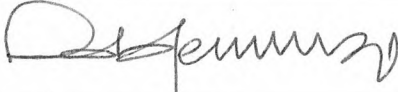


VOLUNTEER POSITION DESCRIPTION – Community Events Support

Position title	Community Events Support
Responsible to	Community Projects and Events Officer
Availability	3-6 hours (Event basis)
Commitment	Regular – once per month
Requirements	National Police Certificate Ochre Card
Position description approved	

Role Description

As part of the Community and Cultural Development Unit, this volunteer position provides support to a range of Alice Springs Town Council events.

Key Responsibilities

- Assist with planning, promotion, implementation and/or evaluation of Alice Springs Town Council's events.
- Support Council's events team with set up and pack down of events.
- Assist with crowd management and other event requirements.
- Maintain own health and safety and that of other people in the workplace or those who may be affected by the work being carried out.

Essential Skills

1. Ability to work in a cross-cultural environment.
2. Excellent interpersonal skills with the ability to effectively engage a range of community members.

Special Requirements

- Ability to work flexible hours when community events are being held.
- All Council volunteers are required to have a satisfactory current Working with Children Check and National Police Certificate.
- Comply with Council policies and procedures outlined in the Volunteer Handbook.
- Ability to lift heavy objects (up to 15kg).

Training and Induction

Orientation to Council and subsequent specific orientation to the position will be provided.

Volunteer Vision

Alice Springs Town Council values the important role of volunteers in encouraging social cohesion, bringing positive change, and fostering a true sense of community across Alice Springs.

Volunteering plays a valuable role in sustaining healthy, resilient communities and contributes significantly to the quality and vibrancy of our society.

Volunteer Signature

Date

Volunteer Name