

# Appointment of Deputy Mayor

## Council Policy



Policy Name	Appointment of Deputy Mayor		
Type	Council Policy		
Owner	Elected Members		
Decision Number	[Decision Number]	Approval Date	27/08/2018
Records Number		Next Review Date	2022

### 1 Purpose

The purpose of this policy is to define the process and timeline for the appointment of the Deputy Mayor.

### 2 Statement of Policy

For the purpose of appointing a Deputy Mayor pursuant to Sections 61 and 62 of the Local Government Act, 2019 Council shall at its August ordinary meeting in each year, conduct an election for that position for a term of 12 months ending at the August ordinary meeting of the following year.

When there is more than one nomination, election shall be by secret ballot and the Chief Executive Office shall act as Returning Officer.

The election shall be on the basis of the Mayor and Elected Members each casting a vote for one candidate only.

The candidate with the majority of votes cast shall be declared elected.

If two or more candidates receive the same number of votes, the names of those candidates shall be placed in a container and the name drawn first by the Mayor will be elected Deputy Mayor.

### 3 Related Documents

*Local Government Act, 2019*

### 4 Communication and Training

Will this policy be communicated through internal communications?	Yes
Where will this policy be available?	Intranet and Website
Will training needs arise from this policy? If yes, who will be responsible.	Manager, Governance

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