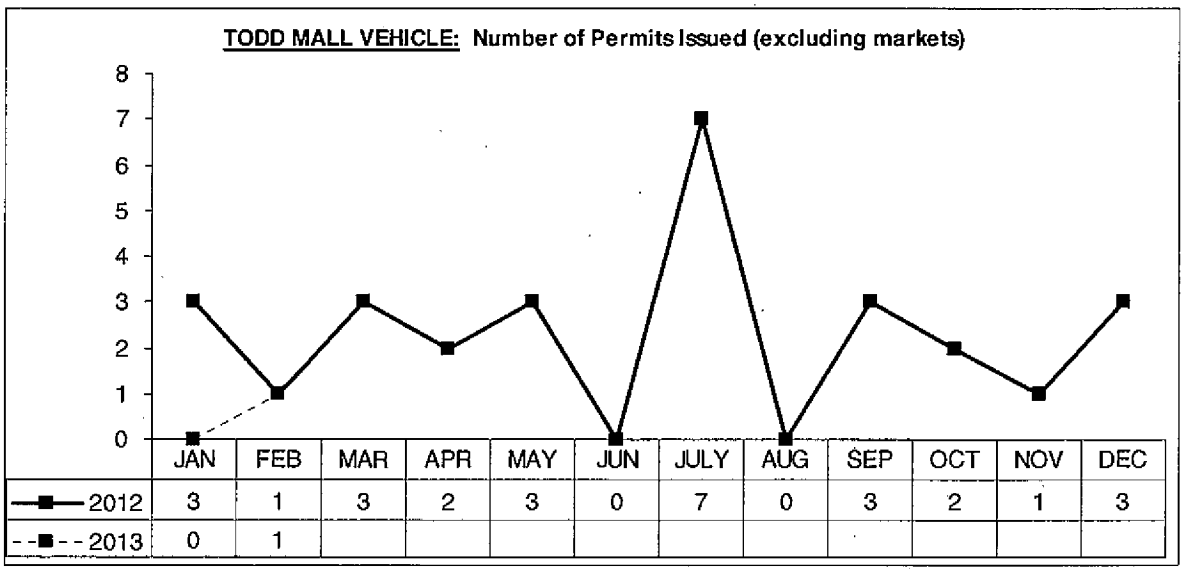
6. PERMITS ISSUED



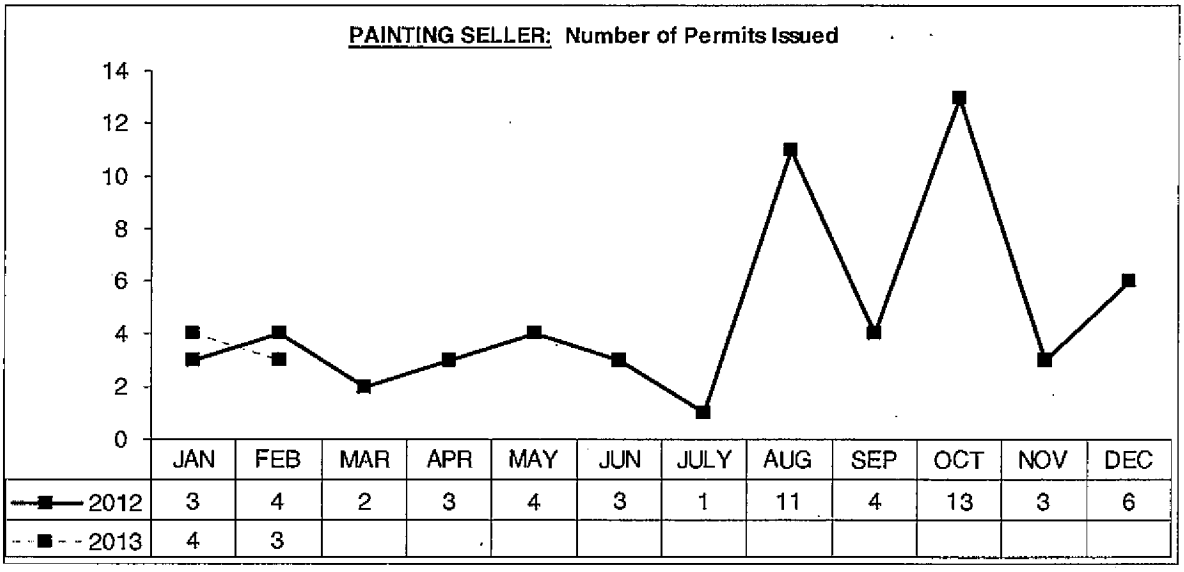
	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC
2012	3	10	14	11	15	5	25	17	10	18	10	4
2013	4	8										



	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC
2012	4	9	12	8	20	20	14	14	11	11	5	14
2013	7	1										

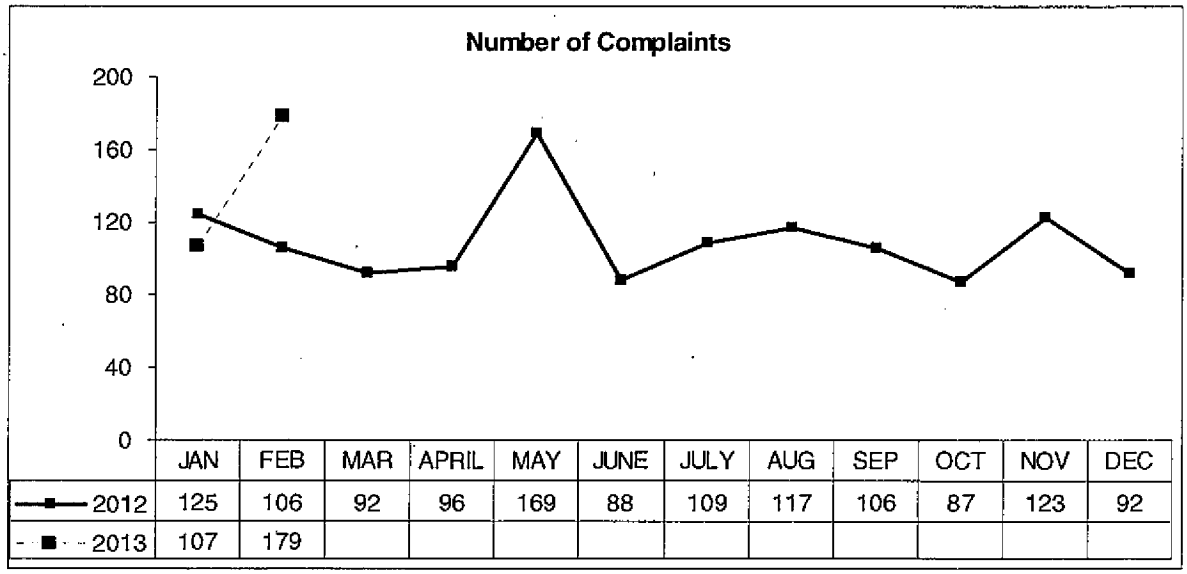


	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC
2012	3	1	3	2	3	0	7	0	3	2	1	3
2013	0	1										



	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC
2012	3	4	2	3	4	3	1	11	4	13	3	6
2013	4	3										

7. COMPLAINTS

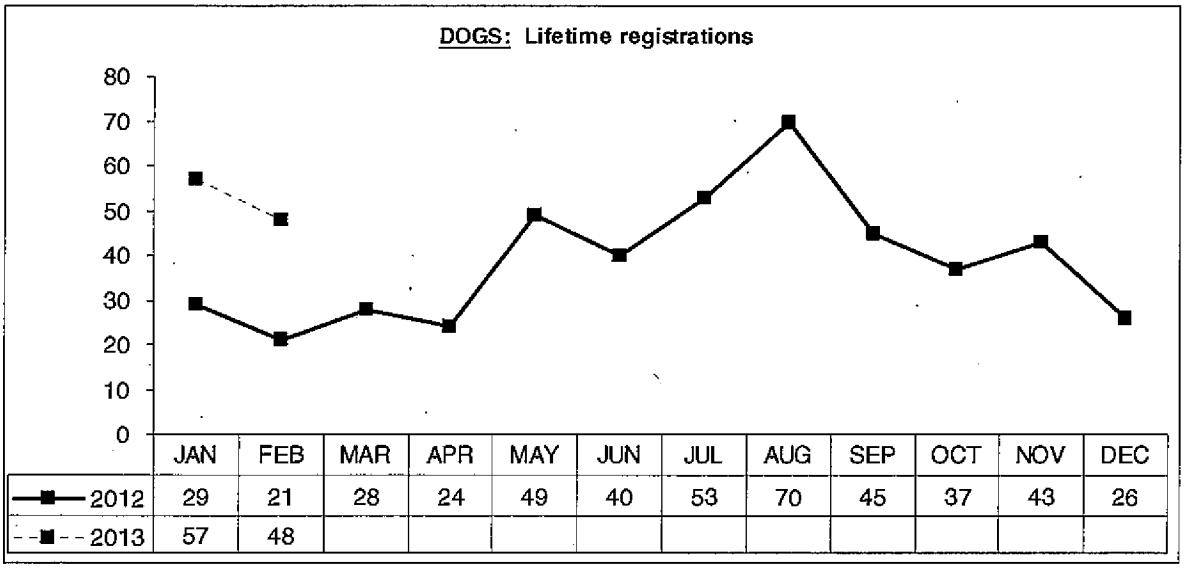


	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC
2012	125	106	92	96	169	88	109	117	106	87	123	92
2013	107	179										

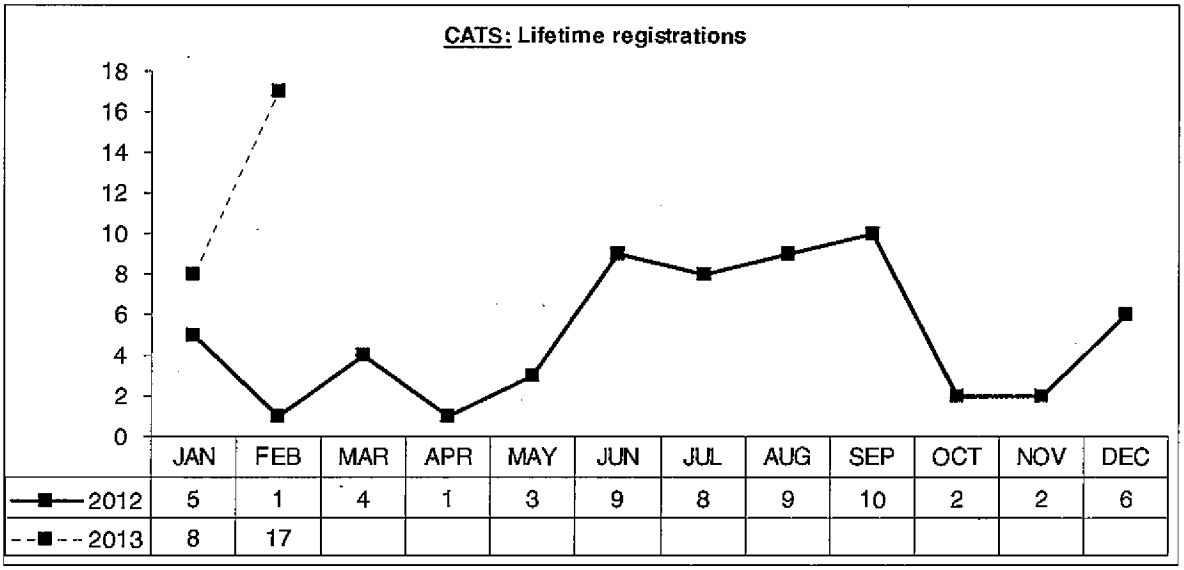
Breakdown of Complaints for FEBRUARY 2013:

Abandoned Vehicles	12
Cat Nuisance/At Large	4
Cat Trap	10
Cat Injured/Dead	1
Dog Attack on Human	0
Dog Attack on Animal	3
Dog at Large	30
Dog Menace	3
Dog Nuisance	12
Dog/Cat Not Wanted	1
Dog Welfare/Cruelty	1
Dog Trap	2
Other Animal: Roosters, Dingo, Kangaroo, Bees & Rabbits	5
Litter (Including Dumped Rubbish)	1
Parking/Traffic	6
Public Places (including illegal camping)	11
Graffiti	75
Other: Hind leg of cow, kennel licence	2

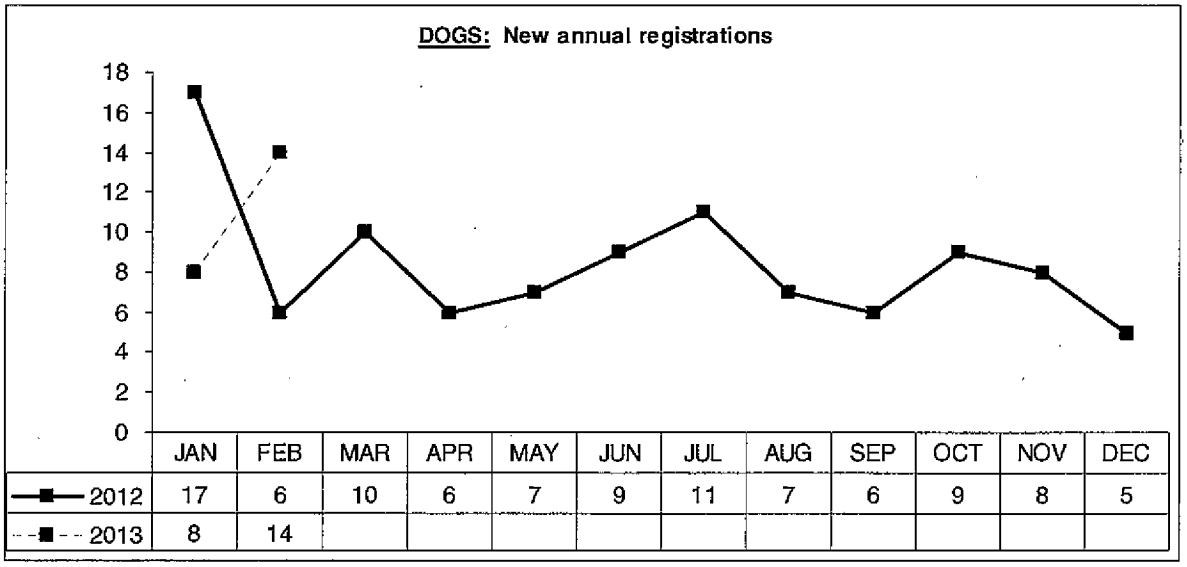
8. ANIMALS REGISTRATION



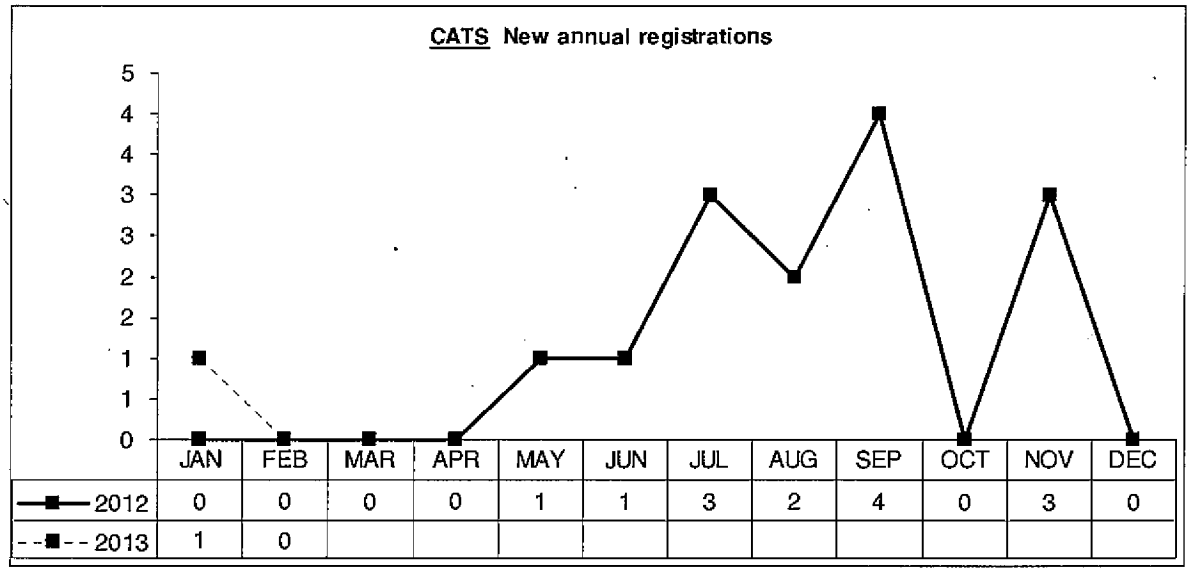
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2012	29	21	28	24	49	40	53	70	45	37	43	26
2013	57	48										



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2012	5	1	4	1	3	9	8	9	10	2	2	6
2013	8	17										

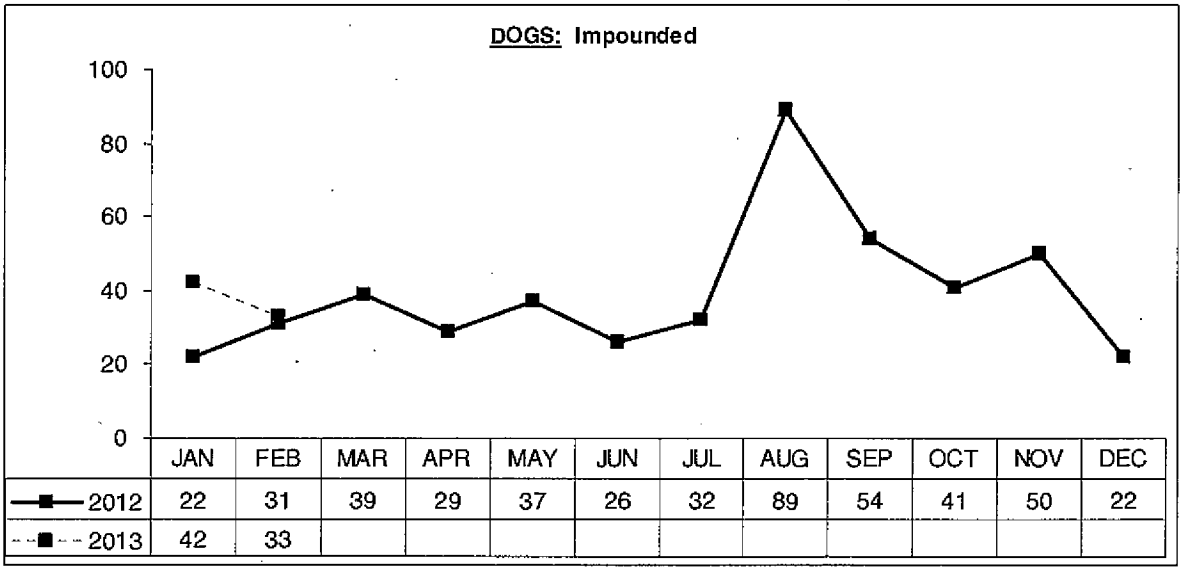


	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2012	17	6	10	6	7	9	11	7	6	9	8	5
2013	8	14										

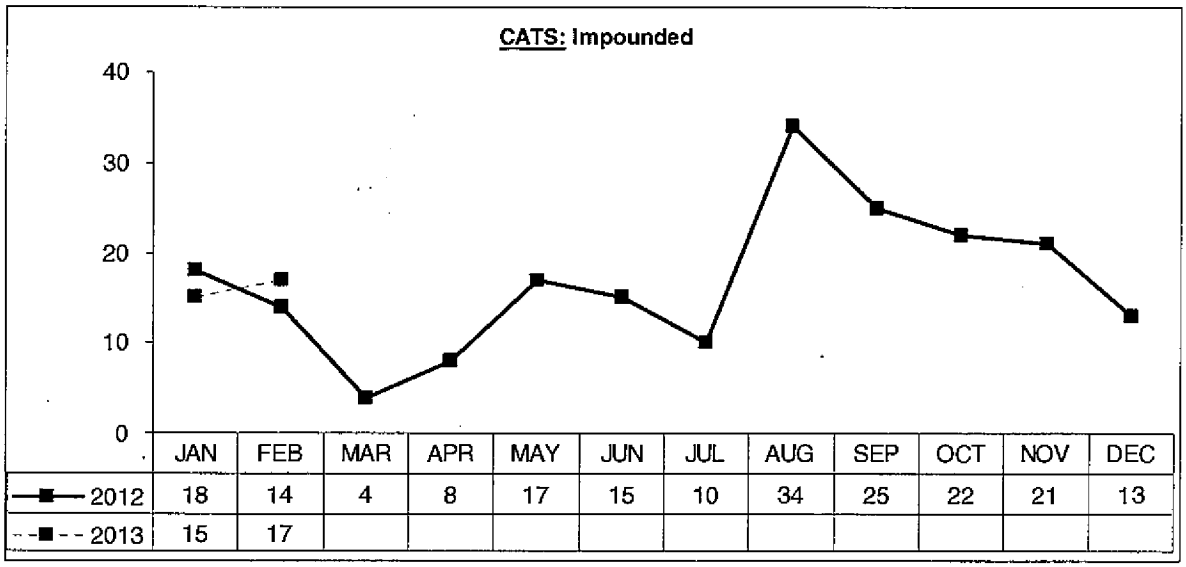


	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2012	0	0	0	0	1	1	3	2	4	0	3	0
2013	1	0										

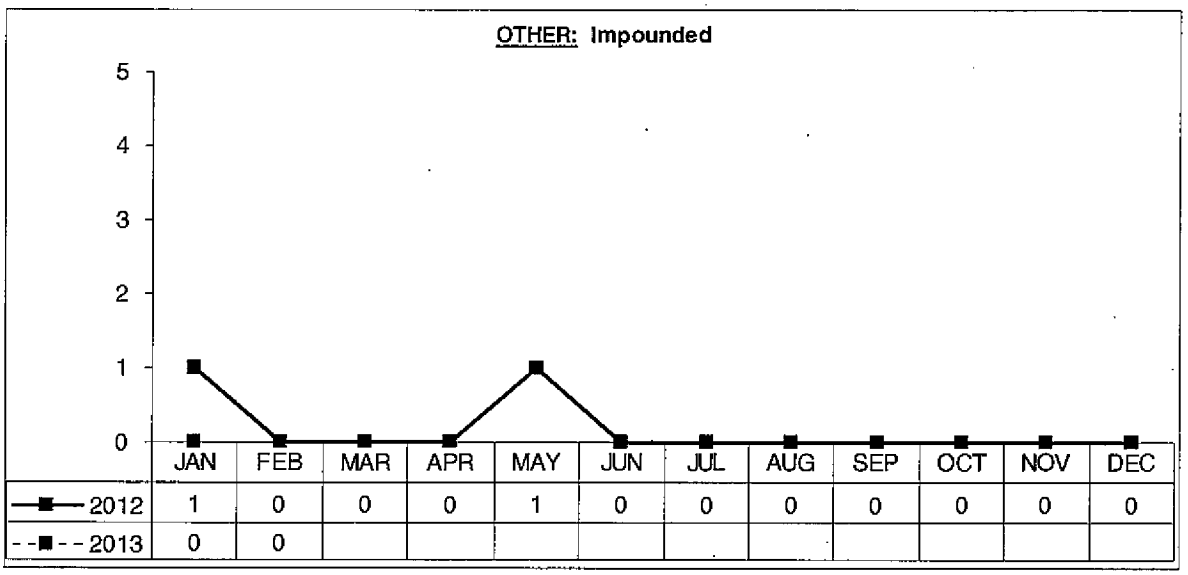
9. ANIMALS IMPOUNDED



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2012	22	31	39	29	37	26	32	89	54	41	50	22
2013	42	33										



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2012	18	14	4	8	17	15	10	34	25	22	21	13
2013	15	17										

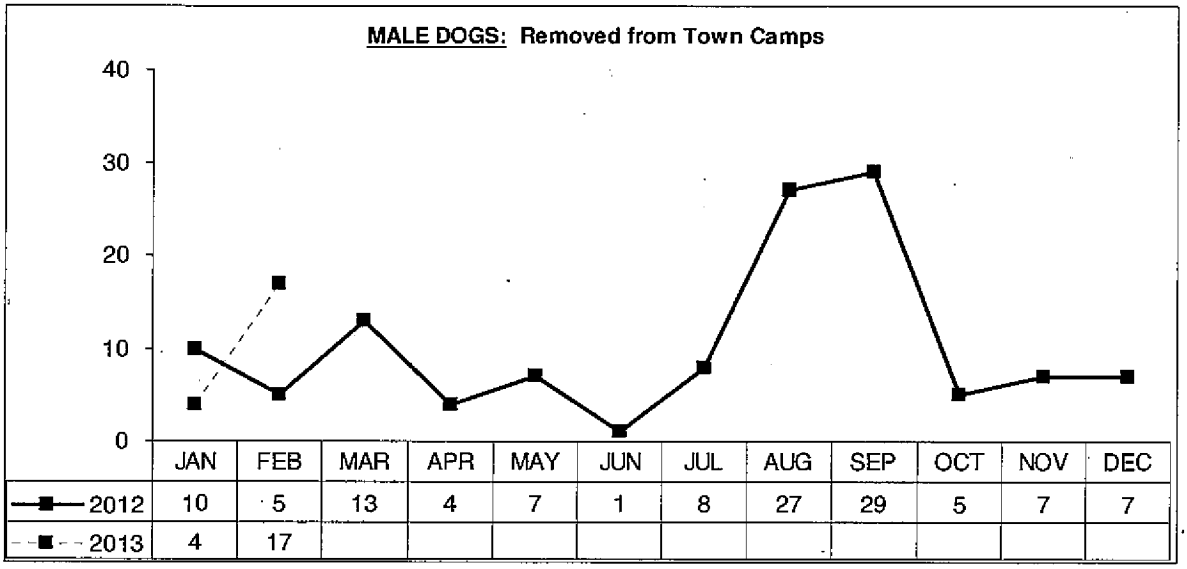


	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2012	1	0	0	0	1	0	0	0	0	0	0	0
2013	0	0										

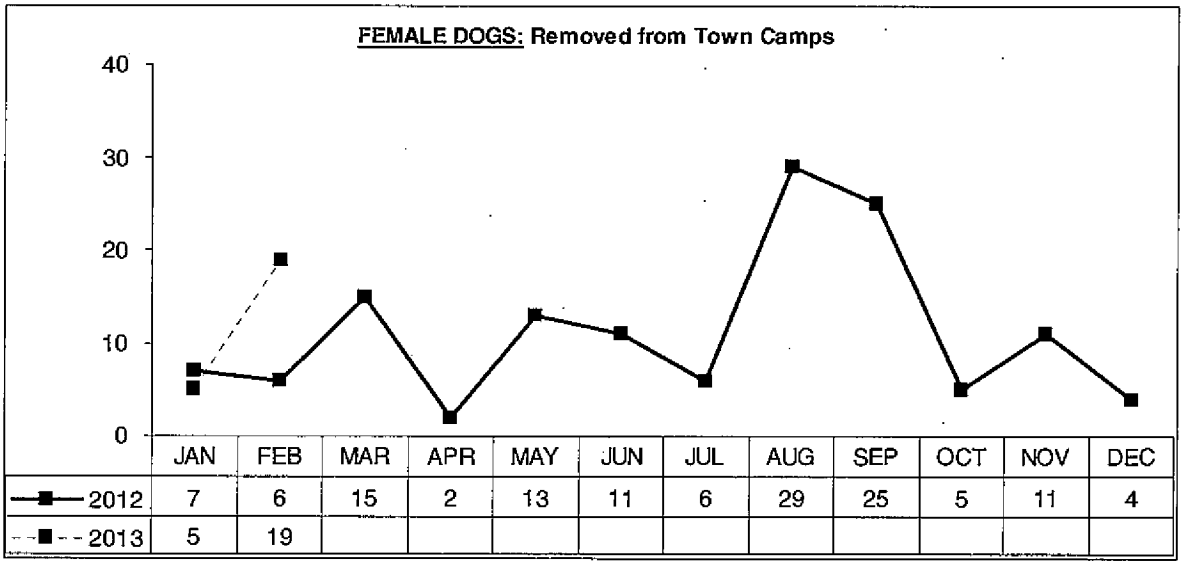
Breakdown of Other:

January 2012 1 x Pony
May 2012 1 x Rabbit

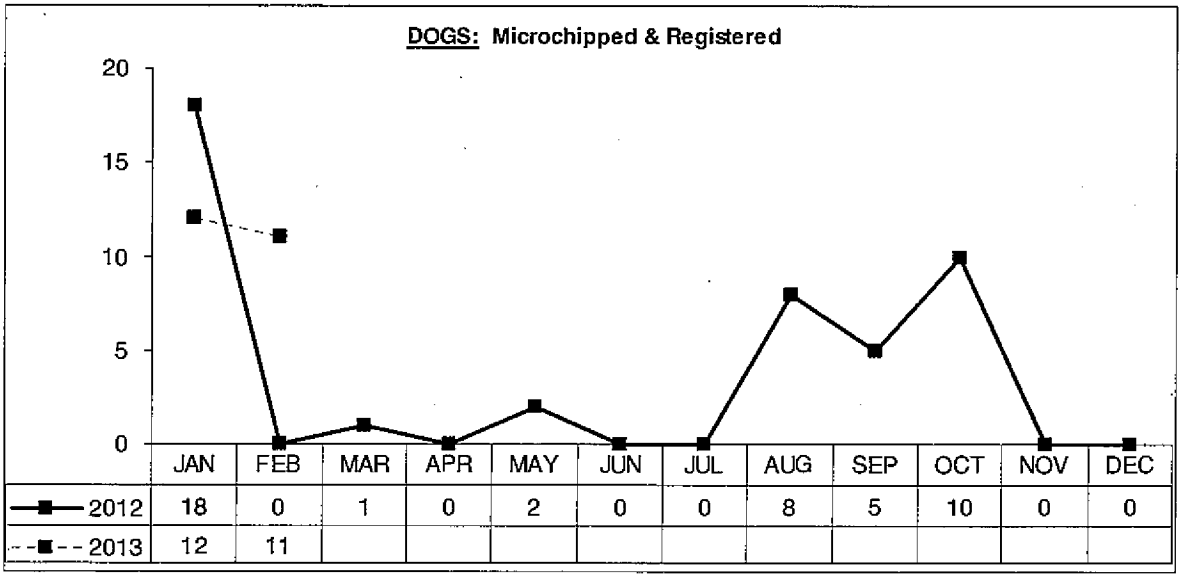
10. WORK DONE IN TOWN CAMPS



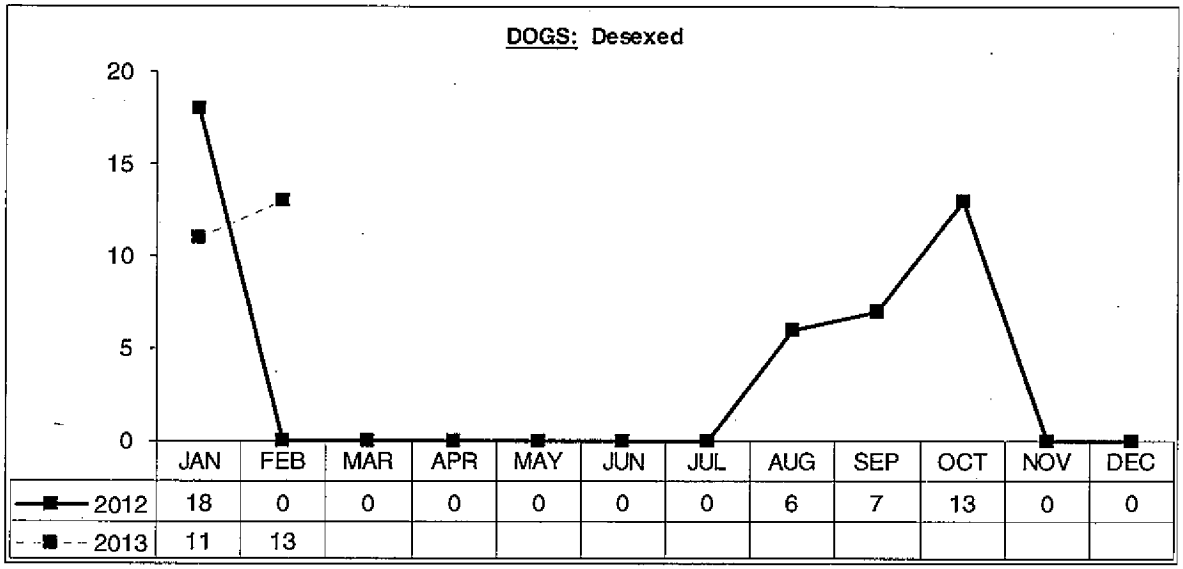
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2012	10	5	13	4	7	1	8	27	29	5	7	7
2013	4	17										



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2012	7	6	15	2	13	11	6	29	25	5	11	4
2013	5	19										

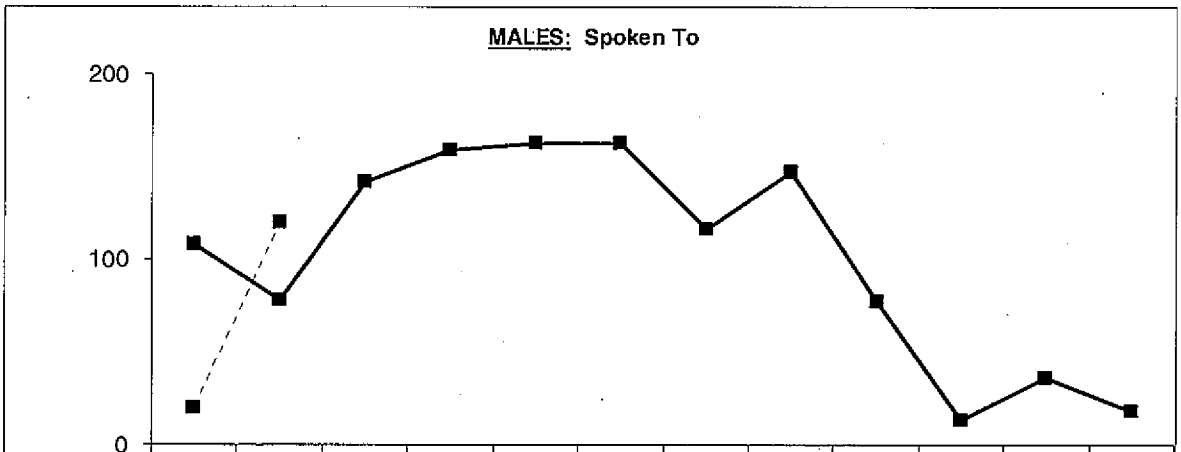


	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2012	18	0	1	0	2	0	0	8	5	10	0	0
2013	12	11										



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2012	18	0	0	0	0	0	0	6	7	13	0	0
2013	11	13										

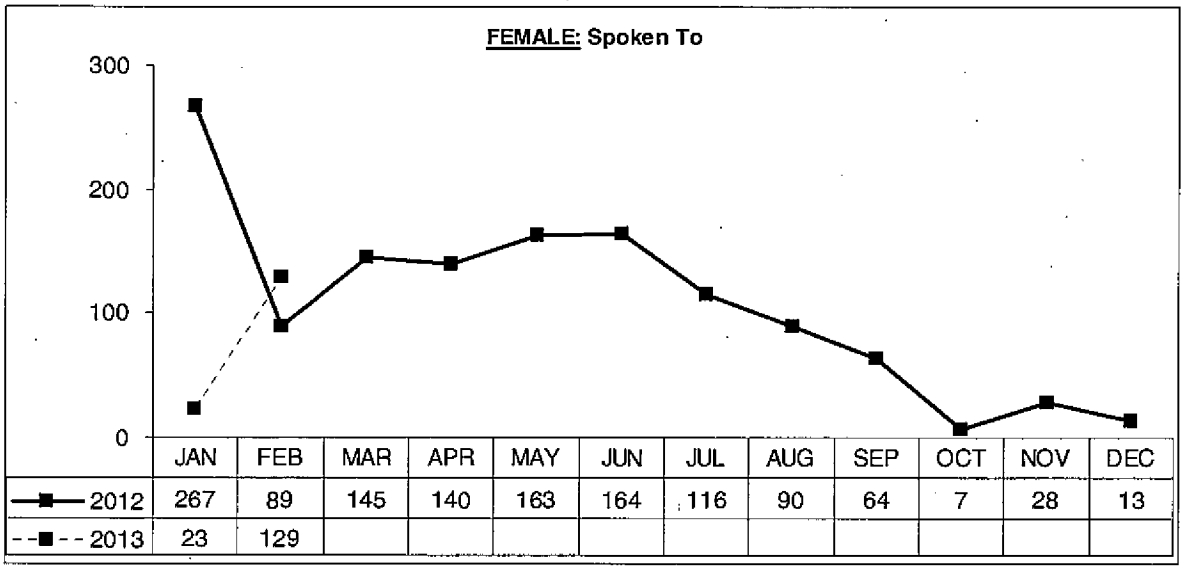
11. RIVER RUNS (MORNINGS)



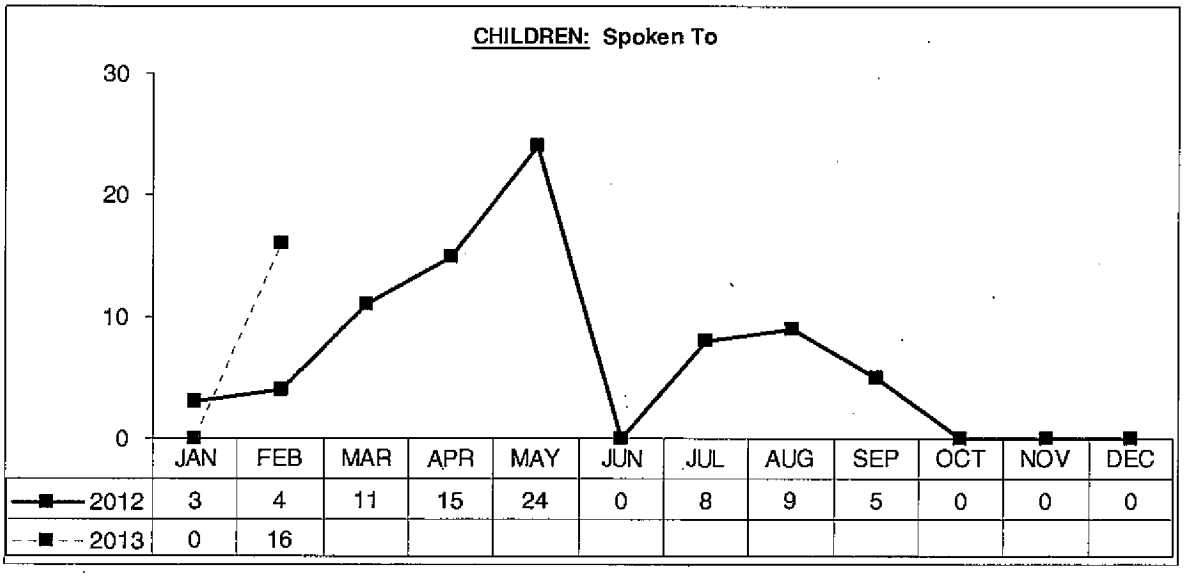
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2012	108	78	142	159	163	163	116	147	77	14	36	18
2013	20	120										

** NOTES: The numbers of people spoken to on the River Runs has decreased steadily since the Banned Drinkers Register dissolved. Many of the people who were frequenting the River have all moved back into the camps.

We do however; expect The River Run statistics to increase with the large sporting events in Alice Springs over the next few months.

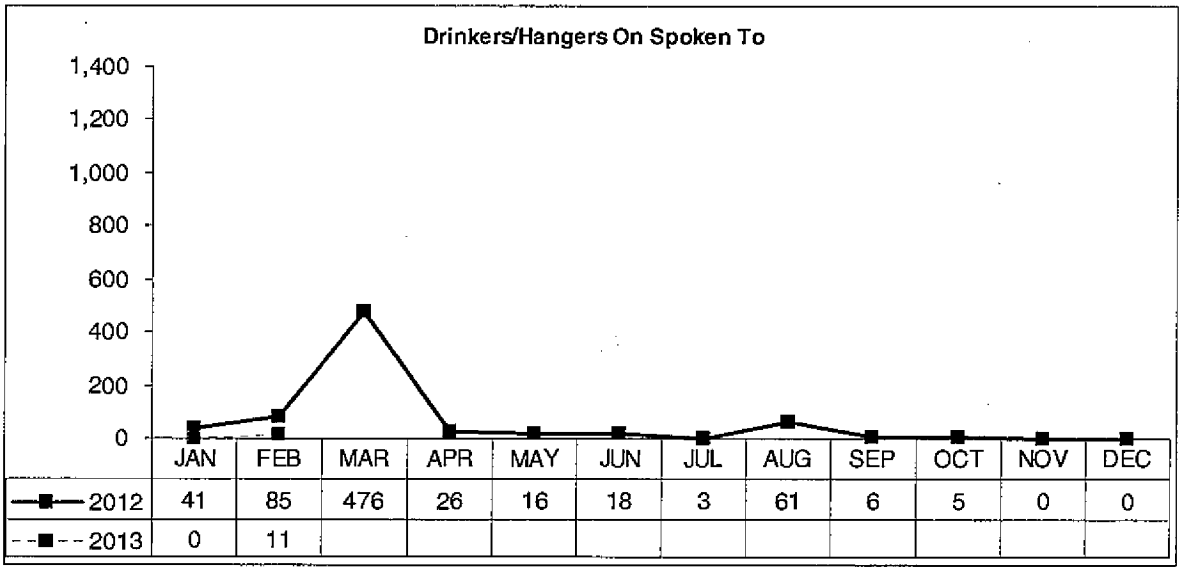


	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2012	267	89	145	140	163	164	116	90	64	7	28	13
2013	23	129										

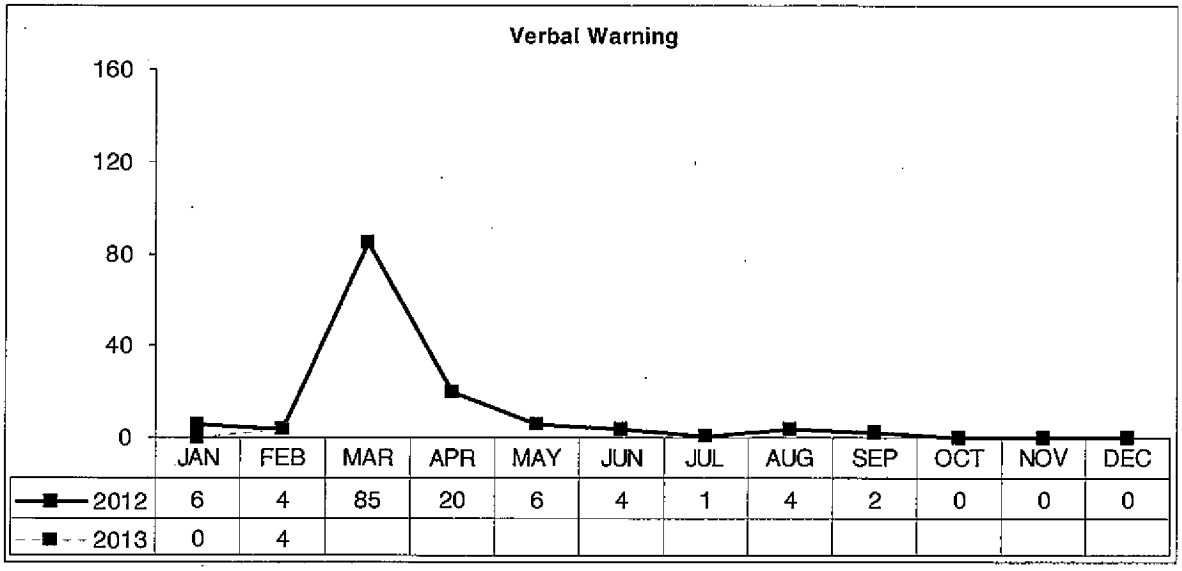


	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2012	3	4	11	15	24	0	8	9	5	0	0	0
2013	0	16										

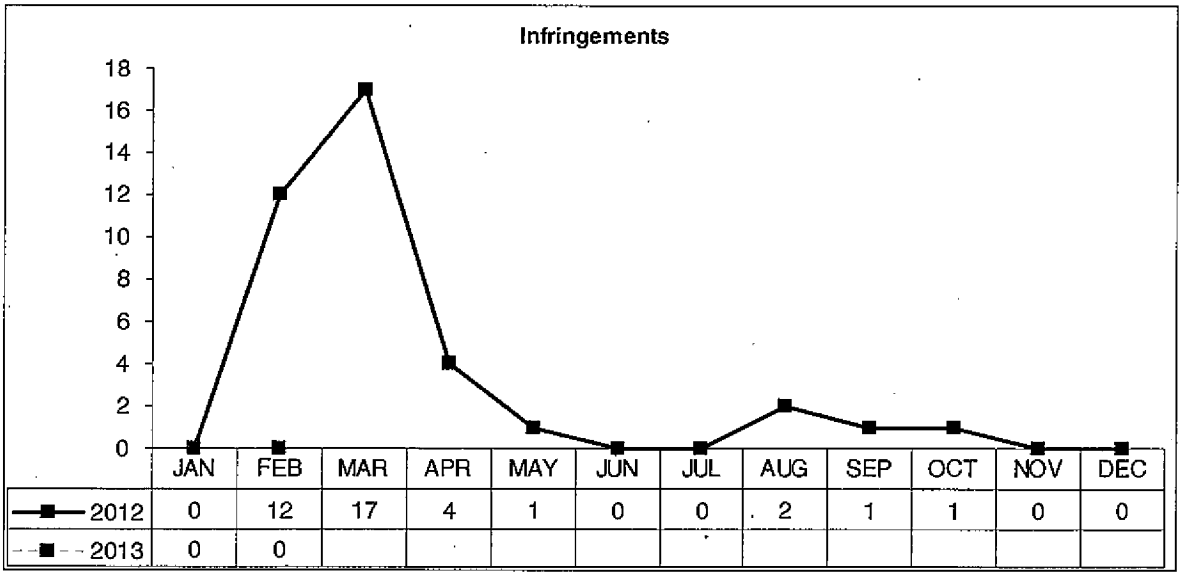
12. PUBLIC CONSUMPTION OF ALCOHOL



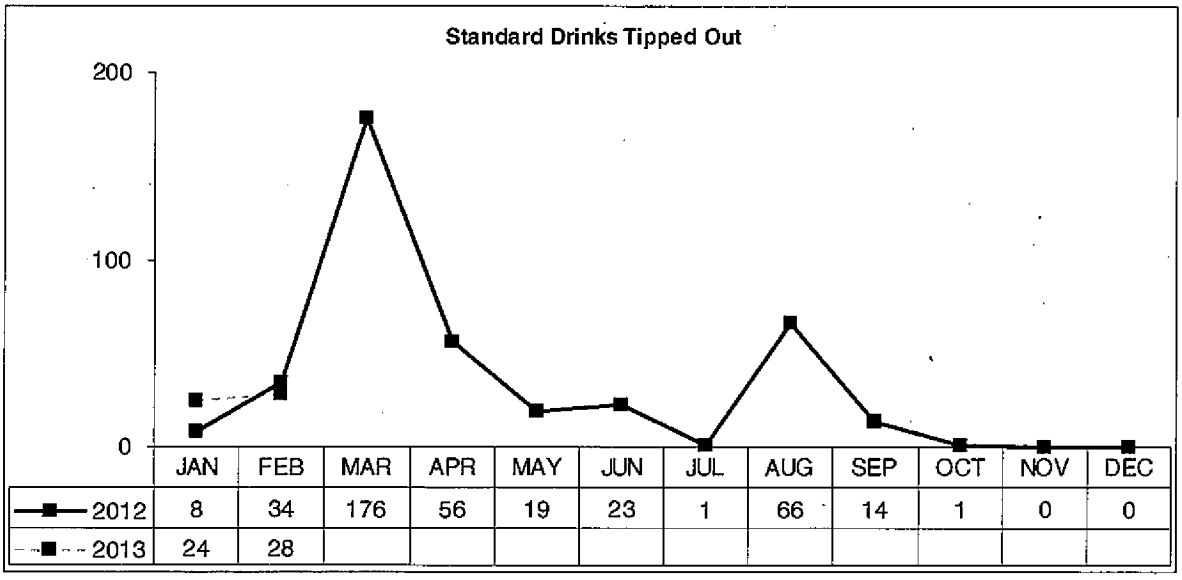
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2012	41	85	476	26	16	18	3	61	6	5	0	0
2013	0	11										



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2012	6	4	85	20	6	4	1	4	2	0	0	0
2013	0	4										

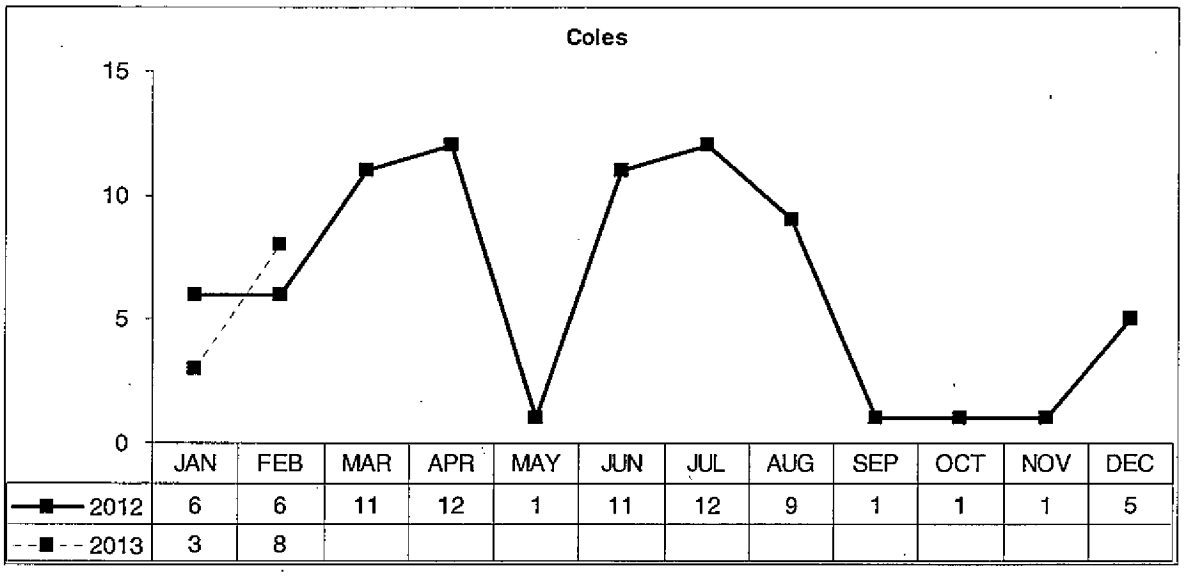


	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2012	0	12	17	4	1	0	0	2	1	1	0	0
2013	0	0										

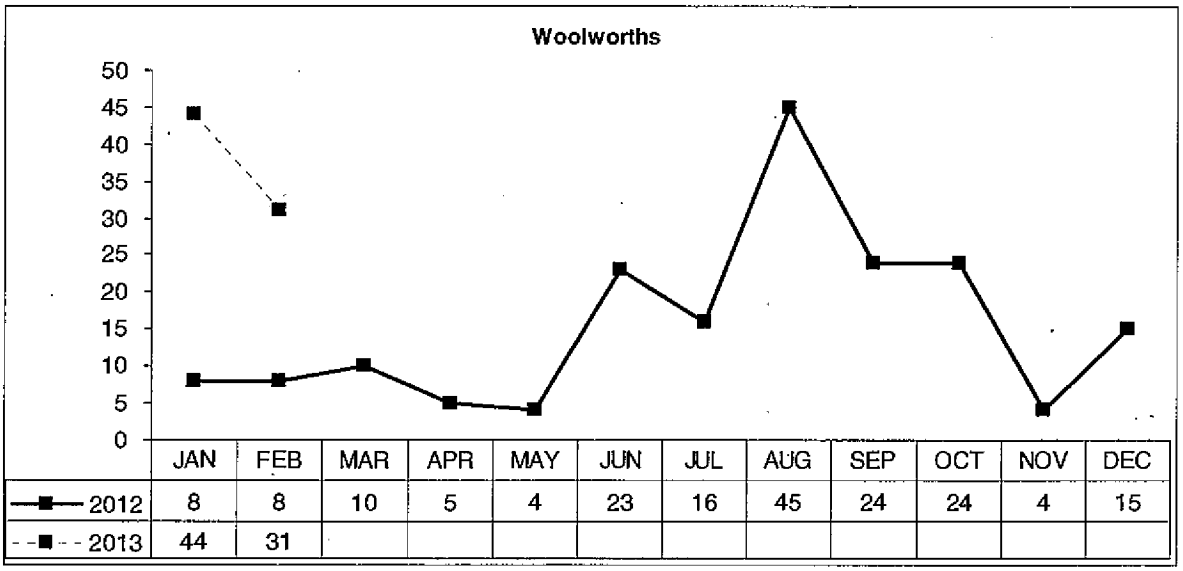


	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2012	8	34	176	56	19	23	1	66	14	1	0	0
2013	24	28										

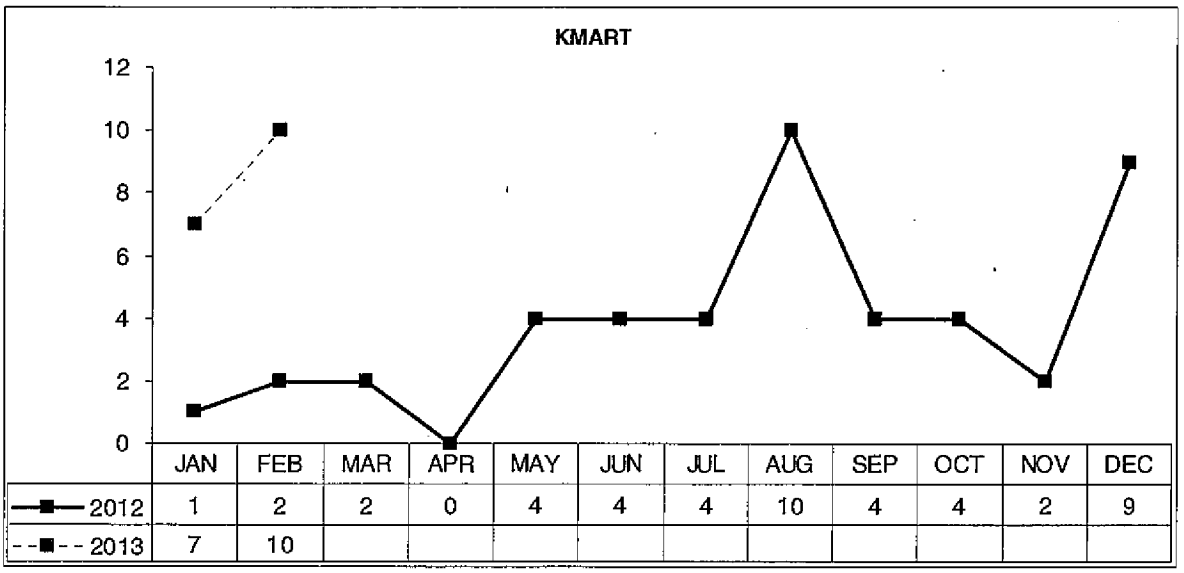
13. TROLLEYS



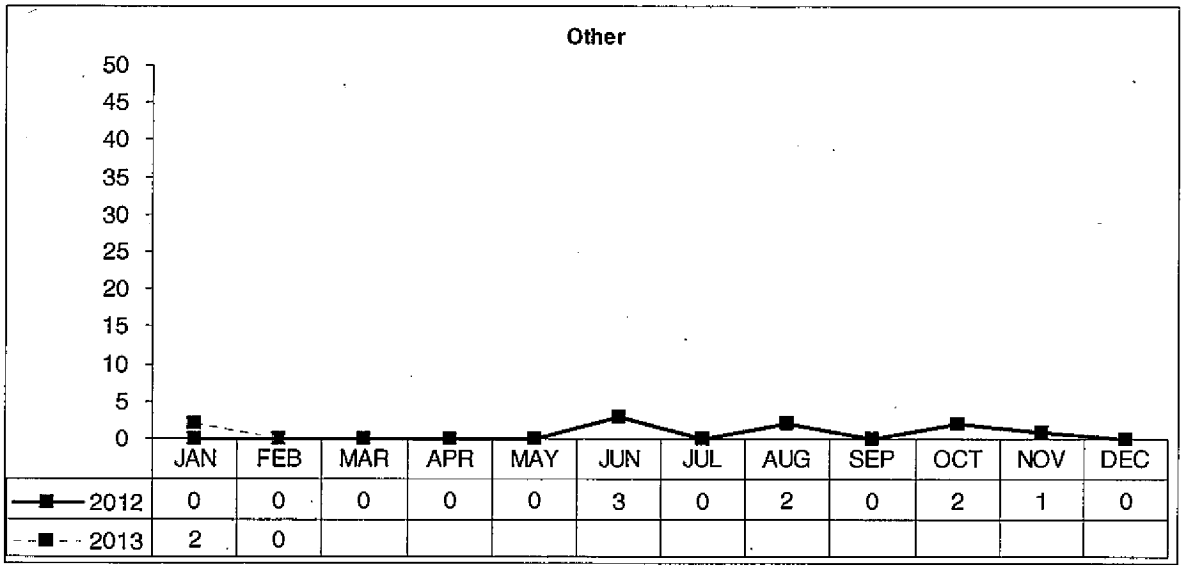
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2012	6	6	11	12	1	11	12	9	1	1	1	5
2013	3	8										



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2012	8	8	10	5	4	23	16	45	24	24	4	15
2013	44	31										



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2012	1	2	2	0	4	4	4	10	4	4	2	9
2013	7	10										



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2012	0	0	0	0	0	3	0	2	0	2	1	0
2013	2	0										

Kevin Everett
MANAGER RANGER UNIT

ATTACHMENT C

REPORT

CORPORATE AND COMMUNITY SERVICES COMMITTEE – MARCH 2013

TO: **DIRECTOR CORPORATE AND COMMUNITY SERVICES**

AUTHOR: **MANAGER IT / BUSINESS ANALYST**

SUBJECT: **IT ACTIVITIES FOR FEBRAUARY 2013**

This report provides an update of current Information Technology projects, programs and events.

- EDMS upgrade project restarted.
- New public access Wi-Fi solution installed into the Library.
- Significant work underway in preparation for an organisation wide replacement of desktop pc's.
- Upgraded version of the Authority software suite is in testing.

Website statistics (attached) from the public site for the month of February 2013 and preceding 12 months showing:

- Total visits
- Total new visits
- Landing page (page the visitor entered the site on)

Chris Dance

MANAGER IT / BUSINESS ANALYST

Google Analytics

http://alicesprings.nt.gov.au - http://alicesprings.nt.gov.au
alicesprings.nt.gov.au [DEFAULT]

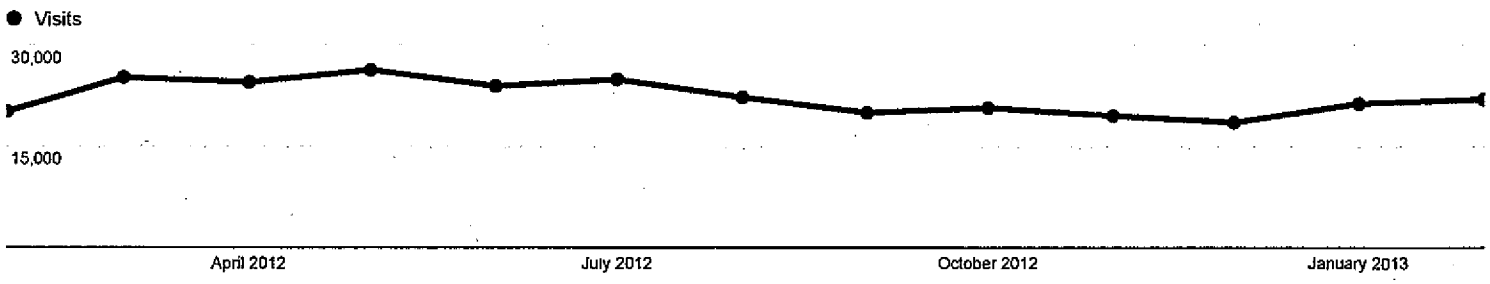
ASTC REPORTING

Feb 1, 2012 - Feb 28, 2013

% of visits: 100.00%

Visitors

Metric Group



Visits	New Visits
289,192	**124,121**
% of Total: 100.00% (288,192)	% of Total: 100.00% (124,121)

	Landing Page	Visits	New Visits
1.	/	81,694	40,382
2.	/events	56,479	4,165
3.	/library	15,401	2,011
4.	/employment/index	5,839	1,874
5.	/alice-springs/climate	4,696	3,445
6.	/alice-springs-community/swimming-centre	4,497	2,207
7.	/tourism/tourism	4,250	2,705
8.	/alice-springs/history	3,852	2,896
9.	/alice-springs-community/indigenous	3,199	2,261
10.	/graphics/maps/Central Australia Map.pdf	2,522	2,176

Rows 1 - 10 of 4531

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Google Analytics

http://alicesprings.nt.gov.au - http://alicesprings.nt.gov.au
alicesprings.nt.gov.au [DEFAULT]

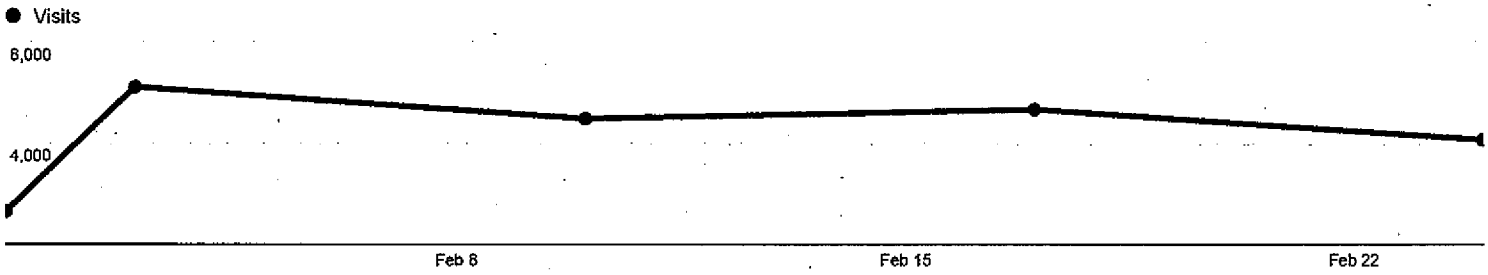
ASTC REPORTING

Feb 1, 2013 - Feb 28, 2013

% of visits: 100.00%

Visitors

Metric Group



Visits	New Visits
21,968	10,563
% of Total: 100.00% (21,968)	% of Total: 100.00% (10,563)

	Landing Page	Visits	New Visits
1.	/	5,602	3,231
2.	/events	2,525	344
3.	/library	2,336	292
4.	/index/eventdetail/id/1913/date/2013-02-08	924	788
5.	/employment/index	504	153
6.	/tourism/tourism	417	278
7.	/alice-springs/climate	400	298
8.	/alice-springs-community/swimming-centre	278	142
9.	/alice-springs/history	249	198
10.	/index/eventdetail/id/1981/date/2013-02-06	215	182

Rows 1 - 10 of 1222

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REPORT

CORPORATE AND COMMUNITY SERVICES COMMITTEE – FEBRUARY

TO: DIRECTOR CORPORATE AND COMMUNITY SERVICES

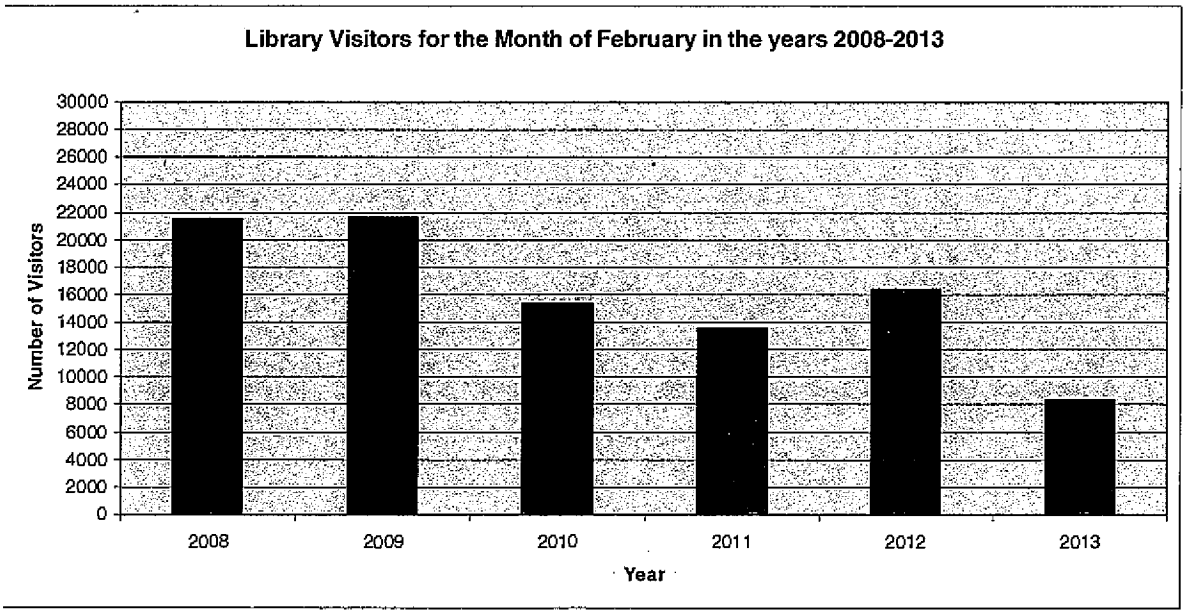
AUTHOR: MANAGER LIBRARY SERVICES – GEORGINA DAVISON

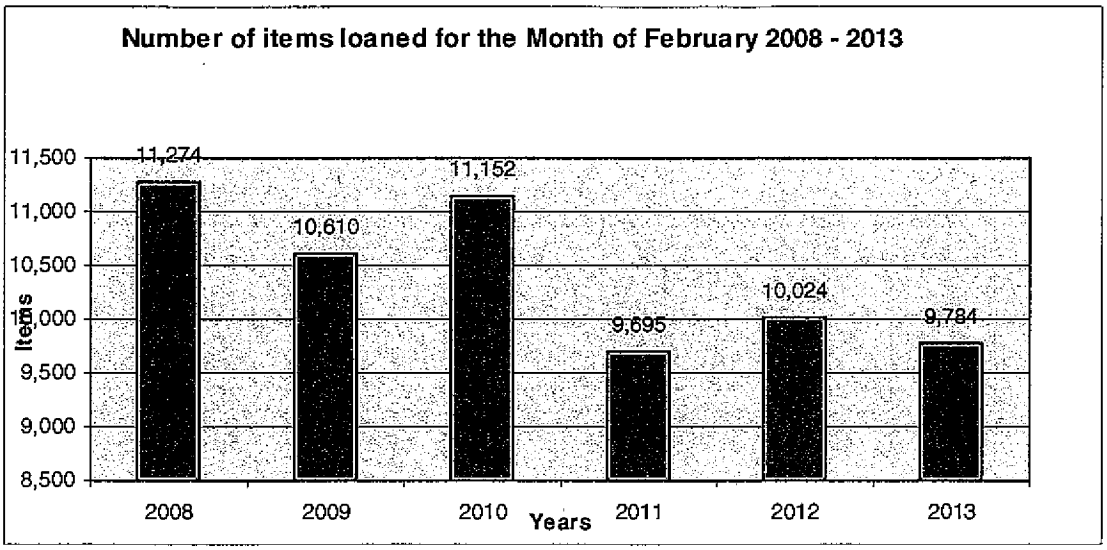
SUBJECT: REPORT FROM ALICE SPRINGS PUBLIC LIBRARY FOR THE MONTH OF FEBRUARY 2012

This report provides an update of current Library projects, programs and events.

1. STATISTICS

- February - Life Long Learning events: 296 participants – 17 events (Details included at end of report)
- February loans - 9,784
- February - number of new items added - 630
- February - number of active patrons – 7961
- February - new patrons - 234
- February – number of computer sessions – 1,842
- February – number of wireless sessions – The IT department have said we cannot retrieve statistics from the new system.
- February - number of visitors – 8,395. (Their have been some issues with the gates going offline, therefore affecting the number of visitors recorded. This has been rectified; there are only minor discrepancies that should not occur in the future.)





2. CHILDREN'S AND YOUTH SERVICES

- Baby Rhyme Time and Storytime have been continuing as per normal.

3. PROGRAMS & EVENTS

- Central Australian Football League exhibition launch.
- Library Lover's Day: Borrow a blind date.
- Library Technology has assisted several patrons with the use of different devices.

4. DISPLAYS/EXHIBITIONS

- Central Australian Football League exhibition.
- Library Lover's Day.
- Imparja Cup.

5. OUTREACH & PROMOTION

- The Children's and Youth Services Officer visited Araluen Christian School to give a talk about reading, and library services and a story was read to the children.
- The Children's and Youth Services Officer presented a talk to new parents to promote library services and resources.

6. LIBRARY

- Wireless system is up and running, however there are some devices that will not connect. The IT department and the Library Technology Officer are working on these issues.
- The installation of the new air-conditioning has commenced. It is estimated that this will be complete by mid-May.

- A meeting was held to discuss the possibility of providing library services to prisoners.
- The library is commencing with a volunteer program. This will begin with the provision of Library services to house bound patrons.

Event Statistics:

01-February-2013	Baby Rhyme Time - program 19	11	12
05-February-2013	Storytime	9	6
06-February-2013	CAAFL History Exhibition	54	0
07-February-2013	Yirra College-Tour of library	2	5
08-February-2013	Baby Rhyme Time - program 19	19	18
12-February-2013	Storytime - Library Lovers/Valentines Day	10	14
13-February-2013	Gap Youth and Community Centre Mum group-Library tour and storytime	8	7
14-February-2013	Yirra College/Clontarf. Viewed CAFL Exhibition	2	10
18-February-2013	Talk to students at Araluen Christian School	1	20
19-February-2013	Storytyime	3	5
21-February-2013	Gap Youth and Community Centre Seniors group - Library Tour, Ara itjita	6	0
21-February-2013	Yirra College- Free Time in library and Q&A session	2	7
22-February-2013	Baby Rhyme Time - program 19	4	5
25-February-2013	Gap Youth and Community Centre Strong women-Library tour and indigilinks	6	3
26-February-2013	Storytime	7	11
27-February-2013	Territory Parents Support talk	12	12
28-February-2013	Donate Life talk	5	0
Total		**161**	**135**

Georgina Davison
MANAGER LIBRARY SERVICES

ATTACHMENT E

REPORT

CORPORATE AND COMMUNITY SERVICES COMMITTEE – 11 MARCH 2013

TO: **DIRECTOR CORPORATE AND COMMUNITY SERVICES**

AUTHOR: **COMMUNITY DEVELOPMENT UNIT**

SUBJECT: **REPORT FOR THE MONTH OF FEBRUARY 2013**

This report provides an update of current projects, programs and events of the Community Development Unit

COMMUNITY PROJECTS OFFICER – FRAN STOOPS

1. CHRISTMAS CARNIVAL
Planning has commenced for 2013 with bookings already pencilled in and updates/edits to relevant documents. Air Charter Services dates booked in for tower lights
Debrief with Desart re art member centres that participated.

2. CHRISTMAS TREE
Debrief held and changes made to how removal of tree will be implemented.
Crane hire and cherry picker booked.

3. TODD MALL PROMOTIONS
Letter drafted and delivered to all Todd Mall Traders in response to CBD Trader questionnaire around the feasibility of employing a coordinator for the CBD. The letter included inviting traders to attend a meeting on Tuesday 19 February at 6pm in the Andy McNeil room. Five business owners attended. The issues raised run deeper than looking at a CBD coordinator such as humbugging, security, lighting, safe parking, high rents, lack of tourism, etc. See report from Community & Cultural Development Manager

4. HARMONY DAY
A DVD of multicultural short films was purchased to show at Multicultural Day event held in conjunction with the Multicultural Service of Central Australia (MCSCA) on Saturday 20 April, Council Lawns between 4-8pm. Between 10-15 organisations are interested in participating. Food stalls will be available, face painters, free balloons, and multicultural costume parade. Promotion is under way.

5. ALICE DESERT FESTIVAL
Meeting has been arranged with ADF to discuss Festival.

6. ALICE SHOW
ASTC will be participating in Yellow Brick Road as per previous years. All paperwork Complete. There will be a separate Ranger stall again this year.

GENERAL COMMUNITY EVENTS/IN KIND SUPPORT
Pets on Parade: Saturday 9 March. Prepared risk management plan, infrastructure/scope of works general consultation and overseeing of event.
Camel Cup: Letter received requesting in kind support. Request for in kind approved,

Bangtail Muster: Liaising with David Mortimer
Mbantua Cultural Festival: Have attended several meetings.
Impaja Cup: Assisted Sport & Rec Officer with Mayoral Reception
Darwin Symphony Orchestra: Guy Ross approached council to discuss event in October at Golf course. Waiting on formal sponsorship request to go to Tourism, Events and Promotions Committee.

COMMUNITY DEVELOPMENT OFFICER – MITCH CAMERON

1. SENIORS

Seniors Coordinating Committee (SCC)
The first meeting for 2013 was held on the 20th February. A draft survey to measure the level of support for the development of a private sector independent lifestyle village for people aged 50 or more was tabled at the committee meeting.

Alice Springs 50 Plus Community Centre Management Committee
The first meeting for 2013 was held on 12th February. The Management Committee is planning on holding an 'Open Day' to showcase what activities are offered at the 50 Plus Community Centre to be held at 11 Wills Terrace on Sunday 21st April commencing at 10am.

2. YOUTH

Youth Council
CDO & CCDM held meetings with School Teachers linked with the Youth Desert Leadership Program to promote the 2013 Youth Council and seek applications. Meetings held were with Dave Armstrong – St Philip's College on 12th February and Amanda Bruce Centralian Senior College on 14th February. A meeting with Fred Johnston from OLSH – Sadadeen Campus was held on the 26th February.

Olivia Johnson & Caleb Maru from the last years' Youth Council have been selected to be on the 2013 Northern Territory Chief Minister's Youth Roundtable. They both will continue on the 2013 Youth Council.

The Youth Council will run a Movie Marathon at the Alice Springs cinema on Friday 12th April as part of the National Youth Week celebrations.

Youth Services Alice Springs (YSAS)
CDO attended YSAS meeting held on 13th February at the Alice Springs Youth Hub.

3. COMMUNITY GRANTS
Community Grants for 2013 will close on Friday 1st March. The Community Grants consists of the Araluen Community Access, Community Development, Community Assistance & Youth Development Grants.

All applications will be assessed by the Community Grants Committee on Tuesday 5th March.

4. HEALTHY COMMUNITIES INTIATIVE
CDO assisted with: Women's Footy Fitness sessions, council fitness sessions, 'women in community' award application, Grant application, Invoices, Lift for Life certificates and administrative duties.

5. OTHER
- Attended Hospital Network Governing Council ASTC Forum on 22nd February
- Grant Meeting with Lyn Mapletoft and Lucinda Coobs on 15th February
- Attended CPR Refresher course on 8th February
- Meetings with school leadership mentors at St Philip's College, Centralian Senior School & OLSH.

HEALTHY COMMUNITIES COORDINATOR (HCI) – LUCINDA COOBS

1. LIFT FOR LIFE
HCC was again inundated with GP referrals to the HCI Lift for Life program. HCC referred patients to the various Lift for Life providers for the next 24 week programs which commenced 11th February 2013. HCI is providing 11 Lift for Life programs consisting of 22 classes per week from February through to August/September 2013.

2. HEARTMOVES
Heartmoves recommenced at YMCA of Central Australia Incorporated on February 11th funded by Alice Springs Town Council. HCI is providing three classes per week for participants.

3. HEART FOUNDATION WALKING
Participation remains at approximately 40 participants each Saturday for the Heart Foundation Walking group. In addition to the walk each week in February, Healthy Communities offered Bocce on the Lawns, Tai Chi and Stretching after each walk which was well received by participants.

4. PROGRESS REPORT 3
Progress Report 3 was approved by the Department of Health & Ageing on 21st February which released another $50,000 in funding to Alice Springs Town Council for the Healthy Communities Initiative.

5. HARMONY DAY FUN RUN
Alice Springs Town Council was successful in receiving $800 for a fun run to coincide with Harmony Day. This is will delivered by the HCC I June 2013.

6. LOCAL GOVERNMENT AWARDS – WOMEN IN COMMUNITY
HCC and Marketing and Media Officer worked collaboratively on a submission for the Local Government Awards, Women in Community Section. Alice Springs Town Council has showcased the success of the Women's Footy Fitness program for consideration in the Local Government Awards.

5. WOMEN'S FOOTY FITNESS
Women's Footy Fitness commenced on 12th February 2013 with a record 65 registrations. Participation has sustained above 45 participants for the first three weeks. Sessions are held twice a week combining football skills and drills and other fitness challenges. Women aged 18 – 65 are participating in this program. AFLNT and YMCA are assisting the HCC with delivery of components of this program.

7. MARKETING
HCC was interviewed by Pam Reilly at CAAMA Radio in the 'Women's Business' segment. HCC spoke about the Women's Footy Fitness program and other Active in Alice programs. HCC appeared in the Centralian Advocate (photograph and editorial) promoting the Women's Footy Fitness program

8. FIRST AID TRAINING

HCC re-accredited in first aid training on 13th February as a requirement of being a fitness professional and in the capacity of a First Aid Officer. HCC also arranged for Civic Centre, Library and Solar City First Aid Kits to be re-stocked on 22nd February.

9. MEETING WITH MINISTER SNOWDON

HCC, Rex Mooney, Jess Karlsson (YMCA) and four Lift for Life participants met with Minister Snowdon on 8th February and presented the HCI and Lift for Life program in a request to secure additional funding for the Lift for Life program.

9. MAYORAL RECEPTION – IMPARJA CUP

HCC assisted at the Imparja Cup Mayoral Reception held on 20th February.

COMMUNITY AND CULTURAL DEVELOPMENT MANAGER – LEON TRIPP

1. PUBLIC ART

Library Pathway

A suitable material for the stencils has been sourced and quotes have been requested for the supply of 450 A4 size sheets of vinyl. The library plan to create the stencils on Harmony Day on 21 March.

Waste Management Facility

The PAAC met on 20 February to assess the concept designs for Public Art at the Waste Management Facility. J9 Stanton and Tangentyere Artist both presented their designs on the day and the CCDM presented for Simone Eisler. The PAAC chose to accept J9 Stantons design for contracting to the next stage of design development. The commission price for the work is $69,400 excl GST.

Todd Mall / Parsons St Redevelopment

Susan Dugdale is preparing contractual documents for design development for the 3 commissions recommended by the PAAC. The CCDM will be meeting with Sue to standardise contracts between the 2 Public Art projects.

2. PUBLIC ART ADVISORY COMMITTEE

Three new members have been accepted to the Committee. They are Lucy Griffiths acting General Manager Red Hot Arts Central Australia, Alice Buscombe Coordinator of 'Watch This Space' Gallery and David Rilstone Operations Manager Ross Engineering. Matty Day Artist has resigned from the committee so a new member will be sought to fill the vacancy.

3. GO EASY CAMPAIGN

A relaunch of this campaign, which is a continuation of the 'Tell Em That's Enough campaign, is being planned to coincide with the West Coast Eagles v Port Adelaide game on 9 March. The CCDM is still an active member of the steering committee acting in an advisory role only. Residual funds from the 'Tell Em That's Enough' Campaign have now been transferred to DASA and all future auspice responsibility lay with that organisation.

4. RESETTING THE RELATIONSHIPS – LIQUOR LICENSEE ROUNDTABLE

Tim Bradley from The Allen Consulting Group met with Walter Shaw and The Tangentyere Executive on Wednesday 13 February to brief them on the Liquor Licensee Roundtable objectives and to find an agreed date. The briefing went reasonably well but no date was agreed to for the Roundtable. Negotiations are ongoing with a view to holding the Roundtable in late March.

5. OTHER
Interviews Red Hot Arts General Manager
CBD Traders Forum
National Trust Projects Meeting
Alice Springs School Holiday Program debrief
Liquor Licensee Roundtable meeting

Leon Tripp
COMMUNITY AND CULTURAL DEVELOPMENT MANAGER

ATTACHMENT F

REPORT

CORPORATE AND COMMUNITY SERVICES COMMITTEE – MARCH 2013

TO: **DIRECTOR CORPORATE AND COMMUNITY SERVICES**

AUTHOR: **SENIOR RECORDS OFFICER – LORAINE DALWOOD-MASON**

SUBJECT: **REPORT FROM REGISTRY FOR THE MONTH OF FEBRUARY 2012**

This report provides an update of current Registry projects.

1. ARCHIVING

- Have started Destroying and Deleting 2005 Documents
- Sent paperwork to NT Archives
- Sorting 2012 Documents to be archived

2. ASTC INBOX

- Community emails: 263 in October – 263 actioned.

3. CEMETERIES

- Notice of Interments: 10 – February 2013
- Exclusive Rights of Burial Permits: 2. Value $4304.00
- Writing Procedure Manual for Cemeteries.
- Sorting old "Exclusive Right of Burial" Forms – Looking for Payments.
- Creating databases for old cemetery records (Memorial and Garden Cemetery).
- Plot Fees, Burial Fes, Niche Wall, Invoices sent out $36794.00 (Centre Funeral Services)
- Placing all Old Cemetery Documents in EDM.

Loraine Dalwood-Mason
SENIOR RECORDS OFFICER