

**POLICY TITLE: EMPLOYEE RECRUITMENT**

**Policy No. 314**

**POLICY PURPOSE**

This policy is designed to ensure that appropriate recruitment standards are maintained throughout the organisation and to provide a resource to assist Managers to carry out the recruitment of employees to maximise the probability of successful hiring decisions.

**POLICY STATEMENT**

Council recognises that an appropriate recruitment and selection process ensures the best available person will be employed or selected to fill a position in order to provide a high quality service to the community. Recruitment of Council personnel will be based on merit without patronage, favoritism or discrimination.