



# Alice Springs Aquatic & Leisure Centre FACILITY HIRE AGREEMENT

## DETAILS

Name of Organisation			
Contact Person (full name)		Position	
Mobile Phone		Preferred method of contact	<input type="checkbox"/> Phone <input type="checkbox"/> Email
Email			<input type="checkbox"/> Tick here if you do not wish to receive information from the Alice Springs Aquatic & Leisure Centre
Payment Details	<input type="checkbox"/> Pay on Day <input type="checkbox"/> Invoice emailed to:		

## FACILITIES AVAILABLE FOR HIRE

### AQUATIC LANE HIRE

<b>Outdoor 50m Pool</b>	\$5.10/lane/hour (non-commercial) \$24.50/lane/hour (commercial)	<b>Indoor 25m Pool</b>	\$5.10/lane/hour (non-commercial) \$24.50/lane/hour (commercial)
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### AQUATIC POOL HIRE (50m/25m/Indoor LTS/Outdoor LTS) – excludes Lifeguard costs

<b>Whole Pool</b>	\$57.70/hour (non-commercial) \$225.90/hour (commercial) \$126.10/hour (swimming carnival)	<b>Half Pool</b>	\$16.30/hour (non-commercial) \$81.60/hour (commercial) \$126.10/hour (swimming carnival)
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### ADDITIONAL LIFEGUARDS (Requirements subject to group numbers advised at time of booking)

<b>Lifeguards</b>	\$51 (Mon-Fri) per lifeguard/per hour	\$61.20 (Weekends & Public Holiday) per lifeguard/per hour	
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### AQUATIC EQUIPMENT HIRE

<b>Water Slides</b> (minimum 2 hours, includes slide & lifeguard)	\$102/hour (Mon-Fri) \$112.20/hour (Sat, Sun) \$122.40/hour (Public Holiday)	<b>Inflatable</b> (minimum 2 hours, includes inflatable & 2 lifeguards)	\$204/hour (Mon-Fri) \$224.40/hour (Sat, Sun) \$244.80/hour (Public Holiday)
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### OTHER FACILITY HIRE

<b>Training Room/Gym Room</b>	\$25.50/hour \$122.40 (Full day - Mon-Sun per 8 hours) \$244.80 (Full Weekend - Sat & Sun per 16 hours)	<b>BBQ Area</b>	\$50/hour (BBQ located next to indoor centre, includes 1 BBQ & 1 picnic table ) \$30/hour (BBQ located next to grassed oval, includes 1 BBQ, 1 table and 10 chairs)
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## VENUE HIRE DETAILS

Day	Start Date	End Date	Start Time	End Time	Facility	# People
Eg. Monday	Eg. 1/1/20	Eg. 1/1/20	Eg. 9:00am	Eg. 10:00am	Eg. 50m Pool – 4 lanes	

**Privacy statement:** Alice Springs Town Council will comply with the information privacy principles contained in the Northern Territory Information Act. These principles protect the privacy of personal information collected and held by Council.

# VENUE HIRE TERMS & CONDITIONS

**COVID-19 REQUIREMENTS:** See link for all regulations/restrictions: <https://securent.nt.gov.au/>

On signature of this application form, I hereby state that I have read, understood and implemented all regulations/ requirements that are currently in place as directed by the Federal and State/Territory Governments. I have attached along with this application form, the measures I have put in place for the above listed activity to ensure the above listed activity will not contravene any current requirements in place.

## 1. Making a Booking

- (a) All completed venue hire agreement forms must be emailed through to [info@asalc.com.au](mailto:info@asalc.com.au)
- (b) Bookings are not confirmed until a written confirmation letter has been received from the Alice Springs Aquatic & Leisure Centre (ASALC).
- (c) Hire fees are set in accordance with the Alice Springs Town Council's Fees and Charges Schedule.
- (d) Listed fees are valid for bookings until 30 June 2021. Bookings made past this date will be advised of updated fees from 1 July 2021.
- (e) Reserved space applies only to the areas and times specified on the Venue Hire form.
- (f) The booking is non-transferable.
- (g) All bookings must be paid in full on the day of the event, unless prior arrangements have been made to invoice or provide a purchase order.
- (h) All group bookings MUST sign in upon arrival. Contact details for all entrants are required to support contact tracing requirements.

## 2. Cancellation

- (a) Request for cancellation of booking must be emailed to [info@asalc.com.au](mailto:info@asalc.com.au) at least 24 hours prior to the time of hire. Verbal notification will not be accepted.
- (b) If a cancellation request is not received by the Alice Springs Aquatic & Leisure Centre in accordance with clause 2(a) the applicant will be charged for the booking.

## 3. Specific Conditions of use

- (a) The Hirer shall comply with and give all notices required by an Act, Ordinance, Regulation or By-law relating to the activity.
- (b) Drones may not be used without permission from management. Drones flown will be subject to Civil Aviation Safety Authority (CASA) regulations and restrictions.
- (c) All participants must comply with the Alice Springs Aquatic & Leisure Centres Conditions of Entry Policy.
- (d) Smoking is not permitted on the premises.
- (e) Alcohol is not permitted on the premises unless appropriate approvals and licences have been granted.
- (f) ASTC supports the elimination of single Use Plastic (SUP) items from its services, programs, events and facilities. SUP's- including cups, straws, cutlery and take away food containers are not to be used on council land or within facilities, including ASALC.
- (g) A minimum no of participants (4) inc private coaching is required to book lane space. Once the number of participants reaches 8 there may be an option to request another lane depending on availability.

## 4. Applicants Responsibilities

- (a) The Hirer is responsible at all times to see that order is kept and must obey all instructions issued by management.
- (b) The Hirer shall be responsible for the replacement or repairs of any stolen or damaged furniture and furnishings. Additional charges may be incurred.
- (c) The Hirer, where appropriate, shall ensure that it is licensed, or registered to carry out the activities associated with this booking.
- (d) The Hirer is responsible for ensuring the number of persons attending the event does not exceed expected numbers to ensure safe supervision is maintained.
- (e) For large bookings (Pax 100+) the Hirer will be charged for additional staff required to maintain adequate supervision as listed on the booking form.
- (f) The Hirer must ensure that the function ends at the time specified on the booking form.
- (g) All equipment brought onto the premises must meet NT Worksafe test and tag guidelines.
- (h) Hirers are not permitted to make any alterations to electrical installations.
- (i) All equipment must be removed the same day/night of the event.
- (j) Hirers MUST NOT sublet any part of the premises.
- (k) NT Government COVID-19 guidelines apply as listed on the [www.coronaviurs.nt.gov.au](http://www.coronaviurs.nt.gov.au) at the time of your event.

## 5. General Conditions

- (a) All litter is to be placed in bins and area used for function to be left clean and tidy.
- (b) BBQs can be pre-booked but will incur a hire fee, depending on the area required. All BBQs used must be left clean.

## 6. Alice Springs Aquatic & Leisure Centre Rights

- (a) The sale of food and beverages is permitted only by prior arrangement with management. Management reserves the right to refuse or apply an additional fee in this circumstance.
- (b) Management reserves the right to control access of patrons to the facility.
- (c) The Alice Springs Aquatic & Leisure Centre may refuse an application for hire at its discretion, and does not need to provide reasons for refusal.
- (d) The Alice Springs Aquatic & Leisure Centre may cancel and/or amend a booking at its absolute discretion. Notice of cancellation/amendment would be provided to the applicant at the earliest possible date and the hire charge refunded in the event of cancellation.
- (e) The Alice Springs Aquatic & Leisure Centre may impose additional terms and conditions appropriate to the proposed hire purpose. This includes requirements for accredited security personnel, professional cleaning and traffic management plans.
- (f) The Alice Springs Aquatic & Leisure Centre may charge the applicant for any costs arising from the area not being left clean and tidy, damage to property and / or interference with other users, and these costs will be payable within 7 days of the date of the invoice.
- (g) Pool Space & Equipment hire may change prior to or on the day of a booking to meet the needs of the centre.

## 7. Insurance and Indemnification

- (a) Management accepts no responsibility for loss or damage which may occur to the hirer's goods or equipment during the period that such goods or equipment are logged in the hired premise or anywhere in the facility. The hirer's electrical equipment must be tagged and tested in order to be used on site.
- (b) The hirer must accept all responsibility for the safety of the public in the event of a fire during the period covered by their arrangement of hiring.

Name	Signature	Date
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## OFFICE USE ONLY

Date pool allocation complete	LINKS Booking ID #
Date booking confirmed	Booking confirmed by

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ASALC Facility Hire Agreement – July 2020 (Next review June 2021)