

MINUTES OF THE CEMETERIES ADVISORY COMMITTEE HELD ON TUESDAY 2 JUNE 2020

Due to the COVID-19 pandemic this meeting was held via Zoom teleconference

PRESENT

Councillor Glen Auricht
Councillor Jamie de Brenni (Chairperson)
Councillor Catherine Satour
Mr David Hewitt - National Trust NT
Pastor Rod Holmes - Alice Springs Christian Ministers Association
Mr Mark Mossop - Centre Funerals

OFFICERS IN ATTENDANCE

Mr Scott Allen - Director Technical Services
Mr Takudzwa Charlie - Manager Technical Services
Mr Ben Fitzgerald - Manager Works
Ms Kylie Jones - Senior Records Officer
Ms Stephanie Dominguez - Executive Assistant (Minutes)

13 th Alice Springs Town Council Cemeteries Advisory Committee (CAC) Meeting - Attendance List					
	10 Sept 19	1 Oct 19	4 Feb 20	7 Apr 20	2 Jun 20
Mayor Damien Ryan	A	✓	✓	✓	✓
Councillor Glen Auricht	A	✓	✓	✓	✓
Councillor Jamie de Brenni	✓	A	✓	✓	✓
Councillor Jacinta Price	--	--	--	✓	--
Councillor Catherine Satour	✓	✓	✓	✓	✓
Pastor Rod Holmes	✓	A	✓	✓	✓
David Hewitt	✓	✓	✓	✓	✓
Mark Mossop	✓	✓	✓	✓	✓

✓	Attended
✓	Proxy attended in place of committee member
Proxy	
A	Apology received
--	No attendance and no apology recorded

The meeting opened at 12:31 pm with a quorum.

1. APOLOGIES

Mayor Damien Ryan

2. DISCLOSURE OF INTEREST

Nil

3. CORRESPONDENCE

The Committee received and noted the following correspondence:

- 3.1 7 April 2020 - Letter to Council from Alice Springs Christian Ministers Association
Re: Nomination for Cemeteries Advisory Committee

3.2 24 April 2020 - Letter to Council from Australian Funeral Directors Association
Re: Nomination for Cemeteries Advisory Committee

The Executive Assistant Technical Services advised the following nominations for Cemeteries Advisory Committee membership had been endorsed by Council at the April and May 2020 Ordinary Council meetings:

- National Trust NT - Mr David Hewitt
- Australian Christian Ministers Association - Pastor Rod Holmes
- Australian Funeral Directors Association - Mr Mark Mossop

4. MINUTES OF PREVIOUS MEETING

4.1 Minutes of the previous meeting held 7 April 2020

RESOLVED:

That the minutes from the Cemeteries Advisory Committee meeting held 7 April 2020 be confirmed as a true and correct record of the proceedings.

Moved: Rod Holmes

Seconded: David Hewitt

CARRIED

5. BUSINESS ARISING FROM PREVIOUS MEETING

5.1 Expression of Interest (EOI) - Relevant Professional of Non-Denomination - Executive Assistant Technical Services

The Executive Assistant Technical Services advised that Council had advertised the EOI for the position of *Relevant Professional on Non-Denomination* on three occasions. Closing date for the EOI is 4 June 2020 at 5pm.

Action:

Committee members to share EOI information within their networks to encourage nominations.

5.2 Changes to named sections of the Alice Springs General Cemetery - Senior Records Officer

The Senior Records Officer reported an exhaustive search had not produced any evidence of when the names of sections in the General Cemetery were changed. If any information is uncovered in the future it will be circulated to the Committee.

5.3 Live streaming in the Garden Cemetery Chapel - Director Technical Services

The Director Technical Services reported due to the reduction of COVID-19 restrictions and the significant ongoing cost involved with a live-streaming service, the item raised at the last meeting would be put on-hold. The Committee concurred, and recommended the following:

RESOLVED:

That it be a recommendation from the Cemeteries Advisory Committee to Council

That Council investigate the installation of cameras at the Garden Cemetery Chapel for the future live streaming of Funeral Services and prepare as a shovel-ready project

Moved: Rod Holmes

Seconded: David Hewitt

CARRIED

5.4 Draft Conservation and Management Plans - Update - Director Technical Services

The Director Technical Services advised the Draft Conservation and Management Plans had been discussed with the Chief Executive Officer, and the Director hoped for a report to be included in the July Technical Services Committee meeting papers.

6. GENERAL BUSINESS

6.1 Alice Springs General Cemetery - Unmarked Graves (Standing Item) - Senior Records Officer

The Committee noted Council's letter, *encouraging the marking of unmarked graves at the Alice Springs General Cemetery*, had been raised at the Alice Springs Christian Ministers Association meeting for their consideration and would be followed up. No update was available at this stage.

7. OTHER BUSINESS

7.1 Under 20 weeks - Naming of Garden - Director Technical Services

The Committee received and noted the letter of support sent by the Director Technical Services in response to a request to formally cremate babies that have been lost under 20 weeks gestation and scatter the ashes at the Alice Springs Garden Cemetery. The Director Technical Services called for name suggestions for an identified garden.

Action:

1. Rod Holmes to raise this item and seek suggestions from the Alice Springs Christian Ministers Association meeting.
2. Committee members to send naming suggestions to the EA Technical Services via email who will circulate to the Committee prior to next Cemeteries Advisory Committee in August.

9. NEXT MEETING

Tuesday 4 August 2020, 12:30pm.

Details to be provided closer to the meeting date.

Meeting closed at 12:49pm.