



APPLICANT NAME:
 ORGANISATION NAME:
 POSTAL ADDRESS:
 PHONE: E-MAIL:

DETAILS

Dates & Times:

Date From: Date To:
 Time From: Time To:

Please include the days you require to set up prior to the event/activity and to break down after the event/activity.

ASTC supports the elimination of Single Use Plastic (SUP) items from its services, programs, events and facilities. SUPs – including cups, straws, cutlery, and take away food containers – are not to be used on Council land or within its facilities.

Details of Activity:

COVID-19 REQUIREMENTS:

See link for all regulations/restrictions: <https://secure.nt.gov.au/>

On signature of this application form, I hereby state that I have read, understood and implemented all regulations/ requirements that are currently in place as directed by the Federal and State/Territory Governments.

I have attached along with this application form, the measures I have put in place for the above listed activity to ensure the above listed activity will not contravene any current requirements in place.

I understand that if this application form is not signed by the applicant and the additional information requested is not forth coming, this application form for the above listed activity will not be considered.

ADDITIONAL REQUIREMENTS

Public Liability Certificate must be provided with this application form (minimum \$10 million).

For bookings of multiple locations on different dates and times, please include a detailed separate program listing of all the dates, times and locations.

LOCATION:

(Select all required locations)

Civic Centre Lawns: Chamber Lawns: Snow Kenna Park: Todd Mall: Todd Mall - Flynn Church Lawns:

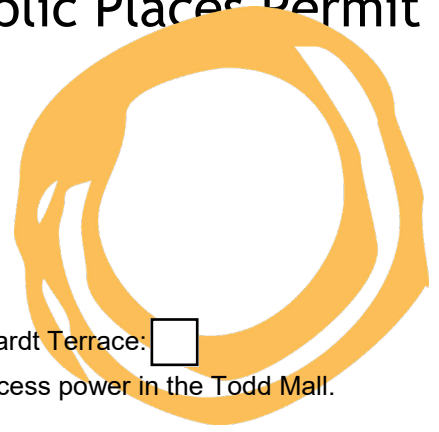
For Flynn Church Lawn bookings, please obtain permission from the Uniting Church prior to your event/activity on 08 8952 1856 or emily.hayes@aliceunitingchurch.org.au

Todd River Bank: Alongside Leichhardt Terrace directly north of the Leichhardt Terrace Public Toilet
[This is the only available site in the CBD for Traveling Carnivals.]

OTHER LOCATION/S:



Application For Public Places Permit



POWER:

Power is requested at:

Civic Centre Lawns: Chamber Lawns: Snow Kenna Park: Leichhardt Terrace:

A **key request form** must be completed for access to power. No key is required to access power in the Todd Mall.

PUBLIC TOILETS:

Public toilets are available Monday to Friday, 8am to 5pm & 9am to 4pm on weekends and public holidays.

Civic Centre Toilets are closed Christmas Day and Good Friday.

After Hours access to the Civic Centre Public Toilets requested:

A Council Staff member will be required to oversee the facility after hours. A fee will be incurred. Council will inform you of this fee upon application.

After hours access to the below Public Toilets will require a **Key Request Form** to be completed.

(select all required locations):

Snow Kenna Park: Leichhardt Terrace: Araluen Park:

PUBLIC ADDRESS SYSTEM:

PA system required:

A PA system and microphone is permanently available on the Civic Centre Lawns and are suitable for a microphone, Mp3 player or solo musician. A **Key Request Form** must be completed to access the PA system. A brief demonstration ahead of the event/activity will be provided.

If you require more information on holding events in a public place or at Alice Springs Town Council sites, please visit our website at <http://www.alicesprings.nt.gov.au/events/event-permit-information>

I, (applicant name) understand I am bound by the Alice Springs (Management of Public Places) By-Laws 2009, and bound by the conditions outlined on page 3 of this application.

Signature of Applicant: Date:

PLEASE ALLOW A MINIMUM OF 2 WEEKS TO PROCESS

Please submit completed form to Council's Administration Officer: astc@astc.nt.gov.au

Not approved: Approved: Fee: \$ Receipt No.:

Signature of Council Delegate: _____ Date: _____

1. Comply with Alice Springs (Management of Public Places) By-Laws 2009:
<http://www.alicesprings.nt.gov.au/governance/bylaws>
2. Comply with Northern Territory Laws associated with the permitted activity:
<https://legislation.nt.gov.au/>
3. Alcohol consumption is not permitted in Public Places, unless all relevant permits have been obtained and approved.
4. That Council reserves the right to vary or revoke this permit at any time.
5. Forms can be found on the Alice Springs Town Council website:
<http://alicesprings.nt.gov.au/services/forms>
6. For fees: <https://alicesprings.nt.gov.au/services/fees>
7. Travelling Carnivals - additional conditions:
 - The permit can be issued for 3 calendar weeks.
 - The only site available for Carnivals in the CBD is on the Todd River Bank, alongside Leichhardt Terrace, directly north of the Public Toilet. The site has access to the public toilet and three phase power. Only one caretaker caravan is permitted on the site during the validity period of the permit.
 - The caretakers van is required to collect and dispose of waste grey water into the public toilet system.
 - If a toilet key is required for after-hours use for the Carnival and personal use, the permit holder is responsible to monitor, maintain and secure the toilets after hours.
 - Costs for Carnivals:
 - To conduct a public meeting, entertainment activity, and organised recreation fee per day will be charged. Full payment required in advance of the activity dates.
 - Key deposit
 - Cleaning deposit
If you cannot provide a fixed address for the refund cheque for the deposits then credit card details must be left on payment of the fee for the event. The site, toilets and keys will be inspected on or the day after departure and if the site and toilets have been left in the unacceptable state and/or damaged, and if the keys have been damaged or not returned any and all fees associated will be deducted from the credit card.