

Application – for Permit to use Sporting Oval



Please submit the completed form to: astc@astc.nt.gov.au

APPLICATION			
Applicant full name			
On behalf of (organisation or club)			
Email		Mobile	
Address			
Council property (venue)			
Season	<input type="checkbox"/> Summer <input type="checkbox"/> Winter		
Season dates for booking	Start		Finish

SECTION A – Regular Bookings - TRAINING	
<input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday <input type="checkbox"/> Saturday <input type="checkbox"/> Sunday	
Training start time:	Training finish time:

OR

SECTION B – Regular Bookings - COMPETITION	
<input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday <input type="checkbox"/> Saturday <input type="checkbox"/> Sunday	
Comp start time:	Comp finish time:

OR

SECTION C – SPECIAL EVENTS				
Event Description				
Date		Start		Finish

SECTION D – ADDITIONAL AMENITIES (e.g. lights)	
Specify amenities you require: <i>Not provided unless specified.</i>	

COVID-19 REQUIREMENTS: See link for all regulations/restrictions: <https://secure.nt.gov.au/>

On signature of this application form, I hereby state that I have read, understood and implemented all regulations/requirements that are currently in place as directed by the Federal and State/Territory Governments. I have attached along with this application form, the measures I have put in place for the above listed activity to ensure the above listed activity will not contravene any current requirements in place. I understand that if this application form is not signed by the applicant and the additional information requested is not forth coming, this application form for the above listed activity will not be considered.

Terms of Use

1. The Permit holder is responsible for leaving the facilities in a clean and tidy condition after use and exercising all reasonable care of the equipment and facilities, and immediately reporting any damage or malfunction.
2. Use of non-illuminated facilities and grounds after dark is not advised and is done so at the risk of the permit holder.

(08) 8950 0500
alicesprings.nt.gov.au

ILLUMINATED FACILITIES	
Flynn Drive Oval	Traeger Hockey – Synthetic Field
Albrecht Oval	Lyle Kempster Baseball
Anzac Oval	Rhonda Diano Oval
Traeger Oval	Ross Park – Soccer

- Permit times are to be strictly complied with. Prior access for setup or delivery of goods may be treated as additional time and charged accordingly.
- All keys are to be returned to the Civic Centre Customer Service team on the first working day after the conclusion of the permit period.
- Permit fees are payable in advance unless by special arrangement approved by the Chief Executive Officer.
- In relation to activities involving the consumption of alcohol associated with this application, the permit holder must seek a separate liquor permit from council.
- ASTC supports the elimination of Single Use Plastic (SUP) items from its services, programs, events and facilities. Single Use Plastics are not to be used on Council land or within its facilities.
- Permits are issued at the discretion of Council. Council may grant a permit, refuse to issue a permit, or cancel a permit which has been issued.

Fees and Deposits

Refer to the Alice Springs Town Council's [Municipal Plan](#) for the current fees and charges.

HIRE OF COUNCIL FACILITIES – DEPOSIT INFORMATION

Cleaning and Security deposit (refundable), all facilities. GST applies to forfeiture of deposit: **\$355.00**

Facility Key deposit (refundable), all facilities. GST applies to forfeiture of deposit: **\$200.00**

Alarm violation fee (in the event an alarm is not set on departure): **Forfeiture of cleaning deposit**

METHODS OF DEPOSIT

CREDIT CARD IMPRINT (CANNOT BE A DEBIT CARD). Card must be present on collection of keys and must have the name of the ORGANISATION and/or the NAME OF APPLICANT. Deposit will not be charged unless the keys are not returned or there is a breach in conditions.

DEBIT CARD PAYMENT. The full amount will be charged on collection of keys. This method will be refunded by CHEQUE ONLY. Debit card must match the name of the ORGANISATION and/or APPLICANT. Cheque will be written to the ORGANISATION or APPLICANT detailed on the Debit Card to which the deposit was taken from.

CASH. Cash deposits will be refunded by cheque only. Cheque will be written to the ORGANISATION or APPLICANT on this form only.

I confirm that information in this application is correct, that I have read and agree to comply with the terms and conditions of hire contained on page 2 (two) of this application. I understand the deposit, if applicable, is refunded by cheques only. The cheque will be written out to the organisation or person that paid the deposit. All details provided on this form are true and correct. I am bound by the conditions determined by Council or a Council's delegate.

SIGNATURE OF APPLICANT: _____ DATE: _____

ALICE SPRINGS TOWN COUNCIL – OFFICE USE ONLY

Approved:	<input type="checkbox"/> No	<input type="checkbox"/> Yes	Permit #	
Full Name and Position				
Oval Hire Fee Paid:	<input type="checkbox"/> No	<input type="checkbox"/> Yes	Invoice Issued	
Additional Conditions:				
Signed			Date	

Calendar Keys Letter Record

Privacy Statement

Alice Springs Town Council will comply with the information privacy principles contained in the Northern Territory Information Act. These principles protect the privacy of personal information collected and held by Council.