



Application for Portable Signage & Stacking of Goods Permit

RENEWAL OF PERMIT: NEW APPLICATION:

NAME OF BUSINESS: _____

NAME OF APPLICANT: _____
(Applicant must be a legal representative of the business)

PHYSICAL ADDRESS: _____

POSTAL ADDRESS: _____

PHONE (B/H): _____ (A/H): _____

EMAIL: _____

START DATE: _____ FINISH DATE: _____
(Permits expire 30 June unless otherwise indicated.)

Public Liability Certificate attached:

1. **Portable Signage:** 1 x A-Frame displayed **directly in front of the premises** is allowed without a permit. For more than 1 x A-frame and all other portable signage, a permit must be obtained.

Additional A-Frames. How many are required? _____ (Do not include the 1 free A-frame)
If the location is other than shop front, which is only applicable to additional A-frames and only on approval by a Council delegate:

Location: _____

Other portable Signage and number required: _____
(e.g. portable flags)

Location if other than shop front: _____

2. **Stacking of Goods:** Only be stacked outside shop front.

Type of Goods: _____

I, _____ (name of applicant) have read, understood and I am bound by the conditions as listed on page 2 of this application and the requirements listed above. I am bound by the conditions determined by the Council or a Council's Delegate. I understand that if there is an outstanding balance for previous invoices the above application can be denied and no permit issued.

Signature of Applicant: _____ Date: _____

PLEASE ALLOW A MINIMUM OF 2 WEEKS TO PROCESS

OFFICE USE ONLY: Approved: Denied: Fee: \$ _____ Receipt: _____

Signature of delegate: _____ Date: _____

Conditions of Portable Signage & Stacking of Goods in a Public Place Permit

1. **Comply with Alice Springs (Management of Public Places) By-Laws 2009:**
<https://alicesprings.nt.gov.au/governance/documents/by-laws>
2. **Comply with Northern Territory Laws associated with the permitted activity:**
<https://legislation.nt.gov.au>
3. **Approval for the activities can only be granted where the activity is being conducted in conjunction with the associated business activity.**
4. **ASTC supports the elimination of Single Use Plastic (SUP) items from its services, programs, events and facilities. SUPs – including cups, straws, cutlery, and take away food containers – are not to be used on Council land or within its facilities.**
5. **Conditions:**
 - The stacking of goods and portable signage shall not be placed in any location where it constitutes a hazard to traffic or pedestrians, obstructs the view of motorists or pedestrians or prevents emergency access.
 - The stacking of goods and portable signage shall not be placed in any other location other than directly in front of the premises.
 - A permit issued shall be renewed annually on 1 July of each year at the discretion of the Council.
 - The Council will not approve the stacking of goods and portable signage, which it considers the goods to be offensive, or when it is of the opinion that the type, position, size, appearance, illumination, animation, content, or other characteristics of the goods may adversely affect: the amenity of the area; the architectural character or appearance of the building, streetscape or precinct; traffic/pedestrian safety.
 - Any type of structure used for this permitted activity must be of a safe and sturdy construction.
 - A permit holder shall be required to ensure that all goods and portable signage are situated strictly as approved at all times and removed from the site when the business is closed.
 - Any permit issued may be revoked or amended, either permanently or for a specified time, at any time, in the event that it is necessary for reasons for the preservation of public health, safety, convenience and/or amenity standards or conditions.
6. **Additional Conditions:**
 - Comply with the reasonable and all lawful directions of an Authorised Officer of the Council or Police Officer concerning the Location and siting of the activity. Keep the permit to hand for inspection by any Authorised Officer or Police Officer.
 - The permit holder and all associated person shall indemnify and keep the Alice Springs Town Council indemnified against any and all actions, claims, demands, losses, damages, costs and expenses arising from or out of the activity and or equipment pursuant to this permit.
 - Not interfere with or cause damage to council property or cause harm or damage to any property, infrastructure, matter or thing unless it is part of or included in the permitted activity.
 - The sign must not obscure or block the view of the roundabout for passing traffic.
7. **For fees:** <https://alicesprings.nt.gov.au/services/fees>