



# Ordinary Council

## Business Paper for February 2021 (Technical Services)

Tuesday, 9 February 2021  
Civic Centre

Mayor Damien Ryan  
(Chair)

(08) 8950 0500  
[alicesprings.nt.gov.au](http://alicesprings.nt.gov.au)



**ALICE SPRINGS TOWN COUNCIL  
ORDER OF PROCEEDINGS  
FOR THE  
ORDINARY MEETING OF THE THIRTEENTH COUNCIL  
TO BE HELD ON TUESDAY 9 FEBRUARY 2021  
AT 5.30PM IN THE COUNCIL CHAMBER, ALICE SPRINGS**

- 1. OPENING BY MAYOR DAMIEN RYAN**
- 2. PRAYER**
- 3. APOLOGIES**
- 4. WELCOME**
- 5. PUBLIC QUESTION TIME**
- 6. DISCLOSURE OF INTEREST**
- 7. MINUTES OF THE PREVIOUS MEETING**
  - 7.1 [Minutes of the Ordinary Open Meeting held on 28 January 2021](#)
  - 7.2 Business Arising from the Minutes
- 8. ORDERS OF THE DAY**
  - 8.1. That Elected Members and Officers provide notification of matters to be raised in General Business.
- 9. DEPUTATIONS**
  - 9.1. FABalice Festival – Stuart Ord and Andrew Thorogood
- 10. PETITIONS**
- 11. MEMORIALS**
- 12. NOTICE OF MOTIONS**

**13. REPORTS OF TECHNICAL SERVICES**

- 13.1. [Technical Services Report to Council  
Report 306 / 21 cncl \(A/DTS\)](#)
- 13.2. [UNCONFIRMED Minutes - Environment Advisory Committee – 1 February 2021](#)
- 13.3. [Unsolicited Advertising Material  
Report 307 / 21 cncl \(EO\)](#)
- 13.4. [Environment Advisory Committee - Terms of Reference and EO  
Report 308 / 21 cncl \(A/DTS\)](#)
- 13.5. [Climate Action Plan - Q2  
Report 309 / 21 cncl \(EO\)](#)
- 13.6. [CONFIRMED Minutes - Environment Advisory Committee - 30 November 2020](#)

**14. REPORTS OF OTHER DIRECTORATES**

- 14.1. [UNCONFIRMED Minutes - Australia Day Committee - 14 January 2021](#)
- 14.2. [UNCONFIRMED Minutes - Public Art Advisory Committee - 3 February 2021](#)

**15. QUESTIONS WITHOUT NOTICE**

**16. GENERAL BUSINESS**

**17. MATTERS FOR MEDIA ATTENTION**

**18. NEXT MEETING – (Finance) Tuesday 23 February 2021, 5.30pm**

**19. ADJOURNMENT OF OPEN MEETING**

**20. RESUMPTION OF MEETING IN CONFIDENTIAL**

**21. APOLOGIES**

**22. DEPUTATIONS**

**23. PETITIONS**

**24. ORDERS OF THE DAY**

- 24.1. That Elected Members and Officers provide notification of matters to be raised in General Business.

**25. DISCLOSURE OF INTEREST**

**26. MINUTES OF THE PREVIOUS MEETING – CONFIDENTIAL**

- 26.1. [Minutes of the Ordinary Confidential Meeting held on 28 January 2021](#)
- 26.2. Business Arising from the Minutes
- 26.3. [Minutes of the CONFIDENTIAL Special Ordinary Meeting held on 1 February 2021](#)
- 26.4. [Business Arising from the Minutes](#)

**27. CONFIDENTIAL REPORTS OF TECHNICAL SERVICES**

Nil

**28. CONFIDENTIAL REPORTS OF OTHER DIRECTORATES**

Nil

**29. QUESTIONS WITHOUT NOTICE**

**30. GENERAL CONFIDENTIAL BUSINESS**

**31. MOVING CONFIDENTIAL ITEMS INTO OPEN**

**32. CLOSURE OF MEETING**



Robert Jennings  
**CHIEF EXECUTIVE OFFICER**  
Wednesday, 3 February 2021

**Petitions** - Petitions received at a meeting will be held over for consideration at the next monthly meeting pursuant to clause 9 of the Alice Springs (Council Meetings and Procedures) By-law.

**Open Minutes of Council** – Unconfirmed Open minutes of the meeting and associated reports not prescribed as Confidential, will be available for public inspection within ten days after the meeting pursuant to Section 67 of the Local Government Act 2008.

**Notice of Motions by Elected Members** – Notice must be given so that it can be included with the Business Paper circulation on the Wednesday prior to the Council meeting. Clause 6 of the By-Law requires that the Notice of Motion shall be included with the Business Paper.

MINUTES OF THE **ORDINARY** MEETING OF THE THIRTEENTH COUNCIL HELD ON THURSDAY 28 JANUARY, 2021 AT 5:30PM IN THE CIVIC CENTRE, ALICE SPRINGS

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1. ATTENDANCE

1.1 Opening of the Meeting by the Mayor (Chair)

Mayor Damien Ryan declared the meeting open at **5.30pm** and welcomed all present to the meeting.

Alice Springs News and ABC Alice Springs were present.

Mayor Ryan acknowledged the Central Arrernte people who are the traditional owners and custodians of Alice Springs.

PRESENT

Mayor D. Ryan (Chair)  
Councillor G. Auricht  
Councillor M. Banks  
Councillor J. de Brenni  
Councillor J. Cocking  
Councillor E. Melky  
Councillor M. Paterson  
Councillor C. Satour

OFFICERS IN ATTENDANCE

Mr R. Jennings – Chief Executive Officer (CEO)  
Mr T. Charlie – Acting Director Technical Services  
Ms S. Taylor – Director Corporate Services  
Ms K. Sutton – Director Community Development  
Ms T. Ociones – Executive Assistant (Minutes)

2. PRAYER

The prayer was read by Father Prakash Menezes, Our Lady of the Sacred Heart Catholic Church.

2 -- CNCL 28/01/2021

3. APOLOGIES

Deputy Mayor Jacinta Price

**That the apology be accepted.**

Moved – Councillor Paterson

Seconded – Councillor Auricht

CARRIED (21421)

4. PUBLIC QUESTION TIME

Nil

5. DISCLOSURE OF INTEREST

Nil

6. MINUTES OF PREVIOUS MEETING

6.1 Minutes of the Ordinary Open Meeting of Council held on Tuesday 8 December 2020

Moved – Councillor Banks

Seconded – Councillor Melky

**That the minutes of the Ordinary Meeting of the Council held Tuesday 8 December 2020 be confirmed as a true and correct record of the proceedings of those meetings.**

CARRIED (21422)

6.2 Business Arising from the Minutes

6.2.1 Councillor Banks – Item 14.4.7 – Willshire Street Renaming

Councillor Banks requested a review into the process taken to the resolution of Council.

The CEO took the question on notice.

3 -- CNCL 28/01/2021

- 6.3 Minutes of the Special Council Meeting held on Monday 14 December 2020 (Alice Hub & Alice Plaza)

Moved – Councillor Cocking

Seconded – Councillor Auricht

**That the minutes of the Special Council Meeting held on Monday 14 December 2020 (Alice Hub & Alice Plaza) be confirmed as a true and correct record of the proceedings of those meetings.**

CARRIED (21423)

- 6.4 Business Arising from the Minutes

Nil

- 6.5 Minutes of the Special Council Meeting held on Wednesday 23 December 2020 (Anzac Oval Land Acquisition)

Moved – Councillor Melky

Seconded – Councillor Cocking

**That the minutes of the Special Council Meeting held on Wednesday 23 December 2020 (Anzac Oval Land Acquisition) be confirmed as a true and correct record of the proceedings of those meetings.**

CARRIED (21424)

- 6.6 Business Arising from the Minutes

- 6.6.1 Councillor Cocking asked for an update on Council's mediation request as per the Land Acquisition Act.

The CEO advised Council has put forward the request and is still awaiting response from Northern Territory Government.

- 6.6.2 Councillor Banks would like to draw attention from last night's discussion at the Council Forum, that Council has a standing resolution from the Special meeting held 7 May 2020 and remind Elected Members to follow the correct process moving forward.

4 -- CNCL 28/01/2021

- 6.6.3 Councillor Paterson reminded Elected Members about the resolution of Council on 9 December 2019, which was passed unanimously, and would like Council to negotiate as per this resolution going forward. Councillor Paterson read part of the resolution, viz:

*14.1.2 National Aboriginal Art Gallery  
Report No. 223/19 cncl*

*Moved Councillor Paterson  
Seconded Councillor Melky*

- 1. Council has determined their National Aboriginal Art Gallery site preference .....**

*The southern portion of the Council managed Anzac Oval site (Lot 678) .... **That Alice Springs Town Council negotiate the southern portion of the Council managed ANZAC Oval Site once the Northern Territory Government provide Alice Springs Town Council evidence of custodian support of the location.***

- 2. Confirm their strong belief .....**

**CARRIED (20740)  
UNANIMOUS**

- 6.6.4 Councillor Melky asked to table this item in general business.

**7. MAYORAL REPORT**

- 7.1. Mayor's Report  
Report No. 304/21 cncl

Moved – Councillor Melky  
Seconded – Councillor de Brenni

**That Mayor Ryan's report be received**

**CARRIED (21425)**



5 -- CNCL 28/01/2021

7.2. Business arising from the Report

7.2.1 Councillor de Brenni – Item 1.9 - Outback Way General Meeting

Councillor de Brenni asked about the funding and the 2025 goal of works being completed.

Mayor Ryan advised that works are being done for the area of Queensland and Western Australia, but the money for the Territory sections have not been allocated yet. Councillor Auricht advised that two sections in the Territory that are currently under construction, are both running on the existing funding. There is no new funding that is being worked with at this stage.

7.2.2 Councillor Auricht – Item 1.17 – Road Transport Hall of Fame

Councillor Auricht asked about how RTHF is operating this financial year and will there be an event this year.

Mayor Ryan advised the association is still under the administrator, Rosey Batt. There is still a strong desire from people to run the event this year. Volunteers led by Lorraine Rogers are applying for funding from the NT Government.

7.2.3 Australia Day Events

Mayor Ryan passed on his thanks to Telly Ociones, the CDU team, Depot crew and other ASTC staff for all the work done for Australia Day Flag Raising and Citizenship ceremony. The Mayor also thanked the Director Community Development and the ASALC team for the Splash party held at the pool in the afternoon. Many positive responses were received about these events.

7.2.4 February Meetings

Mayor Ryan reminded Elected Members about the following meetings early next week:

- 1 February 2021 – Development Committee meeting, 7am
- 1 February 2021 – EAC meeting, 4:30pm
- 2 February 2021 – Cemeteries Advisory Committee

8. ORDERS OF THE DAY

- 8.1. That Elected Members and Officers provide notification of matters to be raised in General Business.

8.1.1 Councillor Banks and Council Paterson – Anzac Oval Acquisition

8.1.2 Councillor Cocking - Water Bubbler at Walmulla Park, The Gap

8.1.3 Councillor Cocking - Wildlife Deterrents on Ilparpa Road

6 -- CNCL 28/01/2021

9. DEPUTATIONS

Nil

10. PETITIONS

Nil

11. MEMORIALS

Nil

12. NOTICE OF MOTIONS

Nil

13. FINANCE

13.1. Finance Report  
Report No. 294 / 21 cncl

Moved – Councillor Melky

Seconded – Councillor Cocking

RESOLVED

That it be a recommendation to Council:

**That the report be received and noted**

CARRIED (21426)

13.1.1 Councillor Cocking – Attachment 4 (page 51) EFT Payment Summary

There are two Nearmap Australia yearly subscriptions of the same invoice number 248971 amounting to \$3,437.50 each. Councillor Cocking asked if there was a double payment of one invoice, or whether different departments have different subscriptions for the same software.

Director Corporate Services took the question on notice.

7 -- CNCL 28/01/2021

13.1.2 Councillor Auricht – Employee Cost

This is tracking very well for this time of the year, slightly over 50% but normally we are running a little bit under. Does this mean Council has full employment or has there been other costs?

The CEO advised Council has employed additional staff for myAlice program and different COVID related items. There are less vacancies in some area but there are some new roles Council has taken on in a casual or in term contract type position.

13.1.3 Mayor Damien Ryan – myAlice Program

Mayor Ryan noted the voucher payments back to 105 businesses who were involved in the myAlice program and the second round for \$100,000 closed off this afternoon. The third round of \$150,000 will open on 15 February.

Mayor Ryan passed on his congratulations to the Corporate Services and Finance team for the success of the myAlice program.

13.2 Commercial Rates Concession Certification  
Report No. 295 / 21 cncI

Moved – Councillor Melky

Seconded – Councillor Cocking

RESOLVED

That it be a recommendation to Council:

**That Council authorise the CEO to sign the certification of rates concession provided to eligible commercial ratepayers on behalf of Council and submit to the Department of the Chief Minister and Cabinet by 31 January 2021 to access the Commercial Rate Replenishment Program.**

CARRIED (21427)

8 -- CNCL 28/01/2021

13.3 SCALE Funding Update  
Report No. 296 / 21 cncI

Moved – Councillor Auricht

Seconded – Councillor de Brenni

RESOLVED

That it be a recommendation to Council:

**That this report be noted**

CARRIED (21428)

14. REPORTS OF OFFICERS

14.1 CHIEF EXECUTIVE OFFICE

14.1.1. CEO Report  
Report No. 301/21 cncI

Moved – Councillor de Brenni

Seconded – Councillor Melky

RECOMMENDATION:

**That the CEO report be received and noted.**

CARRIED (21429)

14.1.2 Business Arising from the Report

14.1.2.1 Meeting with Sarah Fairhead

Councillor de Brenni asked if there was any conversation with Sarah Fairhead, Senior Director Southern Region, DIPL about the CBD parking consultation.

The CEO will seek an update on this matter.

14.1.2.2 Letter from the Chief Minister

Councillor Cocking asked if the Chief Minister is aware of the Youth Empowerment Strategy that Council is going to deliver. There was no acknowledgement of the initiative from the Chief Minister's response letter.

The CEO advised this was forwarded to Ms Jodie Ryan, Chief Executive Officer of the Department of the Chief Minister.

9 -- CNCL 28/01/2021

7.1

The CEO added that fortnightly regular meetings are being held with Brent Warren, Regional Executive Director Central Australia, CM&C and Narelle Beer, Assistant Commissioner of NT Police, about how NTG and Council can work together about the town in general and community safety. The CEO sent a letter to the Chief Minister recently about this process and sought support on the outcomes of these regular meetings.

Councillor Melky commented on the Chief Minister's response letter to Council regarding the Council's unanimous decision on 8 December 2020, about escalating measures on public community safety. Since this resolution, Council and Elected Members received bad publicity from the media that continued to go back to youth curfew, which led to Amnesty International contacting himself and other Elected Members. The letter from the Chief Minister diverts away from the responsibilities of government which is not acceptable.

Councillor Melky urged Council to write back to the Chief Minister to say that this is not acceptable and Council need more responsibility from the government.

Councillor Cocking advised that the Chief Minister needs to be made aware of the work Council is doing on youth empowerment initiative. It is important for Council to be collaborative moving forward despite the many challenges. Council needs to advocate strongly for the issues, particularly the crime, but we need to work collectively with as many people as possible. Council needs to 'keep cool heads' and have a working relationship with the Department of the Chief Minister.

Mayor Ryan expressed disappointment that the Chief Minister does not recognise the Council. The Chief Minister responded two months after Council wrote its concerns over community safety. He will be in town tomorrow but has not bothered to make an appointment. Council have not wavered from the youth programs we run and forever putting up new ones.

Councillor de Brenni agreed on what has been said and asked Mr Brent Warren, who is sitting in the public gallery, to take on board the sincere desperation and passion from the Council. It's about time the Chief Minister's Department worked with Council because Alice Springs deserves a quality of life.

10 -- CNCL 28/01/2021

Councillor Catherine Satour spoke about the challenging experience of Councillors as they are confronted every day by their constituents, asking about what is being done. It is hard to be sensible at this level of crisis. Social services are not working effectively and not getting the outcomes of happy and safe community. The community needs us and the Government to work together to create the change we need.

7.1

Councillor Banks spoke about a connection between looking at trying to make inroads on dysfunction and the dysfunctional relationship between the NT Government and Council. Both parties need to have maturity of actions, about sitting down together with the community and look for pathways of meaningful discussions going forward.

Councillor Paterson acknowledged first the frontline service workers (police, ambulance) who keep the community safe, and ASTC staff running all Council events through other organisations. He looked forward to working with the DCM and Mr Warren with positive outcomes.

Councillor Melky responded to the comments made by Elected Members. If Council is to come up with a solution, we need to partner up with the Police and ILOs, e.g. Albert Tilmouth and Brian Stirling. Council needs to look at and adopt the UK model of a police and crime commissioner, an elected official within local government.

Councillor Cocking would like Council to set a new framework for dialogue, something like a National Cabinet arrangement, to have a direct link with the Chief Minister and Council for regular meetings.

CEO to request a meeting with Mr Brent Warren and asked for a briefing to fully understand what the government's inter-agency taskforce on these issues is doing.

CEO to request a meeting between the Chief Minister and Council.

*Councillor Melky left the Chamber at 6:37pm*

*Councillor Melky returned to the Chamber 6:40pm*

11 -- CNCL 28/01/2021

14.1.2.3 Council Resolution 21036 – Live Streaming in the Garden Cemetery Chapel

Mayor Ryan would like to expedite an outcome from the June 2020 Council resolution.

Director Corporate Services advised that equipment has been purchased ready to install but having problems getting a contractor for COVID reasons.

14.1.2.4 Council Resolution 21295 – Risk Management and Audit Committee

Mayor Ryan followed up the recruitment of Risk Management and Audit Committee Chair. The Mayor asked that this be done as a high priority, especially in the context of asset management plan and financial plan going forward.

Director Corporate Services advised that the applicants that were unsuccessful and do not have enough local experience, so this position will be readvertised. In the interim, we will be approaching suitably qualified people to be interim Chair.

15. REPORTS OF COMMUNITY DEVELOPMENT

15.1 Community Development Report to Council  
Report No. 290/21 cncl

Moved – Councillor Banks

Seconded – Councillor Auricht

RECOMMENDATION:

**That the Community Development Directorate Report to Council be received and noted.**

CARRIED (21430)

Councillor Banks asked if the Arts and Cultural Plan is something that will continue forward in its current form revisited or scrapped going forward. She noticed that under the actions, there are a few items taken through the public art.

Mayor Ryan advised this is a living document put on a four-year cycle.

Mayor Ryan asked clarification on the Community Grants update report. The reporting period is from 1 September 2020 to 31 December 2020, but the grants were in February / March 2020.

Director Community Development took the question on notice.

12 -- CNCL 28/01/2021

Councillor Cocking acknowledged the ASALC upgrades with the kiosk, splash pads and changerooms. He thanked the ASALC team for delivering Wet Wednesdays and Splash Sundays and being able to provide this service to the community this summer. He also commended the lifeguard team for keeping the area safe. Councillor Cocking passed his congratulations to the Director Community Development and the whole ASALC team for a job well done.

Mayor Ryan mentioned that the opening of the ASALC refurbishment will be held after school is back.

15.2 Phoney Film Festival Prize  
Report No. 291/21 cncI

Moved – Councillor Melky

Seconded – Councillor Cocking

RECOMMENDATION:

**That Council offers the \$3,000 GST excl. internship prize with Chili Films, which was originally awarded to the first-place winner of Phoney Film Festival 2020, to the second-place winners.**

CARRIED (21431)

15.3 Supporting Volunteering in Alice Springs Proposal  
Report No. 292/21 cncI

Moved – Councillor Melky

Seconded – Councillor de Brenni

IT IS RECOMMENDED

- A. That Council continues to work with Volunteering SA&NT to explore the potential of establishing a collaborative Volunteer Resource Centre in a central and accessible location.**
- B. That Council delivers a program to provide capacity building education and support to local community organisations that use volunteers.**

DEFERRED

Councillor Banks asked if there is a capacity to negotiate a shorter lease so there is more flexibility and opportunities if the project didn't work as planned. Director Community Development advised this is something Council officers can look into.

Mayor Ryan expressed concern about the proposal for Council to develop a volunteer manual, which Volunteering NT is already across and Council will only be 'reinventing the wheel'. Council's position is to support the volunteer sector and not run in competition with them.



13 -- CNCL 28/01/2021

Councillor Melky referred to the original concept which was for Council to recognise and acknowledge the value of volunteers and how best we can support the volunteer group. The initial direction was to develop a clear understanding and membership base of all the volunteers at work and how they can be supported. The database of all the clubs/community organisations and their resources would be vital to cross promote and cross use their resources, such as supporting clubs through free access to facilities and traffic management plan.

The CEO suggested to have a workshop at a Council Forum with relevant officers and use some of the consultation process indicated to provide clear direction. Discussion ensued about the intent Council has to support volunteers moving forward.

Defer discussion and arrange a workshop at a Council Forum with relevant officers.

*Councillor Paterson left the Chamber at 6:52pm*

*Councillor Paterson returned to the Chamber at 6:54pm*

15.4 Empowered Youth – A Collaborative Youth Initiative Progress Report  
Report No. 293/21 cncl

Moved – Councillor de Brenni

Seconded – Councillor Banks

RECOMMENDATION:

**That this report be reviewed and endorsed.**

CARRIED (21432)

Councillor de Brenni congratulated Council officers for empowering the youth through our organisation. Our Administrative Trainee, Tammy Gamble, has been given the opportunity to be acknowledged after four years, under this program.

15.5 UNCONFIRMED Minutes – Seniors Coordinating Committee Meeting - 18 November  
2020

Moved – Councillor Melky

Seconded – Councillor Auricht

RECOMMENDATION:

**That the minutes from the Seniors Coordinating Committee meeting held on the 18 November 2020 are received and recommendations be adopted.**

CARRIED (21433)

14 -- CNCL 28/01/2021

*The CEO left the Chamber at 7:01pm*

*The CEO returned to the Chamber at 7:03pm*

15.6 UNCONFIRMED Minutes – Australia Day Coordinating Committee Meeting – 10 December 2020

Moved – Councillor Auricht

Seconded – Councillor Satour

RECOMMENDATION:

**That the minutes from the Australia Day Coordinating Committee meeting held on 10 December 2020 are received and recommendations be adopted.**

CARRIED (21434)

16. REPORTS OF OTHER DIRECTORATES

16.1 UNCONFIRMED Minutes – Regional Waste Management Facility Committee – 26 November 2020

Moved – Councillor de Brenni

Seconded – Councillor Melky

RESOLVED:

**That the minutes from the Regional Waste Management Facility Committee meeting held on the 26 November 2020 are received and recommendations be adopted**

CARRIED (21435)

16.1(1) Regional Waste Management Facility Report (Agenda Item 7.1)

Moved – Councillor de Brenni

Seconded – Councillor Melky

RESOLVED:

That it be a recommendation from the Regional Waste Management Facility Committee to Council:

**That Council Officers present a business case for the acquisition of a shredder, and include in this business case the provision of shredding services to other clients**

CARRIED (21436)

15 -- CNCL 28/01/2021

16.2 UNCONFIRMED Minutes – Environment Advisory Committee – 30 November 2020

Moved – Councillor Melky

Seconded – Councillor Satour

RESOLVED:

**That the minutes from the Environment Advisory Committee meeting held on the 30 November 2020 are received and noted**

CARRIED (21437)

16.3 UNCONFIRMED Minutes – Cemeteries Advisory Committee – 1 December 2020

Moved – Councillor Satour

Seconded – Councillor Auricht

RESOLVED:

**That the minutes from the Cemeteries Advisory Committee meeting held on the 1 December 2020 are received and noted**

CARRIED (21438)

16.4 UNCONFIRMED Minutes – Development Committee – 7 December 2020

Moved – Councillor Auricht

Seconded – Councillor Cocking

RESOLVED:

**That the minutes from the Development Committee meeting held on the 7 December 2020 are received and noted**

CARRIED (21439)

16.5 myAlice Update  
Report 297 / 21 cncI

Moved – Councillor Cocking

Seconded – Councillor Paterson

RECOMMENDATION

That it be a recommendation to Council:

**That this report be noted.**

CARRIED (21440)

16 -- CNCL 28/01/2021

16.6 Enterprise Bargaining and Agreement – Request for Funds  
Report 298 / 21 cncl

Moved – Councillor Paterson

Seconded – Councillor Melky

RECOMMENDATION:

That it be a recommendation to Council:

**That Council authorise the allocation of funds of \$30K, funded from Employee Entitlement reserve, to cover expenses to 30 June 2021 for the provision of professional consultancy and legal services for negotiations of the proposed Alice Springs Town Council Enterprise Agreement.**

CARRIED (21441)

16.7 Traditional Owner Patrol Pilot Program  
CONFIDENTIAL Report 300 / 21 cncl  
*Item transferred from Confidential Agenda Item 30.4*

Moved – Councillor Auricht

Seconded – Councillor de Brenni

RECOMMENDATION:

That it be a recommendation to Council:

1. Council seek endorsement from the appropriate entities and representatives for the proposed program.
2. Council implement a 12-week pilot program of the Traditional Owner patrol.
3. That Council approve up to \$230,000.00 from the Security and Safety Lighting reserve to fund the pilot program.
4. That Council approve the creation of a 16-week, End Term Contract Program Support Officer role, to assist with implementation.
5. That after the pilot program has been completed a further review report be tabled to Council.

CARRIED (21452)

**UNANIMOUSLY**

17 -- CNCL 28/01/2021

16.8 Todd Mall Entrance Sign

CONFIDENTIAL Report 305 / 21cncI

*Item transferred from Confidential Agenda Item 30.5*

This report provides Council with an update regarding the Todd Mall Entry Statement Sign Project

Moved – Councillor Banks

Seconded – Councillor de Brenni

RECOMMENDATION:

That it be a recommendation to Council:

1. **That Council endorse relocation the Todd Mall Entry Statement sign in front of the (lemon scented) white gum tree and behind, or in line with the property boundaries**
2. **That Council endorse officers to expend additional amounts (variations) with the contract exceeding the council tender threshold to achieve project completion due to relocation of the statement**
3. **That Council endorse variations to come from the infrastructure reserve budget**

CARRIED (21455)

Councillor Paterson was not in favour of the recommendation.

17. QUESTIONS WITHOUT NOTICE

17.1 Councillor Banks and Council Paterson – Anzac Oval Acquisition

Councillor Banks raised a point that Council has a standing resolution which was unanimously carried at a Special meeting of Council held 7 May 2020, viz:

*Moved – Councillor Melky*

*Seconded – Councillor Banks*

***'In relation to Lot 678, Wills Terrace, Alice Springs Town Council will challenge any attempt made by the NT Government to compulsory acquire Anzac Oval.'***

UNANIMOUS

CARRIED (20596)

Councillor Banks did not disagree with the points Councillor Paterson raised earlier, but Council has a clear resolution, and unless Council resolved differently, the direction should continue to follow process.

18 -- CNCL 28/01/2021

Councillor Banks noted, through the Alice News online, that the NTG is meeting with Lhere Artepe tomorrow and will be progressing Anzac oval, irrespective of Traditional Owners' positions taken on the challenge to the decision put forward.

Councillor Paterson, at an earlier discussion, referred to the resolution of Council on 9 December 2019, which was passed unanimously, viz:

14.1.2 National Aboriginal Art Gallery

Report No. 223/19 cncl

Moved Councillor Paterson

Seconded Councillor Melky

**1. Council has determined their National Aboriginal Art Gallery site ...**

***The southern portion of the Council managed Anzac Oval site (Lot 678) .... That Alice Springs Town Council negotiate the southern portion of the Council managed ANZAC Oval Site once the Northern Territory Government provide Alice Springs Town Council evidence of custodian support of the location.***

**2. Confirm their strong belief ...**

CARRIED (20740)

**UNANIMOUS**

Discussion ensued about following Council process and procedure. There was some detail under all these resolutions that bring context following timeline of discussion.

Councillor Auricht asked clarification on resolution procedure when historical facts change and a new resolution is required without rescinding the old motion.

The CEO advised that Council cannot have two resolutions that contradict each other. There must be one clear resolution. The process to attain this is by rescinding or altering the resolution, as required through our By-laws.

The CEO is to review the resolutions and provide direction.

The CEO is to send out Part 18 of the RR By-Laws that will identify the matter clearly for Elected Members information.

19 -- CNCL 28/01/2021

17.2 Councillor Cocking – Water Bubbler at Walmulla Park

There is no water bubbler at Walmulla Park and people are accessing the water taps around the area. Councillor Cocking asked if this an operational matter or should this be addressed through the Parks Advisory Committee?

The Acting Director Technical Services to include to the next Parks Advisory Committee agenda the provision of water bubbler at Walmulla Park.

17.3 Councillor Banks – Water Trail Along Bike and Walking Trails

Councillor Banks was approached by Sam Edelman, KFC Manager, looking on ways that we can work on a water trail to address liveability and lifestyle through Council's strategic objectives, in ways that we can link bike trails and walking trails. There is no public drinking water along the river and from Snow Kenna Park through Desert Park. Mr Edelman is happy to donate towards this idea.

Acting Director Technical Services to identify where public drinking water on these pathways may currently be available and look at potential locations and costings for new drinking water trail.

*Director Community Development left the Chamber at 7:18pm*

*Director Community Development returned to the Chamber at 7:20pm*

17.4 Councillor Cocking - Wildlife Deterrents on Ilparpa Road

Councillor Cocking raised the issue of kangaroos being hit on the road and looking at some ways to reduce that risk. Rural residents said that there are these electronic fences that attached on reflector post that when a cargo passes it emits a sound and scares off wildlife so they don't get hit by a vehicle. The rural residents suggest this could be a possible way to reduce road kill and potential accident on Ilparpa Road.

Acting Director Technical Services to look at what technology the rural residents at Ilparpa are advising and where they are going to be installed. Councillor Cocking to send this request to Acting Director Technical Services.

18. GENERAL BUSINESS

Nil

20 -- CNCL 28/01/2021

19. MATTERS FOR MEDIA ATTENTION

Media matters will be covered via the media attendance at this meeting.

20. NEXT MEETING:

**Tuesday 9 February 2021 at 5.30pm**

21. ADJOURNMENT OF OPEN MEETING

Mayor Ryan declared the meeting adjourned at **7.25pm**

Moved – Councillor Melky

Seconded – Councillor Cocking

**The Council stands adjourned and resumes in the Confidential Section.**

CARRIED (21442)

Confirmed on \_\_\_\_\_

CHAIRPERSON \_\_\_\_\_

Date \_\_\_\_\_

7.1



**AGENDA ITEM 13.0 - TECHNICAL SERVICES  
SUMMARY OF RECOMMENDATIONS**

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13.1 Technical Services Report to Council  
Report 306 / 21 cncl

IT IS RECOMMENDED

**That the Technical Services Report to Council be received and noted**

13.2 UNCONFIRMED Minutes - Environment Advisory Committee - 1 February 2021

IT IS RECOMMENDED

**That the minutes from the Environment Advisory Committee meeting held on 1 February 2021 be received and recommendations adopted.**

13.2 (1) EAC Terms of Reference (ToR) (Agenda Item 6.1)

*Note: please see refer to agenda item 13.4*

RESOLVED:

That it be a recommendation from the Environment Advisory Committee to Council

That the Membership on the Environment Advisory Committee include the following positions, and these be listed in the Terms of Reference:

- Three Elected Members
- One youth representative
- Three general members from the community
- One representative on behalf of NT Government, and
- Four community organisations

13.3 Unsolicited Advertising Material  
Report 307 / 21 cncl

IT IS RECOMMENDED

- 1. That Council provide residents with no junk mail stickers via mail accompanied by educational material, and**
- 2. That no junk mail stickers be provided at events, and educational material provided on the Council website.**

09/02/2021 - Technical Services - Summary of Recommendations

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13.4 Environment Advisory Committee Terms of Reference and Expression of Interest Report 308 / 21 cncI

IT IS RECOMMENDED

1. **That Council adopts the Environment Advisory Committee - Terms of Reference,**
2. **That Council supports the advertising of an Expression of Interest for the following positions on the Environment Advisory Committee:**
  - **one (1) youth position**
  - **three (3) general members from the community**
  - **four (4) community organisations**
3. **That Council write to the Department of Chief Minister and Cabinet to request a nomination for a representative to join the committee from the NT Government**

13.5 Climate Action Plan Report 309 / 21 cncI

IT IS RECOMMENDED

**That this report be received and noted.**

13.6 CONFIRMED Minutes - Environment Advisory Committee - 30 November 2021

IT IS RECOMMENDED

**That the confirmed minutes of the Environment Advisory Committee meeting held 30 November 2021 be received and noted.**

## REPORT

Report No 306 / 21 cncd

**TO: ORDINARY COUNCIL MEETING - TUESDAY 9 FEBRUARY 2021**  
**SUBJECT: TECHNICAL SERVICES REPORT TO COUNCIL**  
**AUTHOR: ACTING DIRECTOR TECHNICAL SERVICES - TAKUDZWA CHARLIE**  
**REPORTING PERIOD: 1 OCTOBER 2020 TO 31 DECEMBER 2020**

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### **EXECUTIVE SUMMARY**

This report provides a quarterly departmental update and review of the Technical Services Directorate from 1 October 2020 to 31 December 2020.

### **IT IS RECOMMENDED**

**That the Technical Services Report to Council be received and noted.**

### **REPORT**

#### **1. DISCUSSION**

The attached reports from each business unit detail and provide information on the Technical Services Department for the financial year to date.

*A number of ongoing improvements are planned to this reporting format.*

#### **1.1 SUMMARY OF BUSINESS ARISING FROM PREVIOUS MINUTES OF THE ORDINARY COUNCIL 28 JANUARY 2021**

All matters are actioned as per the Elected Member Queries Smartsheet.

#### **2. POLICY IMPACTS**

All projects relate to and reflect the appropriate policies and components of the ***Alice Springs Town Council Strategic Plan 2018 - 2021***

#### **3. FINANCIAL IMPACTS**

All committed projects are working within their approved budget and funding agreements.

#### **4. DETAILED ANALYSIS**

The detailed analysis section for this period will be reviewing key strategic plan measures and their budget performance through the second quarter (Q2) of this financial year.

#### **5. SOCIAL IMPACTS**

As per individual projects and plans

#### **6. ENVIRONMENTAL IMPACTS**

As per the projects and relevant plans

Report No 306 / 21 cncl

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**7. PUBLIC RELATIONS**

As per individual projects and plans

**8. ATTACHMENTS**

Attachment A:	<a href="#">Manager Infrastructure Report</a>
Attachment B:	<a href="#">Sports Officer Report</a>
Attachment C:	<a href="#">Manager Works Report</a>
Attachment D:	<a href="#">Manager Regional Waste Management Facility Report</a>
Attachment E:	<a href="#">Manager Developments Report</a>
Attachment F:	<a href="#">Environment Officer Report</a>



Takudzwa Charlie  
**ACTING DIRECTOR TECHNICAL SERVICES**

**ATTACHMENT A**

**TO: ACTING DIRECTOR TECHNICAL SERVICES - TAKUDZWA CHARLIE**

**AUTHOR: MANAGER INFRASTRUCTURE - STEPHEN BALOBAN**

**SUBJECT: INFRASTRUCTURE DEPARTMENT REPORT**

**REPORTING PERIOD: 1 OCTOBER 2020 TO JANUARY 2021**

**EXECUTIVE SUMMARY**

This report provides a quarterly review of the Infrastructure unit within the Technical Services Directorate.

**1 STRATEGIC PLAN**

**Alice Springs Town Council Strategic Plan - 2018 to 2021**

**Objective 1: A Dynamic Community**

**1.3.1 Maintain and Improve Local Road Networks**

**KPI:**

Develop a 5-year road reseal program and implement to Council specifications and guidelines (2020 - 2025)

Measure	FY 20/21 Progress
Annual road reseal program develop and implement	11.2km of roads resealed for 2020
All roads and carparks constructed and maintained in line with Council's specifications and guidelines	One carpark resealed

**KPI:**

Funding for road network maintenance secured

Measure	FY 20/21 Progress
All grant applications submitted on time (Roads to Recovery, Black Spot)	Completed
All funded road maintenance carried out within budget and timeframes set by the scope of works	Cromwell Drive to start in February 2021

**KPI:**

Ensure all verge development is to Council's specifications and guidelines

Measure	FY 20/21 Progress
Verge development plans and constructions comply with Council specifications and guidelines	Ongoing

**13.1**

Attachment A

1.3.2 Maintain and improve footpaths and cycle networks

KPI:

All Council paths constructed and maintained to Council's specifications and guidelines

Measure	FY 20/21 Progress
5-year footpath and cycle path program developed and constructed	Program audit currently ongoing. Implementation with Works Depot

1.3.3 Maintain and improve Council Buildings

KPI:

Civic Centre programmed and reactive maintenance carried out to ensure a safe and effective work environment

Measure	FY 20/21 Progress
Programmed maintenance completed as per schedule	Review of maintenance procedures underway in tandem with Asset Management plan
All WHS internal audit items identified for Civic Centre followed up	Ongoing

13.1

**Objective 2: Great Place To Live**

2.2.1 Maintain and improve built and social infrastructure in open spaces, by adopting place-making strategies

KPI:

Technical support provided to develop and maintain parks, shade structures, and sporting facilities infrastructure in line with the latest building codes and Australian standards

Measure	FY 20/21 Progress
Compliance with Australian standards and building codes achieved	Implemented

**Objective 4: Dynamic Council**

4.2.2 Retain a suitably qualified and motivated workforce

KPI:

Infrastructure Team adequately trained and supported to succeed in their roles

Measure	FY 20/21 Progress
Staff training requirements identified and approved are delivered	Two staff members completing engineering studies

Attachment A

4.2.4 Ensure a safe work environment

KPI:

Safe systems of work and operation maintained and developed

Measure	FY 20/21 Progress
All Incident Report Form actions completed	Implemented as required

KPI:

Identify risks and implement appropriate controls

Measure	FY 20/21 Progress
All allocated actions on ASTC Risk Register followed up and completed by the identified due dates	Implemented as required

4.3.3 Maintain professional, timely, and accurate customer service protocols at all customer service points

KPI:

Responsiveness to enquiries maintained within ASTC Customer Service Charter timeframes

Measure	FY 20/21 Progress
All enquiries responded to within 48 hours	Infrastructure team aims to respond to correspondence regarding Municipal infrastructure queries within 48 hours.

4.4.1 Responsible fiscal and asset management

KPI:

The infrastructure unit operates within the allocated 2020/21 Budget

Measure	FY 20/21 Progress
Review of budgets carried out	Budget reviews are carried out throughout the month and quarterly, allowing proper fiscal management regarding projects.

Attachment A

## 2 PROJECT PLANNER

\* Denotes further information provided on this project within section 3 Directorate Update

### CURRENT MAJOR PROJECTS

PROJECT	BUDGET / FUNDING	STATUS	COMPLETION DATE
A. Upgrade Oleander Park As per Parks Advisory Committee (PAC)	\$142,000 Budget 227	Concrete path completed. Landscaping completed. Equipment due January 2021.	February 2021
B. Jim McConville Sporting Lights (Feasibility)	\$20,000 Council funded	Proposed new sporting lights at Jim McConville. Council to go out to second public consultation in February 2021.	March 2021
C. Upgrade Ashwin Park As per Parks Advisory Committee (PAC)	\$219,480 Budget 227	Deferred to budget discussions.	November 2021
D. Upgrade Madigan Park As per Parks Advisory Committee (PAC)	\$195,380 Budget 227	Feasibility study completed. Waiting on direction of PAC.	November 2021
E. Upgrade Lyndavale Park As per Parks Advisory Committee (PAC)	\$60,000 Grant funding	Upgrade park as per PAC (Larapinta Child and Family Centre). Concept design in progress.	November 2021
F. Upgrade Tucker Park As per Parks Advisory Committee (PAC)	\$119,080 Budget 227	Parts ordered preliminary works started.	February 2021
G. Retractable Bollards in Todd Mall	\$50,000 Council funded	Install new bollards in the Todd Mall to stop vehicles during events.	February 2021
H. Replace Hockey Shed Traeger Park	\$79,000 Budget 22	Replace the existing hockey shed. Purchase order issued. Construction commenced.	February 2021
I. Lights on Library lawns have rusted and need to be fixed/replaced	Council funded	Light poles have rusted and become unsafe.	February 2021
J. Library Aircon upgrade	Council funded	Existing library air-conditioning is under capacity additional units to be installed.	March 2021
K. Install 4 <sup>th</sup> Flag Pole on Anzac Hill	Council funded	Council needs to receive approval from AAPA, Heritage and RSL before it can proceed. Awaiting Heritage approval.	March 2021
L. New desks for the Council Chambers	Covid funded \$90k	Extra desks for the Council Chambers to ensure 1.5m social distancing.	March 2021

13.1



Attachment A

M. Railway Crossings	Black spot funding applied for 7 Railway crossings.	10 Railway crossings to be upgraded. \$433k funding approved for Lovegrove Drive and Norris Bell Avenue and obtaining 3 quotes for design. Black spot funding applied for 7 Railway crossings. Interface Agreement has been signed.	June 2021
N. Install Electrical Vehicle Charging Stations	Various locations	Report submitted to Council for direction in October 2020.	On Hold
O. Jim McConville Fence	Council Funded	Council endorsed the awarding of tender. Installation to begin mid-January 2021 taking approximately 5-6 weeks.	March 2021
P. Sport Lighting Upgrade Albrecht Oval	\$1,934,598.14  NT Government and Council co-funded project	Renewal of EMP as per planning and permit requirements. Letter drop completed to local residents to advise of testing and commissioning of lights on 22 January 2021. Lights operational.	Completed
Q. Moths & Caterpillars	Grant Funding Applied	Conceptual design stage for a Moth and Caterpillar art installation on the Bath & Gregory streets Roundabout.	April 2021
R. Dog/Pet Park	\$144,150.00	Drinking bubblers installed. Shade structures to be installed. Depot to install footpath and benches.	February 2021
S. Cromwell Drive Road Failure	\$896,000.00	Replace 200m of road that has failed. Council endorsed the awarding of tender. Works to commence mid-February 2021. Letter drop to local residents to be undertaken.	June 2021
T. Fence in Front of Rock Bar & Bojangles	Todd Street	NT Police looking at funding options.	To be determined
U. Rezone from public open space to organised recreation	No Cost	Waiting for the DCA meeting to discuss the proposal.	March 2021

13.1

Attachment A

**UNFUNDED MAJOR PROJECTS**

PROJECT	FUNDING	STATUS	COMPLETION DATE
V. Albrecht Oval Change Room and Grand Stand (Sewer Upgrade)	Not funded	Awaiting response from DIPL due to part of services being on NTG lot.	February 2021

**PROPOSED FUTURE MAJOR PROJECTS (FUNDING DEPENDANT)**

PROJECT	BUDGET / FUNDING	STATUS
A. New skate park	Not funded \$1.6M	Proposed new skate park near Snow Kenna park
B. Upgrade the existing skate park	Not funded	Design an extension to the existing skatepark. Design completed and report to Council in December 2019. Looking at funding options.
C. Toilet Rehabilitation and Replacement Program	Council funded	Replace Hartley Street toilet. Officers investigating options.
D. Boxing Shed Replacement / Multi-function Building	Not funded	Replace boxing shed with a new storage facility including state of the art sport facility. Design completed.
E. New Water-Play Park / Youth Space	\$5,000,000 Not funded	New water play park next to Anzac Oval. Design completed. Funding to be identified.
F. New Library extension \$4m	Not funded	Library concept design in progress. Looking at funding options.
G. Netball Office upgrade / replacement	Not funded	Upgrade the existing netball office with a second story facility. Design in progress.
H. ASTC CBD Works	Council funded	Next meeting February 2021
I. Sealing Jane Road	Not Funded	To seal part of Jane Road. Looking at funding options.
J. Culverts at Wills Terrace	Not Funded	Increase the number of culverts under the Wills Terrace Causeway to improve water flow and to reduce the need to close Wills Terrace in minor river flows. Design completed looking at funding options.
K. Design Kerbside recycling centre at the RWMF	Not funded	Proposed recycling center at the RWMF. Preliminary design has been completed.

13.1

Attachment A

L. Stormwater at Ragonesi Road	Not funded	Ragonesi Road stormwater drainage issue. Looking at funding options.
M. Dixon Re-Design stormwater	Not funded	Dixon Road open drain (Environmental issues) poor drainage flows. Looking at funding options to enclose in an underground stormwater system.
N. Netball Stadium	Not funded	Take over the Pat Gallagher Netball Stadium. Working with the NTG.
O. Investigate floating weighbridge slab at RWMF	Not funded \$200,000	Concrete between exit and entry on the weighbridge is moving. Quotes received. Looking at funding options.
P. Investigate road failure at RWMF	Not funded \$600,000	The road next to the weighbridge is failing. Quotes received. Looking at funding options.
Q. Concrete Roundabouts	Not funded \$3,500,000	Upgrading the Roundabouts in CBD intersections from bitumen to concrete to prevent damage from vehicles turning. Quotes received. Looking at funding options.
R. Portable Hydration stations	Not funded \$100,000	Portable hydration stations to be used for events. Quotes received. Looking at funding options.
S. Stage on Council lawns	Not funded \$250,000	Investigate permanent stage to be located on Council lawns as per Council Resolution 20146. Quotes received. Looking at funding options.
T. Hartley Street Lights Relocation	Not funded	Relocate Hartley Street Lights to suitable new location

13.1

Attachment A

**COMPLETED PROJECTS/TASKS (1 October 2020 to January 2021)**

PROJECT	LOCATION	Task
A. Madigan Park	Madigan Park	Proposed unit development - feasibility study
B. Traeger Park	Traeger Park	Proposed storage and sports facility changerooms and grandstand - feasibility and design
C. Water play park proposal	Snow Kenna	Design
D. Rhonda Diano Oval Running Track	Rhonda Diano Oval	New synthetic running track
E. Ross Park	Ross park	Relocate shade structure
F. Gregory Terrace Ramp	Gregory Terrace opposite Coles complex	Disabled Ramp
G. Lyndavale Radar speed sign	Lyndavale Drive	Radar Speed Signs with solar power
H. Repair solar panels	ASALC	Repair solar panels
I. Ross park lighting upgrade	Ross Park	Lighting upgrade to 250 Lux
J. 33kw Solar for the 4 new sporting facilities	Albrecht Oval Ross Park Jim McConville Flynn Drive	New 33kw systems installed
K. Civic Centre lighting upgrade at lawns	Civic Centre	Security lighting upgrade
L. Anzac Oval Sports lighting repair	Anzac Oval	Sports lighting repaired and additional lights added
M. ASALC Refurbishment	ASALC	Front office and change rooms refurbishment
N. Splash Pad repair	ASALC	Repair concrete splash pad

13.1

Attachment A

### 3 DETAILED ANALYSIS

#### Objective 1: A Dynamic Community

##### 1.3.1 Maintain and Improve Local Road Networks

KPI:

Develop a 5-year road reseal program and implement to Council specifications and guidelines

	Measure	FY 20/21 Progress	Financial Tracking
1	Annual road reseal program develop and implement	11.2km of roads resealed	100% of allocated Budget expended
2	All roads and carparks constructed and maintained in line with Council's specifications and guidelines	One carpark resealed	100% of allocated Budget expended

Trends/ Analysis

Same as last year 100% of budget spent

KPI:

Funding for road network maintenance secured

	Measure	FY 20/21 Progress	Financial Tracking
2	All funded road maintenance carried out within budget and timeframes set by the scope of works	Cromwell Drive to start in February 2021	10% of allocated Budget expended

Trends/ Analysis

N/A - Grant funding

KPI:

Ensure all verge development is to Council's specifications and guidelines

	Measure	FY 20/21 Progress	Financial Tracking
1	Verge development plans and constructions comply with Council specifications and guidelines	Ongoing	30% of allocated Budget expended

Trends/ Analysis

This budget line receives income from permits, normally the budget is fully spent every financial year

13.1

Attachment A

1.3. 2 Maintain and improve footpaths and cycle networks

KPI:

All Council paths constructed and maintained to Council's specifications and guidelines

Measure		FY 20/21 Progress	Financial Tracking
1	5-year footpath and cycle path program developed and constructed	Program completed, works ongoing	34% of allocated Budget expended

Trends/ Analysis

This budget line is implemented by the Depot The full budget is usually spent every year

1.3.3 Maintain and improve Council Buildings

KPI:

Civic Centre programmed and reactive maintenance carried out to ensure a safe and effective work environment

Measure		FY 20/21 Progress	Financial Tracking
1	Programmed maintenance completed as per schedule	Implemented	59% of allocated Budget expended

Trends/ Analysis

Similar every year

**Objective 2: Great Place To Live**

2.2.1 Maintain and improve built and social infrastructure in open spaces, by adopting place-making strategies

KPI:

Technical support provided to develop and maintain parks, shade structures, and sporting facilities infrastructure in line with the latest building codes and Australian standards

Measure		FY 20/21 Progress	Financial Tracking
1	Compliance with Australian standards and building codes achieved	Implemented 5 parks upgraded	83% of allocated Budget expended

Trends/ Analysis

Budget and works determined by Parks Advisory Committee

**4 BUSINESS UNIT REVIEW**

*Not applicable for this reporting period for the Infrastructure department*

Attachment A

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## **5 GOVERNANCE, RISK AND COMPLIANCE**

The infrastructure has the following procedures in place

### **Work, Health and Safety**

- Multi cross skill training.
- Regular meetings.
- Updating internal procedures.
- Formal training programs.
- Training requirements identified.
- Adhere to Occupational Health and Safety PSD requirements.
- Incidents reported correctly within allocated timeframes.
- Appropriate MSDS sheets made available.
- Staff training and awareness.

### **Legislation Compliance**

- Designed to the latest building codes of Australia and Australian Standards.
- Councils policies and procedures.
- Australian Standards.
- Austroads.
- Local Government Act/Regulations.
- Traffic Act/Regulations.
- Australian Road rules.
- NT Control Road Act/Regulations.
- Local Government Act.
- Ensure a building permit is obtained.
- Ensure planning approval is obtained.
- NT Planning Act/Regulations.

### **Risks**

- Appropriate staff training and awareness.
- Update Council's PSDs and policies.
- Ensure all Council's policies and PSD are followed.
- All information stored as per Councils guidelines.
- All Council plans reviewed.
- Risk management system maintained and updated.
- Risk management put in place and implemented.
- Internal procedures are put in place.
- Develop and maintain a disaster plan.
- Business plan developed and maintained.
- Staff trained in the use of plans and budgets.
- Budget reviews through regular meetings.
- Provide monthly director update report.
- Council reports.
- Internal meetings.
- Update procedure manuals as required.
- Reinforce procedure in staff meetings.
- Infrastructure unit emergency plan is in place.
- Ensure Infrastructure procedures are in place.
- Train staff in the use of procedures.
- Regular internal meetings.
- Appropriate design obtained

Attachment A

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**6 CORPORATE PLAN**

*Not applicable for this reporting period.*



Stephen Baloban  
**MANAGER INFRASTRUCTURE**



**ATTACHMENT B**

**TO: ACTING DIRECTOR TECHNICAL SERVICES - TAKUDZWA CHARLIE**

**AUTHOR: SPORTS OFFICER - TAMA WAKELIN**

**SUBJECT: TECHNICAL SERVICES DEPARTMENT REPORT**

**REPORTING PERIOD: 1 OCTOBER 2020 TO 31 DECEMBER 2020**

**EXECUTIVE SUMMARY**

This report provides a quarterly review of the Sports Facilities within the Technical Services Directorate.

**1 STRATEGIC PLAN**

**Alice Springs Town Council Strategic Plan - 2018 to 2021**

**Objective 2: A great place to live**

**2.1: Community life, promoting a healthy, vibrant culture**

**2.1.1: Provide Sport, recreation and leisure opportunities, which maximize social capital.**

**KPI:**

Work with partners to increase organized sporting participation by 5% per annum from 2019 onwards

Measure	FY 20/21 Progress
Assuring equal availability of ovals during summer and winter seasons for sporting bodies.	<ul style="list-style-type: none"> <li>Processing incoming bookings</li> <li>Premier events take priority - all year round</li> <li>Peak Sporting body permits take priority within seasons. All other bookings processed on availability.</li> </ul>
Facilities accessible to all members of the community.	<ul style="list-style-type: none"> <li>Prioritizing recurring users of the facilities i.e., sports clubs, schools.</li> </ul>
Advocate and facilitate adequate functioning services at sporting grounds.	<ul style="list-style-type: none"> <li>Weekly and Monthly inspections</li> <li>Ensuring functional handover of sports between seasons</li> </ul>
Advocate and facilitate state and national sporting bodies matches and events.	<ul style="list-style-type: none"> <li>Ensuring facilities and grounds are kept to a high standard at all times</li> </ul>
Ensure maximum participation on the SFAC of peak sporting bodies.	<ul style="list-style-type: none"> <li>Annual FAT Meetings</li> <li>Bi-Monthly SFAC Meetings</li> <li>Advocation for complete payments of participation levies</li> <li>Facility Inspections</li> <li>Facility Handovers</li> </ul>

**13.1**

Attachment B

## 2 PROJECT PLANNER

### Sporting Facility Days in Use; Trainings and Competition:

The below table provides an overall indication of the bookings/usage of ovals and facilities. **Please Note: on premier ovals there are re-occurring bookings for the Winter/Summer Seasons**

Venue	Sports Clubs			Schools			Private			Major Events			Days in use (Per Quarter)
	Oct	Nov	Dec	Oct	Nov	Dec	Oct	Nov	Dec	Oct	Nov	Dec	
Albrecht Oval	31	30	31	0	0	0	0	0	0	1	0	0	93
Anzac Oval	31	30	31	0	0	0	0	0	0	0	0	0	92
Jim McConville Diamonds	5	0	0	1	0	0	1	0	0	0	0	0	07
Jim McConville Oval	9	10	6	0	0	0	0	0	0	0	0	0	25
Lyle Kempster Baseball	12	10	8	0	0	0	3	5	4	0	0	0	42
Rhonda Diano Oval	12	32	34	0	0	0	0	0	0	0	0	0	78
Ross Park Football (Soccer)	15	0	0	0	0	0	0	0	0	0	0	0	15
Paul Fitzsimmons (Sadadeen/CDU) Oval	12	20	16	0	0	0	0	0	0	0	0	0	48
TIO Traeger Park Oval	0	0	0	0	0	0	0	0	0	0	0	1	01
TIO Traeger Hockey Pitch	9	12	0	0	0	0	0	0	0	0	0	0	21
TIO Traeger Hockey Grass	12	20	16	0	0	0	8	10	6	0	0	0	72
Flynn Drive Oval	24	17	10	0	0	0	0	0	0	0	0	0	51

Total Days bookings = 545

### Major Events at Council Facilities (between 1 October and 31 December 2020):

Carols by Candlelight

Date: 6 December 2020

Location: TIO Traeger Park Oval

Attachment B

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**3      DIRECTORATE UPDATE (FOR THIS PERIOD 1 OCTOBER - 31 DECEMBER 2020)**

**Sporting Bodies**

- All Competitions in line with the NTG and Council COVID-Safe guidelines.
- Sports Participation Levy fees for the year 20/21 (summer and winter) have been waived.
- Ensuring compliance with Sports Public Liability Insurance requirements for 2020/21.
- The renewal of Deeds of Licencing sent out to 13 Peak sporting bodies. 11/13 deeds returned.

**Sporting Facilities**

- Albrecht Oval Light sport field installation
- Rhonda Diano synthetic running track installation
- Jim McConville picket fencing and public consultation in regard to lights
- Scoreboards - x1 mobile (multi facility use) and x1 fixed (Albrecht Oval)
- Netball and Tennis courts Geotechnical testing/reporting
- Ross Park Oval capital light repairs
- Anzac Oval capital light repairs

**Events**

**October**

- **Masters Games 2020** - Was due to be held at all venues. (Cancelled due to Covid-19).

**November**

- **5 November 2020** - *Good Sports, Strengthening Club Culture* event at Mona's Lounge, TIO Traeger Park Oval.

**December**

- **3 December 2020** - *ASHA Summer Hockey - come and learn!* at Traeger Park Hockey Field.
- **6 December 2020** - *Carols by Candlelight* at TIO Traeger Park Oval.

Attachment B

#### 4 **DETAILED ANALYSIS**

Measure		FY 20/21 Progress	Financial Tracking 2020/21
1	Assuring equal availability of ovals during Summer and Winter seasons for sporting bodies	<ul style="list-style-type: none"> <li>Ensuring equal availability of facilities</li> </ul>	<b>Bookings Payment</b> 2018/19 = \$9,576.00 2019/20 = \$7,485.00
2	Ensure maximum participation on the SFAC of peak sporting bodies	<ul style="list-style-type: none"> <li>FAT Meetings</li> <li>SFAC Meetings</li> <li>Facility Inspections</li> <li>Facility Handovers</li> </ul>	<b>Participation levies</b> 2018/19 = \$89,874.60 2019/20 = \$67,774.20 2020/21 = Waived

#### **Trends/Analysis**

**Measure 1** - through Q2 (19/20) financials are showing an amount of \$7,485.00 from bookings. This is a decrease compared to Q2 (18/19) which provided an amount \$9,576.00. This is largely due to the forced compliance measures due to COVID-19.

**Measure 2** - through two financial years (20/21) and (19/20) the financials show a decrease in levies meaning; this is also not achieving the strategic goal of Council increasing participation rates by 2.5% per annum. Comparisons for 20/21 not available due to issuing waived fees, caused by COVID-19.

In addition, with **Measure 2** - the large variance of Participation levy totals for 2018/19 compared to 2019/20 totals, can attributed to the invoicing versus payments received after the end of the financial year. This resulted in a higher total of revenue compared to the following year.

#### 5 **BUSINESS UNIT REVIEW**

*Not applicable for this reporting period for the Sports department.*

Attachment B

---

## 6 **GOVERNANCE, RISK AND COMPLIANCE**

The sporting unit has the following procedures in place

### **Work, Health and Safety**

- Adhere to Occupational Health and Safety Policy Statement and Directives requirements
- Incidents reported correctly within allocated timeframes
- Training requirements identified

### **Legislation Compliance**

- Local Government Act 2008

### **Risks - Refer to Risk register**

- All Council plans reviewed
- Business plan developed and maintained
- Budget reviews through regular meetings
- Council reports
- Internal meetings



Tama Wakelin  
**SPORTS OFFICER**

**ATTACHMENT C**

**TO: ACTING DIRECTOR TECHNICAL SERVICES - TAKUDZWA CHARLIE**

**AUTHOR: MANAGER WORKS - BEN FITZGERALD**

**SUBJECT: WORKS DEPARTMENT REPORT**

**REPORTING PERIOD: 1 OCTOBER 2020 TO 31 DECEMBER 2020**

**EXECUTIVE SUMMARY**

This report provides a quarterly review of the Works department within the Technical Services Directorate.

**1 STRATEGIC PLAN**

**Alice Springs Town Council Strategic Plan - 2018 to 2021**

**Objective 1: Dynamic Community**

**1.3.1 - Maintain and improve local networks**

**1.3.2 - Maintain and improve local footpaths and cycle networks**

**KPI:**

Local road network maintained to a safe standard

Footpath and cycle networks maintained to a safe standard

Measure	FY 20/21 Progress
All footpaths comply with Australian Safety Standards	Design and construction in line with Australian Standards
Emergency potholes repaired within 2 working days	In line with Council Neat Streets response time
All damage to road infrastructures is repaired. All non-emergencies are prioritised and added to scheduled works.	On track, rolling out zone maintenance works plan
Roads and road shoulders maintained as per the maintenance program.	Rural Road shoulders maintained 6-monthly
Suburban streets swept by street sweeper 5 days per week.	In line with daily municipal services
Each suburban street swept a minimum of once per quarter	In line with weekly municipal services

**1.3.3 - Maintain and improve Council buildings**

**KPI:**

Council buildings maintained to safe standard in line with community expectations

Measure	FY 20/21 Progress
Facilities maintained as per appropriate conservation management plans	Implemented in line with Conservation Management plan maintenance schedules
Major repairs to buildings and infrastructure addressed within 24 hours	On Call officers, action accordingly based on notification.
Minor repairs to buildings and infrastructure addressed within 48 hours	On track, rolling out zone maintenance works plan

**13.1**

Attachment C

**Objective 2: A Great Place To Live**

2.2 - Sense of place and public amenity

KPI:

Council assets (toilets, playgrounds, sporting ovals, parks and green open spaces, cemetery, other public places) maintained to safe standard in line with community expectations

Measure	FY 20/21 Progress
Any faults presenting a safety issue immediately sectioned off to prevent public access	Notification filtered through to the depot, team respond immediately understanding the risks the community
Parks and sporting ovals mowed once weekly in warmer months. In cooler months, parks once per month and sporting ovals fortnightly	In line with Mowing schedules and hierarchy of parks.
Irrigation leaks repaired within 24 hours	On Call officers, action accordingly based on notification.
Weekly playground inspections carried out	In line with Daily Parks services
Keep Memorial Cemetery to an acceptable standard in conjunction with heritage guidelines	Memorial Cemetery works maintained in line with high traffic areas
Maintain all flora and fauna within the Anzac hill precinct weekly	In line with Mowing schedules and hierarchy of parks.
Maintain trees of significance and heritage identification	Conducting comprehensive tree audit to feed into tree maintenance planning.

KPI:

3 Park refurbishments completed

Measure	FY 20/21 Progress
Parks identified for refurbishment by the Parks Advisory Committee by January 2021	Rotorac Dog Park, Ashwin Park and Tucker Park
Park refurbishments completed on time and within budget	Minor delays due to COVID19 and Christmas shut down.

**Objective 3: Leadership in Sustainability**

3.1 - Reduce Council's Carbon Footprint

3.1.1.- Reduce Council's greenhouse emissions

KPI:

Reduce fleet vehicle use (kms) by 2% by June 2021

Measure	FY 20/21 Progress
Implement fleet changeover policy	Ongoing, due to COVID and budget requirements, reconstructing changeover policy

Attachment C

3.1.4 - Maximize efficient use of water

KPI:

Water use is monitored and assets maintained to improve water efficiency

Measure	FY 20/21 Progress
Annual oval renovations carried out (verti-drain and scarifying)	Carried out after season changes and before major events
Water use regularly monitored and efficiencies identified	Water managed according to temperatures and park usages.
Rainbird irrigation system maintained across all Council sites	Ongoing maintenance
Flow rates set up and monitored on Rainbird irrigation system	Completed

3.3 - Conserve and protect the Alice Springs environment

3.3.1 - Support a healthy, natural living environment

KPI:

Maintain waterways and vegetation under the Council's jurisdiction to an acceptable and safe standard

Measure	FY 20/21 Progress
Weeds maintained in Todd and Charles river annually	In line with AAPA clearances and Todd River management groups.
Litter collected daily from Todd River (weekly in Charles River)	In line with Daily Municipal services
60 trees per month planted throughout the municipality	Trees were planted October and November. Planting was ceased mid-December due to heat stress on newly planted trees. Due to resume planting in March 2021 pending weather. Tree planting under review as zoned maintenance is also being rolled out across the municipality.
Verge trees watered weekly	On track

**Objective 4: Dynamic Council**

4.2.4 - Ensure a safe work environment

KPI:

Safe systems of work and operation maintained and developed

Measure	FY 20/21 Progress
All Incident Report Form actions completed	On track
Monthly toolbox Meetings held - 'safety' on the agenda as a standing item	On track
Review safety procedures, MSDS, and JSEA's and update as required	On track



Attachment C

KPI:

Identify risks and implement appropriate controls

Measure	FY 20/21 Progress
All allocated actions on ASTC Risk Register followed up and completed by the identified due dates	On track
Depot risk management plan reviewed by April 2021	On track

[4.4 - Governance excellence](#)

[4.4.1 - Responsible fiscal and asset management](#)

KPI:

Timely and accurate reporting to Council as required

Measure	FY 20/21 Progress
All required reports submitted by due dates	On track
Attendance at all relevant Committee meetings	On track

KPI:

Depot operates within the allocated 2020/21 Budget

Measure	FY 20/21 Progress
Quarterly review of Depot income and expenditure carried out	On track

13.1

Attachment C

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## **2 PROJECT PLANNER**

Works projects are separated between daily, operational, scheduled works, capital projects, and reactive works.

### **DAILY MUNICIPAL SERVICES:**

- Facilities Maintenance
- COVID Cleaning (CBD)
- Street/Footpath Cleaning and sweeping
- Footpath maintenance program
- Concrete repairs
- Municipal Grading Works
- Litter Control
- Waste disposal
- Fleet Maintenance
- Municipal Bitumen repair works
- Graffiti Control
- Event support
- Line marking
- Municipal Service Supervisor 24 hour on-call duties bi-weekly
- NeatStreets

### **DAILY PARKS AND GARDENS:**

- Municipal Mowing (Parks and Verges)
- CBD Cleaning and Maintenance
- Ovals Mowing
- Weed spraying
- Cemetery Works
- Cricket and Oval Works
- Tree Maintenance, removal, and watering
- Playgrounds Maintenance and reactive
- Irrigation Maintenance and Reactive
- Banner installs when required
- Parks and Gardens Supervisor 24 hour on-call duties bi-weekly
- NeatStreets

Attachment C

**CAPITAL - MUNICIPAL SERVICES**

PROJECT	LOCATION	STATUS	COMPLETION DATE
Ilparpa Road Footpath Project (Stage 1)	Ilparpa Road	3900m of concrete footpath (Stage 1) - 2900m completed as at 30 December 2020. In discussions with NTG over specific end point due to railway corridor and NTG controlled road.	TBA
CBD Pram Ramps	CBD	62 CBD pram ramps to be brought up to Australian Standards - 14 completed. Works to continue after completion of Ilparpa Path (Stage 1).	December 2021
Pine Bollard Replacement	All Municipality	60% completed.	June 2021
Smith Street Path	Smith Street	Due to be scheduled with Zoned Maintenance and Capital Works program	30 June 2021
CBD Line marking	CBD	80% completed.	March 2021
Ilparpa Path Rehabilitation Works	Ilparpa Road	Path rehabilitation works continuing.	Completed
Jim McConville Footpath Realignment	Jim McConville Oval	Due to be scheduled with Zoned Maintenance and Capital Works program	May 2021
Norris Bell Railway Crossing Concrete Works	Norris Bell Ave.	Quotes being obtained by the Infrastructure team for works.	TBA
Corner Flynn Drive and Carruthers Crescent	Carruthers Crescent	Footpath extension to join existing sections of footpath	June 2021
ASGC Filtration Pond	Gold Course	Constructing soakage pond	TBA
Steiner School Ponding	Ross Highway	Infrastructure team investigating the installation of Soakage Pits	June 2021
Akeyulerre Signage Project	CBD	Re-installing signage	March 2021
Herbert Heritage Footpath	Telegraph Station	150m concrete footpath construction	June 2021
Municipal Line marking	Municipal Wide	11.5km road lengths line marking	June 2021
Todd Mall Bollards	Todd Mall	Works commenced, planter boxes installed at identified locations. Bollards being ordered for installation.	April 2021
Municipal Assets Audit	Municipal Wide	Reconciling footpath, drain and road data	December 2021

13.1

Attachment C

**CAPITAL - PARKS AND GARDENS**

PROJECT	LOCATION	STATUS	COMPLETION DATE
Rotorac Park Upgrade	Rotorac Park	Awaiting completion of fences and shade structures	February 2021
McCoy Park Upgrade	McCoy Park	Completed landscaping works	30 October 2020
Spicer Park Upgrade	Spicer Park	Due to be scheduled with Zoned Maintenance and Capital Works program	June 2021
Tucker Park Upgrade	Tucker Park	Landscaping works completed, civil works in progress	June 2021
Oleander Park Upgrade	Oleander Park	Concrete path installed, bubbler installed, mulch to be completed, irrigation metre to be replaced by power and water	12 December 2020
Main Oval Renovation Works	All Sporting Ovals	Completed	12 October 2020
Garden Cemetery Irrigation Works	Garden Cemetery	Ongoing	June 2021
Irrigation Audit and Update	All irrigated areas	80% completed	June 2021
Oval Wicket Block Renovations	Traeger park Jim McConville oval Albrecht Oval	Completed	12 October 2020
Albrecht Oval Irrigation Relocation	Albrecht Oval	Completed	9 October 2020
Jim McConville Irrigation Relocation	Jim McConville oval	Completed	January 2021
Garden Bed Landscaping CBD	CBD	40% completed	March 2021
Anzac Centenary Memorial	Anzac Hill	Grant funded Memorial works in progress	June 2021
Garden of Angels	Garden Cemetery	Landscaping works and signage	February 2021
Verge Mowing	Municipal Wide	Verge landscaping and mowing works. Prioritised school zones and high traffic areas.	
Masters Game rehabilitation works	Sports Ovals	Will be scheduled to be undertaken four weeks prior to the Games	TBD
Municipal Assets Audit	Municipal Wide	Reconciling green space data	December 2021

Attachment C

### 3 DIRECTORATE UPDATE

#### EVENT IN-KIND SUPPORT

A total of 13 events were supported between 1 October and 30 December 2020.

#### October 2020:

EVENT	COST of SUPPORT
Stress Less in the park - 9 October 2020	\$120.00
Todd Mall Markets - 11 October 2020	\$150.00
Todd Mall Night Markets - 22 October 2020	\$465.00
Todd Mall Markets - 25 October 2020	\$150.00
Reclaim the night - 29 October 2020	\$90.00
Pop up Park - 30 November 2020	\$990.00
<b>TOTAL COST:</b>	<b>\$1,965.00</b>

#### November 2020:

EVENT	COST of SUPPORT
Todd Mall Markets - 8 November 2020	\$180.00
NAIDOC week events - November 2020	\$458.00
Todd Mall Night Markets - 19 November 2020	\$533.00
Todd Mall Markets - 22 November 2020	\$180.00
Pensioner Green Waste pick-ups - 24 to 26 November 2020	\$1,764.00
Pop up Park - 27 November 2020	\$990.00
<b>TOTAL COST:</b>	<b>\$4,105.00</b>

#### December 2020:

EVENT	COST of SUPPORT
ASTC Christmas Carnival	\$6393.60
Christmas Tree Installation	\$4530.09
Todd Mall Markets - 13 December 2020	\$150.00
Todd Mall Markets - 20 December 2020	\$150.00
Carols by Candlelight	\$1841.64
<b>TOTAL COST:</b>	<b>\$13,065.33</b>

13.1

## Attachment C

### ENVIRONMENTAL VANDALISM

**Note:** Vandalism trends tend to slow throughout the cooler months as night time activity is minimal. The tables below give an overview of October, November, and December 2020.

#### October 2020:

- **Litter -** litter stream was above average
- **Kiddie Scribble -** texta scribble is above average throughout the municipality
- **Graffiti Removal -** Above average graffiti throughout municipality
- **Vandalism -** Above average throughout the municipality
  - » **Irrigation Infrastructure:** vandalism on irrigation infrastructure was below average
  - » **Sprinklers:** 2 kick offs reported
- **Facilities -**
  - Anzac Oval - Below Average
  - Traeger Complex - Below Average
  - Jim McConville Complex - Below Average
  - Albrecht Oval - Above Average
  - » **Infrastructure:** Sign vandalism in CBD - Above Average
  - » **Playgrounds:** Average vandalism recorded

#### November 2020:

- **Litter -** litter stream was above average
- **Kiddie Scribble -** texta scribble is above average throughout the municipality
- **Graffiti Removal -** Above average graffiti throughout municipality
- **Vandalism -** average throughout the municipality
  - » **Irrigation Infrastructure:** vandalism on irrigation infrastructure was average
  - » **Sprinklers:** 4 kick offs reported
- **Facilities -**
  - Anzac Oval - Below Average
  - Traeger Complex - Below Average
  - Jim McConville Complex - Below Average
  - Albrecht Oval - Above Average
  - » **Infrastructure:** Sign vandalism in CBD - Above Average
  - » **Playgrounds:** Average vandalism recorded

#### December 2020:

- **Litter -** litter stream was above average
- **Kiddie Scribble -** texta scribble is above average throughout the municipality
- **Graffiti Removal -** Above average graffiti throughout municipality
- **Vandalism -** average throughout the municipality
  - » **Irrigation Infrastructure:** vandalism on irrigation infrastructure was below average
  - » **Sprinklers:** 4 kick offs reported
- **Facilities -**
  - Anzac Oval - Average
  - Traeger Complex - Average
  - Jim McConville Complex - Average
  - Albrecht Oval - Average
  - » **Infrastructure:** Sign vandalism in CBD - Above Average
  - » **Playgrounds:** Above vandalism recorded

## Attachment C

### NEAT STREETS

#### October 2020:

**Notifications:** 91 Neat Street notifications were received in October 2020  
(Reporting period 13 October to 21 October 2020)

- ❖ **53** ASTC Depot Responsibility (17 completed by the Depot team)
- ❖ **36** Ranger Responsibility
- ❖ **2** NT Government Responsibility
- ❖ **0** Telstra Responsibility
- ❖ **0** Power & Water
- ❖ **0** Private Property

#### November 2020:

**Notifications:** 301 Neat Street notifications were received in November 2020

- ❖ **173** ASTC Depot Responsibility (97 completed by the Depot team)
- ❖ **124** Ranger Responsibility
- ❖ **3** NT Government Responsibility
- ❖ **0** Telstra Responsibility
- ❖ **0** Power & Water
- ❖ **1** Private Property

#### December 2020:

**Notifications:** 233 Neat Street notifications were received in December 2020

- ❖ **139** ASTC Depot Responsibility (45 completed by the Depot team) \*
- ❖ **83** Ranger Responsibility
- ❖ **7** NT Government Responsibility
- ❖ **1** Technical Services
- ❖ **1** Telstra Responsibility
- ❖ **1** Power & Water
- ❖ **1** Private Property

*\* Neat streets tasks will rollover due to the implementation of the Zones Maintenance system.*

### STAFF TRAINING

- October 2020 - Nil
- November 2020 - WorkZone 2 & WorkZone 3 Traffic Control
- December 2020 - Cultural Awareness Training

### TREES

Month	Planted	Removed
October 2020	63	18
November 2020	20	39
December 2020	33	26

### SMART BIN COLLECTIONS

Month	Anzac Hill	Todd Mall	McCoy Park
October 2020	3	2	0
November 2020	4	2	0
December 2020	3	2	1

Attachment C

## VEHICLE PLANT REPLACEMENT

- Tree Watering Truck - Awaiting Delivery (estimated mid-February)
- 3.5 Tonne Excavator - Delivered 7.09.2020
- Heavy Plant Trailer - Quotes received

## 4 DETAILED ANALYSIS

### Objective 1: Dynamic Community

#### 1.3.1 - Maintain and improve local networks

#### 1.3.2 - Maintain and improve local footpaths and cycle networks

##### KPI:

Local road network maintained to a safe standard

Footpath and cycle networks maintained to a safe standard

No.	Measure	FY 20/21 Progress	Financial Progress
1	All footpaths comply with Australian Safety Standards	On track	36.91% expended
2	Emergency potholes repaired within 2 working days	On track	52.49% Expended
3	All damage to road infrastructures is repaired. All non-emergencies are prioritised and added to scheduled works.	On track, rolling out zone maintenance works plan	N/A see above
4	Roads and road shoulders maintained as per the maintenance program.	On track	N/A see above

#### Trend / Analysis:

Measure 1 compared to last year is tracking at 36.91% of the budget expended largely due to the increase in budget and workload across the Works team. Last year in Q2 with an annual budget of \$315,000.00, \$267,000 was spent similarly in FY 20/21 with an increased budget of \$880,000.00, \$292,000 has been spent thus far.

#### 1.3.3 - Maintain and improve Council buildings

##### KPI:

Council buildings maintained to safe standard in line with community expectations

No.	Measure	FY 20/21 Progress	Financial Progress
1	Minor repairs to buildings and infrastructure addressed within 48 hours	On track, rolling out zone maintenance works plan	Tracking at 50%

#### Trend / Analysis:

Measure 1 compared to last year through Q2 is tracking at 50% largely across all facilities. A large factor is the COVID restrictions and cancellations. Due to limited use, maintenance is on track. FY 19/20 through Q2 saw expenditure averaging 75 – 80% across most facilities.



Attachment C

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**Objective 4: Dynamic Council**

**4.4 - Governance excellence**

**4.4.1 - Responsible fiscal and asset management**

KPI:

Depot operates within the allocated 2020/21 Budget

No.	Measure	FY 20/21 Progress	Financial Progress
	Quarterly review of Depot income and expenditure carried out	On track	39.64% Expended

**Trend / Analysis:**

As at 31/12/20 the Works Department had spent \$4,134,593.71 of the \$10,430,483.00 total budget (or 39.64%) due to the Christmas shutdown and impacts of COVID-19.

Attachment C

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**5 BUSINESS UNIT REVIEW**

*Not applicable for this reporting period.*

**6 GOVERNANCE, RISK AND COMPLIANCE**

**Work, Health and Safety**

- Multi cross skill training across all teams
- Regular meetings
- Updating internal procedures.
- Formal training programs.
- Training requirements identified.
- Adhere to Work Health and Safety PSD requirements.
- Incidents reported correctly within allocated timeframes.
- Appropriate MSDS sheets made available.
- Staff training and awareness.
- Attend all WHS committee meetings

**Legislation Compliance**

- Councils policies and procedures.
- Australian Standards
- Austroads
- Local Government Act/Regulations
- Traffic Act/Regulations
- Australian Road rules
- NT Control Road Act/Regulations

**Risks - Refer to Risk register**

- Appropriate staff training and awareness.
- Update Council's PSDs and policies.
- Ensure all Council's policies and PSD are followed.
- All information stored as per Councils guidelines.
- All Council plans are reviewed.
- Risk management systems maintained and updated.
- Risk management put in place and implemented in line with relevant legislation.
- Internal procedures are put in place.
- Business plan developed and maintained.
- Staff trained in the use of plans and budgets.
- Budget reviews through regular meetings.
- Provide monthly director update report.
- Council reports.
- Internal meetings.
- Update procedure manuals as required.
- Reinforce procedures in team toolbox meetings.
- Ensure Works procedures are in place.
- Train staff in the use of procedures.

**7 CORPORATE PLAN**

*Not applicable for this reporting period.*



Ben Fitzgerald  
**MANAGER WORKS**

ATTACHMENT D

**TO: ACTING DIRECTOR TECHNICAL SERVICES - TAKUDZWA CHARLIE**

**AUTHOR: MANAGER REGIONAL WASTE MANAGEMENT FACILITY - OLIVER ECLIPSE**

**SUBJECT: REGIONAL WASTE MANAGEMENT FACILITY REPORT**

**REPORTING PERIOD: 22 SEPTEMBER 2020 TO 22 DECEMBER 2020**

## **EXECUTIVE SUMMARY**

This report provides a quarterly review of the Regional Waste Management Facility (RWMF) unit within the Technical Services Directorate.

### **1 STRATEGIC PLAN**

#### **Alice Springs Town Council Strategic Plan - 2018 to 2021**

#### **Objective 3: Leadership in sustainability**

##### **3.1 Reduce Council's Carbon Footprint**

##### **3.1.3 Reduce Council's waste production**

**KPI:**

Implement waste reduction initiatives

Measure	FY 20/21 Progress
Internal food organics and garden organics (FOGO) composting trial implemented	11.8 tonnes of FOGO waste volume through Q2
20% of recyclable waste presented is processed and sorted	Tracking at 10.83% through Q2

##### **3.2 Reduce Alice Springs carbon footprint**

##### **3.2.2 Educate and enable the community with regard to waste reduction, waste management, water consumption and recycling**

**KPI:**

Increase RWMF capacity to improve waste reduction and recycling in Alice Springs

Measure	FY 20/21 Progress
10% of items salvaged for resale and reuse at Tip Shop	On track

**KPI:**

Increase re-use/re-recycling rates of waste presented at the RWMF by 5% per annum

Measure	FY 20/21 Progress
Incorporating ASTC Media team to inform and educate the community about RWMF	Multiple Media platforms engaged through Q2
19% Total recycling rate achieved (measured in tonnage)	Tracking at 10.83% through Q2

13.1

Attachment D

3.3 Conserve and protect the Alice Springs Environment

3.3.2: Maintain and ensure efficient use of the Regional Waste Management Facility

KPI:

RWMF site layout to develop in line with Master Plan and RWMF Environment Management Plan (RWMFEMP)

Measure	FY 20/21 Progress
RWMF complex to progress against Master Site Plan	Ongoing
Mapping and surveying of RWMF is in line with EPA and licensing requirements	Complete

KPI:

All statutory requirements fulfilled

Measure	FY 20/21 Progress
Adhering to EPA licensing conditions	On track
Appropriate RWMFEMP addendums updated as required	On track

KPI:

Maintain RWMF plant and equipment to ensure effective operation

Measure	FY 20/21 Progress
Scheduled maintenance carried out as per manufacturers maintenance schedules	Ongoing

**Objective 4: Dynamic Council**

4.2 People and workplace excellence

4.2.4 Ensure a safe work environment

KPI:

Safe systems of work and operation maintained and developed

Measure	FY 20/21 Progress
All Incident Report Form actions completed	Ongoing
Monthly toolbox Meetings held with 'safety' standing item	Ongoing
Review safety procedures, MSDS and JSEA's and update as required	Ongoing

Attachment D

4.3 Service excellence

4.3.1 Establish, maintain, review and improve efficient, effective systems

KPI:

Customer service standards improved

Measure	FY 20/21 Progress
75% of customer feedback received is positive	90% of feedback is positive
Customer feedback form in Re-discovery centre	95% of feedback is positive
Training needs for customer facing staff identified	On Track

4.4 Governance excellence

4.4.1 Responsible fiscal and asset management

KPI:

Timely and accurate reporting to Council as required

Measure	FY 20/21 Progress
All required reports submitted by due dates	On Track
Attendance at all relevant committee meetings	On Track

KPI:

RWMF operates within allocated 2020/21 Budget

Measure	FY 20/21 Progress
Quarterly review of RWMF income and expenditure carried out	Ongoing
RWMF income matches or exceeds expenditure	On track for Q2
Re-discovery Centre increased by 10% per annum	Re-discovery Centre tracking at 73.19% through Q2

**2 PROJECT PLANNER**

**RWMF Environmental Management Plan (RWMF EMP)**

Due date: 1 March 2021

Cost of project: \$86,000 from budget line 174

Task: Environment Management Plan 2021 – 2026

Status: First Draft has been received and reviewed, awaiting second draft.

The RWMF EMP is the governing document (with which the ASTC RWMF operate under) which is endorsed by the legislative body, the NT Environment Protection Authority (EPA).

**Audit of RWMF**

Due date: 31 April 2021

Cost of project: \$23,000 through Governance budget line

Task: Internal Compliancy Audit

Status: Contract has been awarded for this internal audit.

Attachment D

### 3 DIRECTORATE UPDATE

This report provides an update of current waste management and recycling initiatives and projects, by financial year. Reporting dates are from the 22 September 2020 to 22 December

*\* Please note: As of 22 September 2020, financial related recycling initiatives (Cardboard, Steel, and Envirobank) will be updated accordingly within the Finance Department reports.*

#### CARDBOARD:

Table 1: Total month by month recycled cardboard

<b>Month of October 2020</b>	<b>Total Cardboard</b>
Oct 2020	38.49 Tonnes
<b>Month of November 2020</b>	<b>Total Cardboard</b>
Nov 2020	0 Tonnes
<b>Month of December 2020</b>	<b>Total Cardboard</b>
Dec 2020	46.52 Tonnes

#### STEEL:

Table 2: Total month by month recycled steel

<b>Month of October 2020</b>	<b>Total Steel</b>
Oct 2020	0 Tonnes
<b>Month of November 2020</b>	<b>Total Steel</b>
Nov 2020	0 Tonnes
<b>Month of December 2020</b>	<b>Total Steel</b>
Dec 2020	224.09 Tonnes

#### ENVIROBANK:

Table 3: Total month by month recycled 10c containers

<b>Month of October 2020</b>	<b>Total 10c Containers</b>
Oct 2020	1.02 Tonnes
<b>Month of November 2020</b>	<b>Total 10c Containers</b>
Nov 2020	3.28 Tonnes
<b>Month of December 2020</b>	<b>Total 10c Containers</b>
Dec 2020	1.16 Tonnes

#### TUBE TERMINATOR:

Table 4: Total month by month recycled fluorescent lights

<b>Month of Termination</b>	<b>Total Tubes</b>
October 2020	477 Tubes
November 2020	150 Tubes
December 2020	140 Tubes

Attachment D

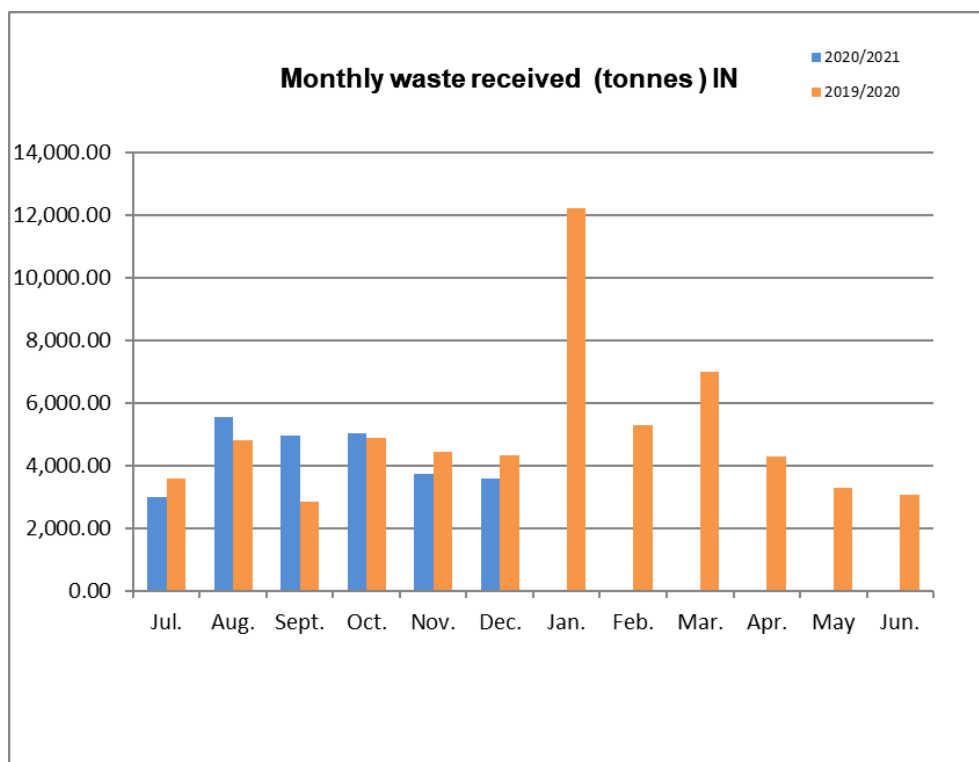
**WEIGHBRIDGE WASTE AND RECYCLING TOTALS - FINANCIAL YEAR:**

A total of 25,788.45 tonnes of waste (including clean fill) was collected at the RWMF and a total of 2,325.61 was recycled out Table (6) for the period of 22 July to 22 December 2020 compared to 25,836.06 tonnes for the same period in 2019 (Table 5).

**Table 5: Waste totals through the weighbridge (not including clean fill) during the financial year (See Graph 1)**

<b>Financial Year</b>	<b>Tonnes</b>
July 2019 to June 2020	59,957.74
July 2020 to June 2021	25,788.45

**Graph 1: Monthly waste comparison by financial year (tonnes) received (IN)**



Year	Jul.	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	YTD
2020/2021	2,970.30	5,556.25	4,935.02	5,008.93	3,722.46	3,595.49	0.00	0.00	0.00	0.00	0.00	0.00	25,788.45
2019/2020	3,572.74	4,789.72	2,837.04	4,889.56	4,437.63	4,309.37	12,226.80	5,280.30	6,974.51	4,292.22	3,286.17	3,061.68	59,957.74

**Monthly waste recycled IN - current year to date:** 2020 / 21 25,788.45 Tonnes  
**Same period previous year (total previous year):** 2019 / 20 25,836.06 (59,957.74 Tonnes)

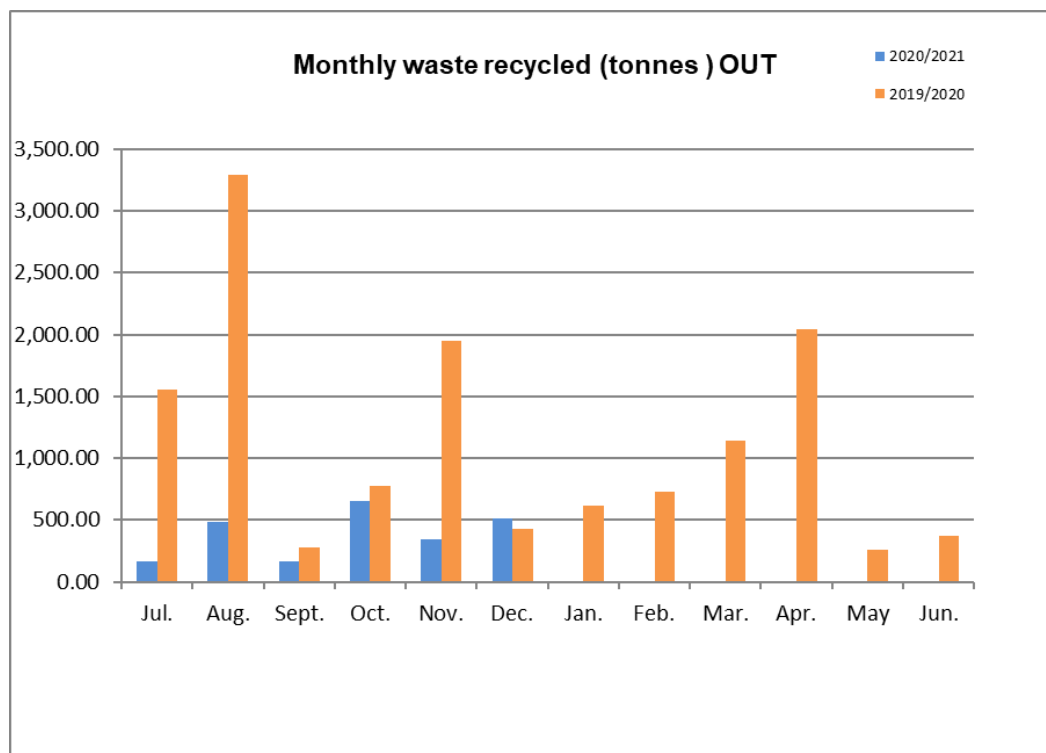
*\* Peak in waste January 2019 due to demolition of Anzac High School*

Attachment D

**Table 6: Recycling totals through the weighbridge during the financial year (see also Graph 2)**

<b>Financial year</b>	<b>Tonnes</b>
July 2019 to June 2020	13,419.23
July 2020 to June 2021	2,325.61

**Graph 2: Monthly waste comparison by financial year (tonnes) recycled (OUT)**



Year	Jul.	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	YTD
2020/2021	167.21	481.22	164.90	652.48	345.21	514.59	0.00	0.00	0.00	0.00	0.00	0.00	2325.61
2019/2020	1,558.13	3,288.76	272.77	774.47	1,944.52	430.02	617.12	724.39	1,141.59	2,039.69	257.34	370.43	13419.23

**Monthly waste recycled OUT - current year to date:** 2020 / 21 2325.61 Tonnes  
**Same period previous year (total previous year):** 2019 / 20 8260.35 Tonnes (13,149.23 Tonnes)

*\* Due to high volumes of domestic waste from Harts Range and impacts of COVID-19 (availability of recycling contractors and initiatives), the recycling % is low.*

*\* Peak in August 2019 was due to Recycled concrete being used on Ilparpa Road*

**Table 7: Corrections waste collections (from Alice Springs)**

<b>Correction waste per Month</b>	<b>Total Waste</b>
<b>October * 2020</b>	<b>0 Tonnes</b>
<b>November 2020</b>	<b>38.13 Tonnes</b>
<b>December 2020</b>	<b>28.77 Tonnes</b>

*\* No waste from corrections in the month of October*



Attachment D

**WEIGHBRIDGE WASTE AND RECYCLING TOTALS – MONTHLY COMPARISON:**

A total of 25,788.45 tonnes of waste (including clean fill) was collected, of which 10.83% of waste was recycled out from 22 July 2020 to December 2020.

*\*Due to high volumes of domestic waste from Harts Range and impacts of COVID-19 (availability of recycling contractors and initiatives), the recycling % is low.*

**Table 8: Monthly comparison of waste totals Sep-Dec 2019 and Sep-Dec 2020.**

	July 2019- Oct 2019		July 2019- Nov 2019		July 2019- Dec 2019		July 2020- Oct 2020		July 2020- Nov 2020		July 2020- Dec 2020	
	Tonnes IN	Tonnes OUT	Tonnes IN	Tonnes OUT	Tonnes IN	Tonnes OUT	Tonnes IN	Tonnes OUT	Tonnes IN	Tonnes OUT	Tonnes IN	Tonnes OUT
Animal Carcass	3.86		4.50		5.49		7.03		7.60		8.25	
Asbestos	278.41		294.85		314.39		27.04		139.50		335.64	
Building Material		28.15		38.25		49.16		48.99		61.92		76.13
Cardboard & Paper	191.68	99.56	237.03	120.64	289.31	120.64	133.08	105.60	171.44	105.60	195.10	152.12
Chemicals								1.32		1.32	0.14	6.50
Clean Fill	5683.62	498.98	7095.54	2141.68	8779.24	2463.34	3148.74	562.00	3672.11	652.34	4315.79	693.72
Concrete	865.54	3472.20	1144.32	3472.20	1254.74	3472.20	1090.00	332.00	1259.45	450.08	1440.81	587.66
Container Deposit		21.10		22.23		22.53		9.04		12.32	0.00	13.48
Council Supported							0.00		0.00		0.00	
Demolition Materials	1419.03		1987.06		2402.04		7617.27		8354.32	0.00	8854.35	
Domestic Bins	2320.06		2883.46		3442.78		2155.30	0.00	2742.16	0.00	3306.06	
Drop off Zone* (Shop)		40.75		50.96		61.14		56.98		72.90		83.32
Electronic waste	29.45		39.44		48.92	13.52	43.27	14.53	57.17	14.53	71.89	14.53
FOGO							1.86	4.94	3.62	5.66	4.60	10.64
Glass **	38.40	4.14	50.92	57.84	59.34	59.62	36.12	68.79	51.45	125.39	61.11	125.39
Green Waste	722.03	186.68	913.66	186.68	1079.26	186.68	597.37	214.26	833.40	254.88	1026.54	277.88
Household Goods		34.81		40.71		42.80		21.18		27.74		33.09
Liquid Waste	375.07		449.43		550.37		242.56		315.00		431.64	
Mattresses	52.23		70.55		90.98		36.61		55.36		79.85	
Metals ***	135.49	702.16	187.09	770.96	252.77	786.54	67.94		118.76		168.99	224.09
Mixed Waste ****	4788.33		5849.59		6876.11		3188.64		4299.45		5296.17	
Timber & Pallets	180.25	796.48	311.34	927.06	381.20	981.06	71.02	25.20	102.70	25.36	180.88	26.08
Tyres	5.61		7.91	0.32	9.12	0.32	6.65	0.98	9.47	0.98	10.64	0.98
<b>Total</b>	<b>17089.06</b>	<b>5885.01</b>	<b>21526.69</b>	<b>7829.97</b>	<b>25836.06</b>	<b>8260.35</b>	<b>18470.50</b>	<b>1465.81</b>	<b>22192.96</b>	<b>1811.02</b>	<b>25788.45</b>	<b>2325.61</b>
<b>Total minus clean fill</b>	<b>11405.44</b>		<b>14431.15</b>		<b>17056.82</b>		<b>15321.76</b>	<b>0.00</b>	<b>18520.85</b>	<b>0.00</b>	<b>21472.66</b>	<b>0.00</b>
<b>Percentage recycled</b>		<b>51.60</b>		<b>51.6%</b>		<b>48.4%</b>		<b>9.57%</b>		<b>9.78%</b>		<b>10.83%</b>

**Key:**

**Green:** Totals of waste

**Yellow:** Recycling out from RWMF

*	Drop off Zone - Goods dropped off by the public at the Rediscovery Centre
**	Glass Categories
***	Metal categories - include other categories (e.g. whitegoods etc.)
****	Mixed Waste - includes other categories (e.g. confidential burial; food surrender; transfer station, general waste; street clean, contaminated rocks)
*****	Timber & Pallets includes other categories (e.g. Firewood)
*****	Building Material includes other categories (e.g. Salvaging)

Attachment D

**CASH-FOR-CONTAINERS:**

This graph provides a total for the number of wine bottles collected at the Regional Waste Management Facility between 22 September 2020 to December 2020, and compares the results to the last financial year (Graph 3).

The wine bottles are crushed and used as part of Council's projects.

*Graph 3: Monthly totals of wine and spirit bottles collected at the Regional Waste Management Facility*



Year	Jul.	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	YTD
2020/2021	15,416	20,563	14,547	19,686	22,010	13,727							105,949
2019/2020	13,540	15,720	25,497	12,960	13,960	11,750	18,909	20,227	17,983	12,700	20,388	14,126	197,760

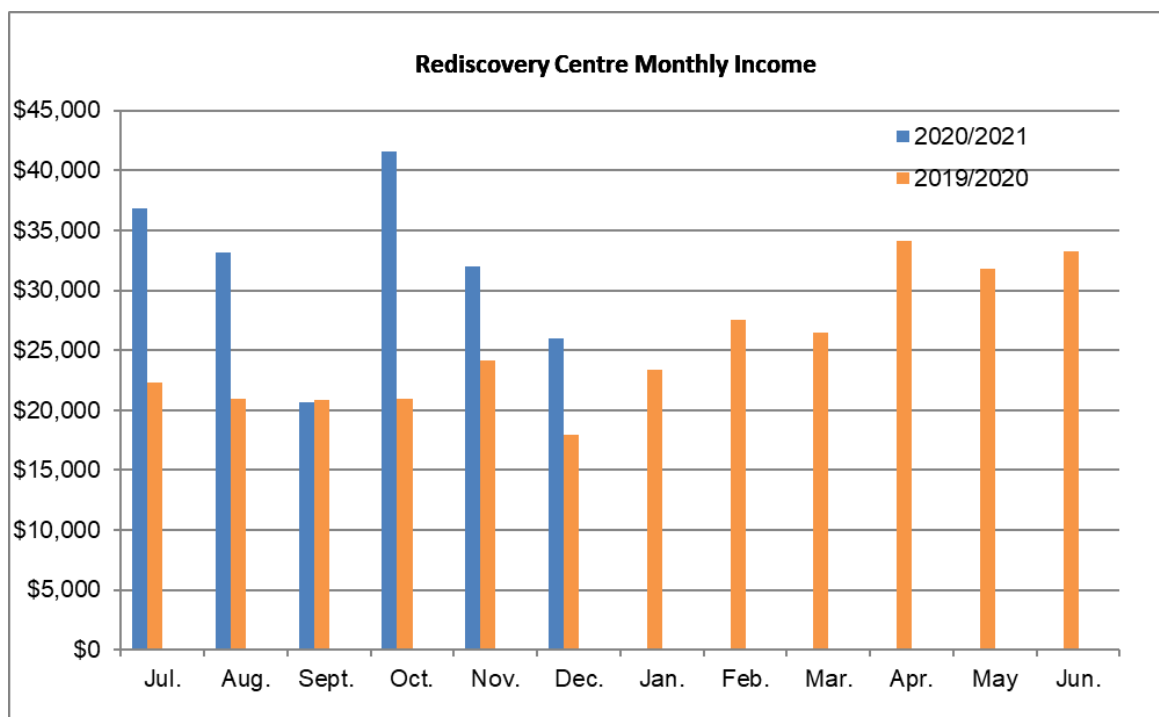
**Bottles collected - current year to date:** 2020 / 21 105,949 Bottles  
**Same period previous year (total previous year):** 2019 / 20 93,427 Bottles (197,760 Bottles)

Attachment D

**REDISCOVERY CENTRE:**

The graph below (Graph 4) shows \$190,304 income at the Rediscovery Centre for the period 22 September 2020 to 22 December 2020, compared to \$127,077 for the same period in 2019. Total stock intake at the Rediscovery Centre for the period 22 September 2020 to 22 December 2020 was 192.54Tonnes.

*Graph 4: Income from the Rediscovery Centre*



Year	Jul.	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	YTD
2020/2021	\$36,846	\$33,154	\$20,688	\$41,623	\$32,028	\$25,965							\$190,304
2019/2020	\$22,294	\$20,934	\$20,834	\$20,951	\$24,149	\$17,915	\$23,344	\$27,577	\$26,447	\$34,104	\$31,812	\$33,248	\$303,609

<b>Income from the Rediscovery Centre (year to date):</b>	2020 / 21	\$190,304
<b>Same period previous year (total previous year):</b>	2019 / 20	\$127,077 (\$303,609.00)

Attachment D

#### 4 DETAILED ANALYSIS

##### Alice Springs Town Council Strategic Plan - 2018 to 2021

##### Objective 3: Leadership in sustainability

##### 3.3 Conserve and protect the Alice Springs Environment

##### 3.3.2: Maintain and ensure efficient use of the Regional Waste Management Facility

##### KPI:

All statutory requirements fulfilled

	Measure	FY 20/21 Progress	Financial Tracking
1	Adhering to EPA licensing conditions	On track	Fully expended through to Q2

##### **Trend/ Analysis**

Measure 1 sees a full expenditure of the *Signage* sub-budget line to ensure EPA licensing compliance. However, this is an anomaly through Q2.

##### KPI:

Maintain RWMF plant and equipment to ensure effective operation

	Measure	FY 20/21 Progress	Financial Tracking
1	Scheduled maintenance carried out as per manufacturers maintenance schedules	On track	91.17%

##### **Trend/ Analysis**

Measure 1 sees expenditure tracking at 91.17% through Q2. In comparison, Q2 FY19/20 saw 83.81% expended through Q2. This increase is due to high usage and adhering to reoccurring scheduled maintenance.

Attachment D

**Objective 4: Dynamic Council**

4.2 People and workplace excellence

4.2.4 Ensure a safe work environment

KPI: RWMF operates within allocated 2020/21 Budget

Measure		FY 20/21 Progress	Financial Tracking
1	Quarterly review of RWMF income	Ongoing	71.34%
2	Quarterly review of RWMF expenditure	Ongoing	52.87%
3	Re-discovery Centre increased by 10% per annum	Re-discovery Centre increasing income Graph 4	73.19%

**Trends/ Analysis**

Measure 1 sees an increase of income for the FY19/20 of 45.69% to 71.34% through Q2 due to COVID19 and better recycling practices and initiatives

Measure 2 sees an increase of expenditure for the FY19/20 of 39.72% to 52.87% through Q2 due to higher workload and compliance related expenditure.

Measure 3 also sees an increase income for the FY19/20 of 53.83% to 73.19% through Q2 due to better customer services standards.

**5 BUSINESS UNIT REVIEW**

*Not applicable for this reporting period.*

Attachment D

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**6 GOVERNANCE, RISK AND COMPLIANCE**

**Work, Health and Safety**

- Multi cross skill training.
- Regular tool box meetings.
- Updating internal procedures.
- Formal training programs.
- Training requirements identified.
- Adhere to Occupational Health and Safety PSD requirements.
- Incidents reported correctly within allocated time frames.
- Staff training and awareness with safety.

**Legislation Compliance**

- Local Government Act/Regulations
- Waste Management and pollution control Act
- Waste Management and pollution control (Administration) Regulations Act
- Environment Protection Act and Regulations
- Environment Protection (National Pollutant Inventory) Objective
- Environment Protection (Beverage Containers and plastic Bags) Act
- Environment Protection (Beverage Containers and plastic Bags) Regulations
- Northern Territory Environment Protection Authority Act
- National Environment Protection (Ambient Air Quality) Measure
- National Environment Protection (Used Packaging Materials) Measure
- Dangerous Goods Act
- National Environment Protection (Diesel Vehicle Emissions) Measure
- National Environment Protection (Assessment of Site Contamination) Measure

**Risk - Refer Risk Register**

- Staff safety
- Environmental Hazards (spills, dumps fire)
- Management of Hazardous Materials
- Infrastructure Ad hoc maintenance
- Staff training and awareness.
- Update and follow Councils PSDs and policies.
- All information stored as per Councils guidelines.
- Risk management system maintained and updated.
- Business plan developed and maintained.
- Budget reviews through regular meetings.

**7 CORPORATE PLAN**

*Not applicable for this reporting period.*



Oliver Eclipse  
**MANAGER REGIONAL WASTE MANAGEMENT FACILITY**

ATTACHMENT E

TO: ACTING DIRECTOR TECHNICAL SERVICES - TAKUDZWA CHARLIE

AUTHOR: MANAGER DEVELOPMENTS - DILIP NELLIKAT

SUBJECT: DEVELOPMENTS DEPARTMENT REPORT

REPORTING PERIOD: 1 OCTOBER 2020 TO 31 DECEMBER 2020

## **EXECUTIVE SUMMARY**

This report provides a quarterly review of the Development business unit within the Technical Services Directorate.

## **1 STRATEGIC PLAN**

### **Alice Springs Town Council Strategic Plan - 2018 to 2021**

#### **Objective 1: A dynamic community**

##### **1.1.1 Develop and enhance programs, as well as services**

###### **KPI:**

- Meet community expectations through consistent service delivery

Measure
Council requirements are clearly stated in the Subdivision and Development requirements which reflect the application of Australian Standards to suit local services.
Clarity on Council requirements is established through written responses, frequent meetings with stakeholders, and pre-development inspections.
Enquiries from commercial developers and residential owners are dealt with proficiently and requested information is provided in a timely manner.

##### **1.1.2 Promote community engagement, cohesion and safety**

###### **KPI:**

- Improve safety in the community through appropriate communication with developers and stakeholders

Measure
Timely advice is provided to support all developments.
Inspections are conducted to ensure compliance is achieved to Council requirements and Australian Standards.
Council is actively working with the NT Government to jointly improve the serviceability of intersections that have been identified as saturated or unsafe.
Safety improvement methods are enforced wherever practical and as required by current Australian standards.

13.1

Attachment E

1.2.1 Initiate cooperation between the Commonwealth Government, Northern Territory Government and Council to identify and develop strategic opportunities

KPI:

- Written advice provided to the Director of Technical Services, as required
- Council's requirements relating to Council as a service provider expressed in meetings with the NTG
- Monthly DCA meetings attended
- Fortnightly "One-Stop-Shop" meetings attended

Measure
Council officers continue to improve the relationship between the Council and other key Government departments and stakeholders through positive communication.
Meetings are periodically held as required with different stakeholders from NT Government departments and Federal Govt. Departments.
Clarity on Council requirements is established through written responses and frequent meetings with Government stakeholders.
Council requirements are clearly stated in the Subdivision and Development requirements which reflect the application of Australian Standards to suit local services
Council continues to facilitate transparent communication through monthly public meetings held by officers with the elected representatives, who are informed and continually updated through the Development Committee.
Council Executive management provides Council officers with clear directions that align with Council's strategic goals.

13.1

1.3.1 Maintain and Improve Local Road Networks

KPI:

- All detailed design elements for all new developments assessed for compliance to current Australian Standards and approved for stormwater drainage
- Relevant construction methods and installation of materials on all new developments inspected and signed-off for stormwater drainage
- Design elements for all new developments relating to lighting for streets, footpaths and public places verified and approved
- Relevant construction processes checked and materials on new developments relating to lighting for streets, footpaths, and public places inspected and signed-off

Measure
Any development proposed with infrastructure to be managed in the future by Council is subject to thorough assessment on functionality, asset longevity, and compliance to Australian Standards prior to acceptance of the asset by Council.
To facilitate this: <ul style="list-style-type: none"> <li>• Monthly Development Committee Meetings are attended and developments are discussed with consideration of any impact to Council and the community.</li> <li>• Monthly DCA meetings and fortnightly One-Stop-Shop meetings are attended by Council officers.</li> <li>• NT Planning Commission meetings are attended and Council's input is provided to inform recommendations to the Minister for Planning.</li> </ul>



Attachment E

Council has accepted the use of the NT Uniform Subdivision Guidelines as the guiding document for developers with Alice Springs Town Council specific variations adopted under Section 14.

1.3.2 Maintain and improve local footpaths and cycle networks

KPI:

- Designs for roads and paths in all new subdivisions verified for compliance and approved in accordance with Australian Standards and to Council requirements
- All elements of subdivision construction relating to footpaths and cycle paths inspected and signed-off in accordance with Australian Standards and to Council requirements

Measure
Any development proposed with infrastructure to be managed in future by Council is subject to thorough assessment on functionality, asset longevity and compliance to Australian Standards prior to acceptance of the asset by Council.
<p>To facilitate this:</p> <ul style="list-style-type: none"> <li>• Monthly Development Committee Meetings are attended and developments are discussed with consideration of any impact to Council and the community.</li> <li>• Monthly DCA meetings and fortnightly One-Stop-Shop meetings are attended by Council officers.</li> <li>• NT Planning Commission meetings are attended and Council's input is provided to inform recommendations to the Minister for Planning.</li> </ul>
Council has accepted the use of the NT Uniform Subdivision Guidelines as the guiding document for developers with Alice Springs Town Council specific variations adopted under Section 14.

1.3.3 Maintain and improve Council buildings

KPI:

- Council building upgrades referred to the Development unit is checked for compliance to NT Planning Scheme and Subdivision requirements

Measure
Any development proposed with infrastructure to be managed in future by Council is subject to thorough assessment on functionality, asset longevity and compliance to Australian Standards prior to acceptance of the asset by Council.
<p>To facilitate this:</p> <ul style="list-style-type: none"> <li>• Monthly Development Committee Meetings are attended and developments are discussed with consideration of any impact to Council and the community.</li> <li>• Monthly DCA meetings and fortnightly One-Stop-Shop meetings are attended by Council officers.</li> <li>• NT Planning Commission meetings are attended and Council's input is provided to inform recommendations to the Minister for Planning.</li> </ul>
Council has accepted the use of the NT Uniform Subdivision Guidelines as the guiding document for developers with Alice Springs Town Council specific variations adopted under Section 14.

Attachment E

1.3.4 Lead the Northern Territory Government to establish a suitable Alice Springs Master Plan

KPI:

- Council's response to the Planning Scheme amendment details Council's view as a local authority and technical ramifications as assessed or applicable.

Measure
Any development proposed with infrastructure to be managed in future by Council is subject to thorough assessment on functionality, asset longevity and compliance to Australian Standards prior to acceptance of the asset by Council.
<p>To facilitate this:</p> <ul style="list-style-type: none"> <li>• Monthly Development Committee Meetings are attended and developments are discussed with consideration of any impact to Council and the community.</li> <li>• Monthly DCA meetings and fortnightly One-Stop-Shop meetings are attended by Council officers.</li> <li>• NT Planning Commission meetings are attended and Council's input is provided to inform recommendations to the Minister for Planning.</li> <li>• Meetings are held by the executive team with NT Government department representatives to provide input into the Alice Springs Masterplan.</li> </ul>
Council has accepted the use of the NT Uniform Subdivision Guidelines as the guiding document for developers with Alice Springs Town Council specific variations adopted under Section 14.

1.3.5 Advocate Northern Territory Government and Commonwealth Government partnerships with Council, to establish suitable, contemporary community facilities

KPI:

- Council subdivision requirements maintained and updated as required by the Director Technical Services
- NTG "One-stop shop" and Development Consent Authority (DCA) meetings attended regularly to advocate the Council's views
- Development permit conditions issued by DCA verified against Council's subdivision requirements and sign-off provided only if compliant

Measure
Any development proposed with infrastructure to be managed in future by Council is subject to thorough assessment on functionality, asset longevity and compliance to Australian Standards prior to acceptance of the asset by Council.
<p>To facilitate this:</p> <ul style="list-style-type: none"> <li>• Monthly Development Committee Meetings are attended and developments are discussed with consideration of any impact to Council and the community.</li> <li>• Monthly DCA meetings and fortnightly One-Stop-Shop meetings are attended by Council officers.</li> <li>• NT Planning Commission meetings are attended and Council's input is provided to inform recommendations to the Minister for Planning.</li> <li>• Meetings are held by the executive team with NT Government department representatives to provide input into the Alice Springs Masterplan.</li> </ul>
Council has accepted the use of the NT Uniform Subdivision Guidelines as the guiding document for developers with Alice Springs Town Council specific variations adopted under Section 14.

Attachment E

**Objective 2: A great place to live**

**2.1.2 Promote active lifestyles for people of all ages**

**KPI:**

- All elements of subdivision design referred to the Development unit, relating to footpaths and cycle paths assessed and approved in accordance with Australian Standards and to Council requirements

Measure
Any development proposed with infrastructure to be managed in future by Council is subject to thorough assessment on functionality, asset longevity and compliance to Australian Standards prior to acceptance of the asset by Council.
Council has accepted the use of the NT Uniform Subdivision Guidelines as the guiding document for developers with Alice Springs Town Council specific variations adopted under Section 14.

**2.2.1 Maintain and improve built and social infrastructure in open spaces, by adopting placemaking strategies**

**KPI:**

- Provide input when opportunities arise for public infrastructure upgrades to improve the amenity through appropriate placemaking strategies.

Measure
The Verge Improvement and Contribution Plan Guideline is actively promoted to CBD developments, to ensure businesses within the central business precinct can make use of the street/ verge frontage for the development of surrounding visual amenity.
Council officers have also been actively making developers aware of the free Verge Development Policy to encourage innovative ways to improve the street appeal.
Council is also actively working with the Development Consent Authority to encourage visual appeal in streets through approved landscaping.

**2.2.2 Ensure vibrant, multi-functional options in dedicated public open spaces**

**KPI:**

- Plans for parks and reserves reviewed and modified with input from stakeholders as required for each new subdivision
- All elements of subdivision construction referred to the Development Unit, regarding the provision of parks inspected and signed-off
- Subdivision requirements updated to include (CPTED) principles as appropriate and applied where practical in new developments

Measure
Any development proposed with infrastructure to be managed in future by Council is subject to thorough assessment on functionality, asset longevity and compliance to Australian Standards prior to acceptance of the asset by Council.
Council has accepted the use of the NT Uniform Subdivision Guidelines as the guiding document for developers with Alice Springs Town Council specific variations adopted under Section 14.

Attachment E

**Objective 3: Leadership in sustainability**

**3.1.1 Reduce Council's greenhouse emissions**

**KPI:**

- Council resources used thoughtfully and carefully

Measure
Any development proposed with infrastructure to be managed in the future by Council is subject to thorough assessment on environmental sustainability and impact assessment is undertaken prior to acceptance of the asset by Council.
Council resources are carefully allocated.

**3.1.3 Maximise efficient use of water**

**KPI:**

- Rainwater harvesting encouraged and diversion of stormwater into landscaped areas achieved

Measure
Any development proposed with infrastructure to be managed in the future by Council is subject to thorough assessment on environmental sustainability and impact assessment is undertaken prior to acceptance of the asset by Council.
Infiltration and rainwater harvesting are encouraged subject to compliance with EPA regulations and avoidance of nuisance flows.

13.1

**3.2.1 Educate and enable the community to reduce greenhouse emissions**

**KPI:**

- Landscaping conditions recommended where possible to increase the visual appeal of the streetscape and complying with line of sight requirements

Measure
Any development proposed with infrastructure to be managed in the future by Council is subject to thorough assessment on environmental sustainability and impact assessment is undertaken prior to acceptance of the asset by Council.
Infiltration and rainwater harvesting are encouraged subject to compliance with EPA regulations and avoidance of nuisance flows.
Developers are encouraged to contain water onsite to permit infiltration and to improve the water table.
Developers are allowed to use alternatives to concrete such as gravelling for improved onsite infiltration and reduced greenhouse emissions where compliance to standard requirements is achieved.

Attachment E

3.2.2 Educate and enable the community with regard to waste reduction, waste management, water consumption and recycling

KPI:

- Encourage where possible the installation of rainwater tanks

Measure
Any development proposed with infrastructure to be managed in the future by Council is subject to thorough assessment on environmental sustainability and impact assessment is undertaken prior to acceptance of the asset by Council.
Infiltration and rainwater harvesting are encouraged subject to compliance with EPA regulations and avoidance of nuisance flows.
Developers are encouraged to contain water onsite to permit infiltration and to improve the water table.
Developers are allowed to use alternatives to concrete such as gravelling for improved onsite infiltration and reduced greenhouse emissions where compliance to standard requirements is achieved.

3.2.3 Encourage the Northern Territory government and industry to adopt affordable, environmentally smart, sustainable initiatives, suited to Central Australia

KPI:

- Sustainable and affordable options proposed are supported if compliant to Australian standards and Council's Subdivision Requirements

Measure
Any development proposed with infrastructure to be managed in the future by Council is subject to thorough assessment on environmental sustainability and impact assessment is undertaken prior to acceptance of the asset by Council.
Infiltration and rainwater harvesting are encouraged subject to compliance with EPA regulations and avoidance of nuisance flows.
Developers are encouraged to contain water onsite to permit infiltration and to improve the water table.
Developers are allowed to use alternatives to concrete such as gravelling for improved onsite infiltration and reduced greenhouse emissions where compliance to standard requirements is achieved.
Developments that support innovative techniques to minimize impacts to the environment without causing any impact to service delivery and without deviation from the standard requirements are permitted.

13.1

Attachment E

**Objective 4: A dynamic Council**

**4.1.1 Equip Elected Members**

**KPI:**

- Provide appropriate information to elected members

Measure
Developments with a potential to impact Council operations are responded to with input from the Council committee through email notification
To facilitate this monthly Development Committee Meetings are also held and developments are discussed with consideration of any impact to Council and the community

**4.1.2 Equip Executive team**

**KPI:**

- Provide appropriate information to executive officers

Measure
Developments with a potential to impact Council operations are responded to with input from the Council committee through email notification
To facilitate this monthly Development Committee Meetings are also held and developments are discussed with consideration of any impact to Council and the community

13.1

**4.2.2: Retain a suitably qualified and motivated workforce**

**KPI:**

- Employee training requirements identified and support sought from supervisor

Measure
All training requirements are identified and support sought from Supervisor

**4.2.4: Ensure a safe work environment**

**KPI:**

- Regular meetings held
- Manager or representative employee attended all relevant meetings
- Incidents reported correctly within allocated timeframes

Measure
All meetings are attended as directed
Appropriate procedure is followed to avoid accidents and safe work practices are promoted
Incidents, accidents, and near-miss situations are communicated to the supervisor

Attachment E

4.3.1: Establish, maintain, review and improve efficient, effective systems

KPI:

- Procedures Manual updated annually
- A business plan is developed and maintained
- Performance Appraisals for all employees completed within allocated timeframes
- Employees managed effectively in line with policy requirements

Measure
All Council policies and procedures are followed and reviewed annually
All position requirements are met

4.3.3: Maintain professional, timely and accurate service protocols at all customer service points

KPI:

- Development Report provided by the deadline
- Annual report information provided by the deadline
- All Council policies and procedures complied with
- All information recorded and stored as per Council requirements
- Input into the development and improvement of Council administration policies and systems provided

Measure
All development enquiries are dealt with proficiently with the information sought researched and responded to in a timely manner
All Council policies and procedures are followed

The Developments unit predominantly manage applications from the Department of Infrastructure Planning and Logistics (DIPL) and proposed infrastructure handovers from commercial developers and Government Departments.

The above KPIs are continuously measured, and objectives set under the Strategic Plan. These are achieved progressively through positive interaction and a collaborative approach with stakeholders. The timelines of these projects are mostly driven by external stakeholders and are contingent on the development that is being managed. The unit ensures that appropriate service provision are met, while impacts to Council operations are minimized.

## **2 PROJECT PLANNER**

This section is not applicable to developments as projects handled in this department are driven mostly by the Department of Infrastructure Planning and Logistics.

The timelines are governed by the Planning Act and the type of application lodged with the planning team. All Development applications have a default response timeframe of 14 days which is the minimum period of advertisement for a development application. All Exceptional Development applications to be considered by the Minister have a default response time frame of 28 days which is the minimum period of advertisement for an exceptional development application.

Attachment E

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### **3 DIRECTORATE UPDATE**

#### **3.1 Major Development Works - currently under construction**

- 3.1.1 Lot 288, 69 Ross Highway - To use and develop the land for the purpose of a motel with 76 single rooms and caravan park with 25 two-bedroom self-contained cabins and 6 camping sites including a communal kitchen, dining area, ablutions, laundry, recreation area and office. Part 5 has been issued for Stage 1 and 2. Awaiting overall completion.
- 3.1.2 Lot 4565, 10 Speed Street - Construct solar array (including associated land-filling) within a Defined Flood Area. The array installation is complete. Stormwater works undertaken by Council's Depot is being assessed for compliance.
- 3.1.3 Lots 666, 667, 668 - 43, 45, 47 Gap Road - 36 x 2 bed room multiple dwellings in 6 x 3 storey buildings to be constructed in 2 stages
- 3.1.4 Lot 2663, 19 South Terrace - Revised application for 30 x 3-bedroom multiple dwellings in 1 and 2 storey townhouses in 3 stages. Building construction is yet to commence.
- 3.1.5 Lots 903, 910 – 113 Todd St & 21 Leichhardt Terrace – 71 multiple dwellings in a 6-storey building with one level of basement car parking, with shops/ restaurant in a separate single storey building. Demolition work is complete.
- 3.1.6 Kilgariff Subdivision - Stage 2 application has been referred to council and design review is underway. This has been lodged by Land Development Corporation as the developers. Future stages are being negotiated as a part of the Kilgariff Masterplan through DIPL.

#### **3.2 Major Development Works - completed recently**

- 3.2.1 Lot 766, 8 Harvey Place - The building has an OP. Defective works are still being rectified by Dep. of Sports and Recreation, before handover can be considered complete. A deed of handover and acceptance has been executed between DIPL and ASTC to manage issues arising out of non-compliant assets to permit ongoing management.
- 3.2.2 Ilpeye Ilpeye Subdivision - Further to a report on the expected lifespan of the compromised assets, Council has negotiated a proposal with conditional acceptance of some of these assets with DIPL. Council has reviewed the response from DIPL and endorsed an alternative proposal. A deed of handover and acceptance has been executed between DIPL and ASTC to manage issues arising out of non-compliant assets to permit Council clearance and ongoing management.
- 3.2.3 Kilgariff Subdivision - Stage 1 work is complete. A deed of handover and acceptance has been executed between DIPL and ASTC to manage issues arising out of non-compliant assets to permit ongoing management.

All developments have been discussed in past Development Committee meetings.



## Attachment E

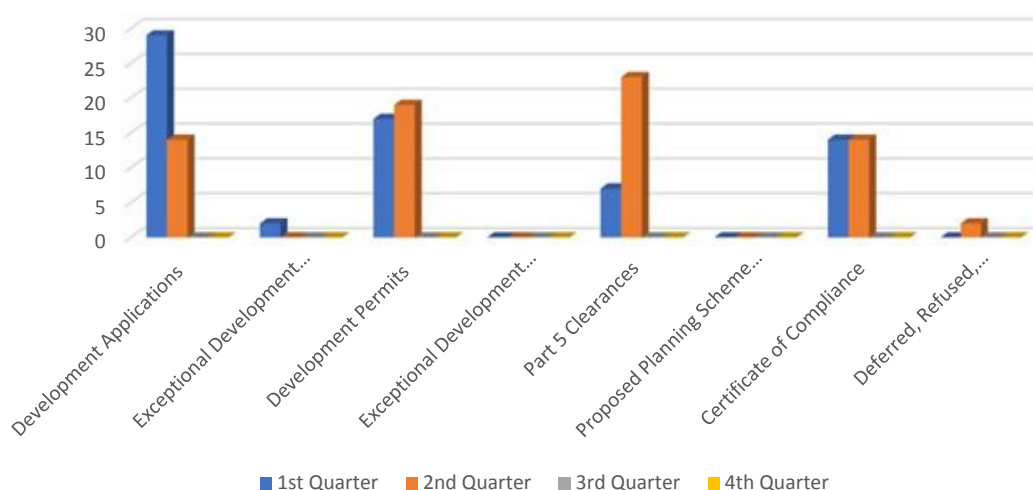
### 4 DETAILED ANALYSIS

The tracking table below provides an update of development activity in the last 3 months from 1 October 2020 to 31 December 2020.

Development Applications	14
Exceptional Development Applications	0
Development Permits	19
Exceptional Development Permits	0
Part 5 Clearances	23
Proposed Planning Scheme Amendments	0
Certificate of Compliance	14
Deferred, Refused, Concurrent/ Others	2

The chart below provides a quarterly overview of development activity in the last year.

Quarterly comparison of application influx based on collected data



13.1

### 5 BUSINESS UNIT REVIEW

*Not applicable for this reporting period for the Developments department.*

### 6 GOVERNANCE, RISK AND COMPLIANCE

The Developments team have the following controls in place

#### Work, Health and Safety

- Multi cross skill training.
- Regular meetings.
- Updating internal procedures.
- Formal training programs.
- Training requirements identified.
- Adhere to Occupational Health and Safety PSD requirements.
- Incidents reported correctly within allocated timeframes.
- Appropriate MSDS sheets made available.
- Staff training and awareness.

Attachment E

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**Legislation Compliance**

- Designs compared to the latest building codes of Australia and Australian Standards.
- Councils' operational procedures align with the construction code and the Standards.
- Relevant developments are assessed against Australian Standards
- Relevant developments are assessed using Austroads
- Local Government Act/ Regulations are used as a guide to Developments
- Traffic Act/ Regulations are used as a guide to Developments
- Australian Road rules are applied to developments
- NT Panning Act and the Planning Scheme apply to developments

**Risks - Refer to Risk register**

- Use of qualified and skilled employees
- Supporting staff through appropriate training.
- Support of staff wellbeing through time tested work practices.
- Ensure all of Council's policies and procedures are followed.
- Review and update Council's procedures and policies as required.
- Ensure public information such as the Subdivision Requirements and supporting drawings are reviewed and updated as necessary.
- Ensure Operational Risk Register is maintained and updated as necessary.
- Ensure appropriate Risk management measures are put in place and implemented.
- Ensure that identified risks are mitigated through Council supported strategies.
- Develop and maintain a department-specific disaster plan.
- Departmental budget is adhered to with advice from the finance team.
- Policies and procedures are reinforced in staff meetings

13.1

**7 CORPORATE PLAN**

*Not applicable for this reporting period*



Dilip Nellikat  
**MANAGER DEVELOPMENTS**

ATTACHMENT F

TO: ACTING DIRECTOR TECHNICAL SERVICES - TAKUDZWA CHARLIE

AUTHOR: ENVIRONMENT OFFICER - CHARLOTTE KLEMPIN

SUBJECT: ENVIRONMENT OFFICER REPORT

REPORTING PERIOD: 1 OCTOBER 2020 TO 31 DECEMBER 2020

## **EXECUTIVE SUMMARY**

This report provides a quarterly review of the Environment unit within the Technical Services Directorate.

## **1 STRATEGIC PLAN**

### **Alice Springs Town Council Strategic Plan – 2018 to 2021**

#### **Objective 3: Leadership in sustainability**

#### **3.1 Reduce Council's carbon footprint**

##### **3.1.1 Reduce Council's greenhouse gas emissions**

###### **KPI:**

Monitor and reduce Council's greenhouse gas emissions

Measure	FY 20/21 Progress
Climate Action Plan	11.7 % emission reduced from baseline through Q2

##### **3.1.2 Maximize energy productivity**

###### **KPI:**

Increase uptake of renewable energy and energy efficiency measures

Measure	FY 20/21 Progress
Solar	14% of Council's energy was produced by solar through Q2
Energy Efficiency Projects	Four new solar systems installed at sports changing rooms.
Energy Efficiency Committee	On Track

##### **3.1.3 Reduce Council's waste production**

###### **KPI:**

Reduce waste from Council operations

Measure	FY 20/21 Progress
Climate Action Plan	Sustainability Policy in development
	Sustainability KPIs for departments in development

13.1

Attachment F

3.1.4 Maximize efficient use of water

KPI:

Increase efficiency of water usage by monitoring consumption of council facilities

Measure	FY 20/21 Progress
Water consumption	339,000 kiloliters amount of water utilized through Q2

3.2 Reduce Alice Springs' carbon footprint

3.2.1 Educate and enable the community to reduce greenhouse emissions

KPI:

Increase awareness of climate change and support the community in reducing greenhouse emissions

Measure	FY 20/21 Progress
Single Use Plastics Ban Night Markets	28.8 kg plastics diverted from landfill through Q2
FOGO	38.64 emissions reduced through Q2

3.2.2 Educate and enable the community with regard to waste reduction, waste management, water consumption and recycling

KPI:

Community education and engagement initiatives are supported

Measure	FY 20/21 Progress
Recurring community events	Great Northern Clean Up September 2020
	Ecofair August 2020
	Garage Sale Trail November 2020
Single Use Plastics Workshop	Education Workshops held for market vendors in December 2020
FOGO	16.28kg of waste through Q2

3.2.3 Encourage the Northern Territory government and industry to adopt affordable, environmentally smart, sustainable initiatives, suited to Central Australia

KPI:

Advocate to Northern Territory government regarding sustainability matters

Measure	FY 20/21 Progress
Climate Action Plan	A letter was sent to LGANT regarding issues around solar PV waste and the need for clear guidelines for local government authorities.
	A submission was made for DIPL's network review, outlining areas that require better bicycle linkages in the network.

Attachment F

### 3.3 Conserve and protect the Alice Springs environment

#### 3.3.1 Support a healthy, natural living environment

KPI:

Represent Council in environmental management working groups as required

Measure	FY 20/21 Progress
Alice Springs Weed Management Reference Group	On Track

### Objective 4: Dynamic Community

#### 4.4 Governance excellence

##### 4.4.1 Responsible fiscal and asset management

KPI:

Timely and accurate reporting to Council as required

Measure	FY 20/21 Progress
Attendance at EAC, RWMF and EEC	On Track
All required reports submitted by due dates	On Track

KPI:

All budgets operated within allocated 2020/20201 budget

Measure	FY 20/21 Progress
Quarterly review of expenditure carried out	On Track

## 2 PROJECT PLANNER

### Climate Action Plan

Completion date December 2021

Available budget (GL): e.g. \$250,000 (763) - Council Resolution 19020

Task: Implement all actions within the Climate Action Plan

## 3 DIRECTORATE UPDATE

### WASTE MANAGEMENT

Community recycling initiatives at the Rediscovery Centre.

Table 1. Rediscovery Centre recycling figures

Recycling	October	November	December
Household Batteries	23.8	16.1	62
Cartridge recycling	0.4	3.1	0.7
Mobile Phones	0.2	1	2
Tubes	4.77	1.5	1.4
Bottles	11.1	15.33	9.66
Paintback	0	0	720

## Attachment F

### COMMUNITY ENGAGEMENT

The Garage Sale Trail was held on the 21 – 22 November 2020. A total of 245 community members participated in the trail, this resulted in a waste reduction of 998kg. It is estimated that 33% of the waste was diverted from landfill. The total amount of money exchanged locally over the weekend amounted to \$5,922.

### SOLAR

To date Council has used 9,401 GJ of electricity of which 14% was supplied by solar. In FY20 council used 10,643 GJ of electricity, where 25% was produced by solar.

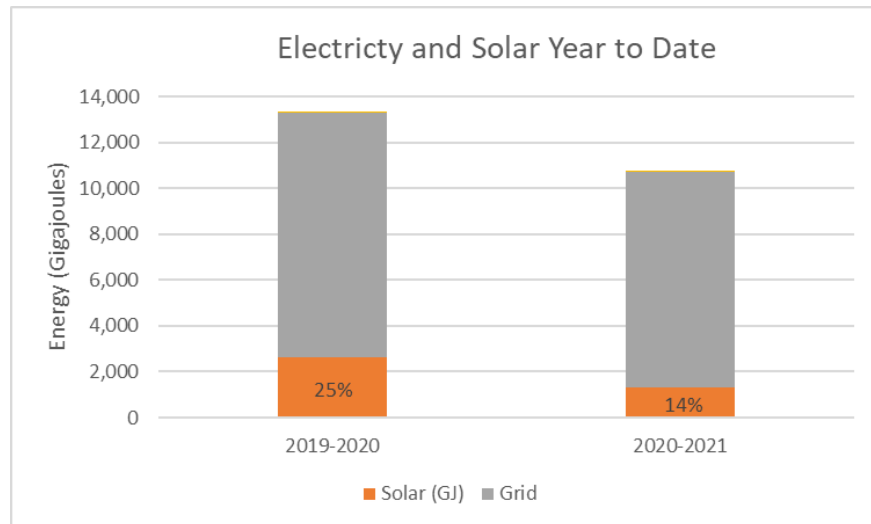


Figure 1. Council's total energy consumption and solar generation comparing FY20 to FY21.

Solar production varies across facilities. Fluctuations in production can be attributed to increased energy demand at a facility or reduced efficiency through unclean panels, temperature change and lifecycle.

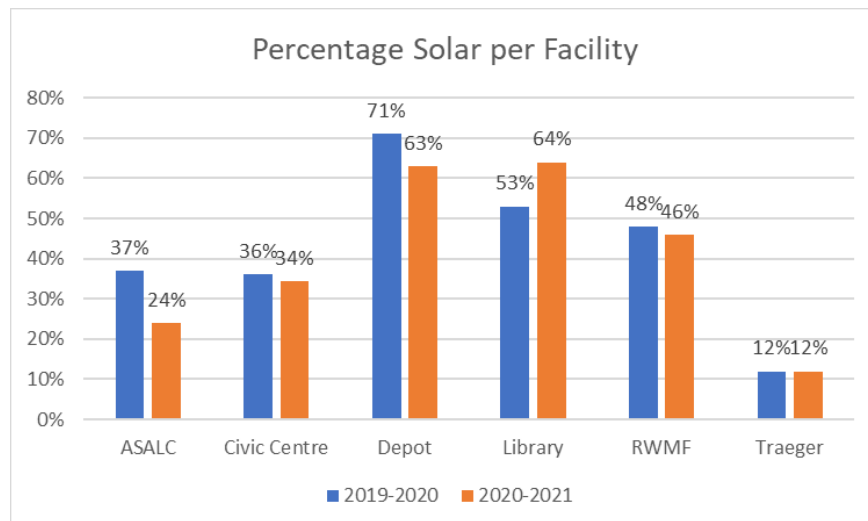


Figure 2. Solar production per quarter at six council facilities comparing FY20 to FY21

Attachment F

### FOOD ORGANICS GARDEN ORGANICS

The increase in food waste volume in December is attributed to hospital food waste being incorporated into the trial.

Month	October	November	December	Total collected
Weight (tonnes)	2.74	2.28	6.78	11.8

### CLIMATE ACTION PLAN

- A total of 26% (11 actions) of the Climate Action Plan (CAP) has been completed (Figure 2).
- It is estimated that 74% (31 actions) of the CAP will be completed by December 2021.
- Six actions are on hold. These are mainly large-scale projects which are of high cost, require collaboration with other organisations and are beyond council's control. These actions will not be achieved in the lifespan of this CAP.

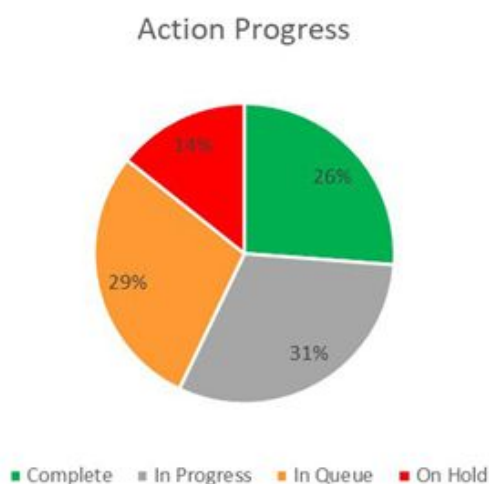


Figure 2. Progress status of all forty-two actions in the climate action plan

Attachment F

## CORPORATE EMISSIONS PROFILE

- The Climate Action plan goal is to reduce corporate emissions by 30% on 2015-2016 levels by 2021
- Overall emissions are 11.7% lower than the base line year 2015-2016 (Figure 3). This suggests Council is not on track to meet its goal of a 30% reduction.
- It should be noted that data prior to FY20 is not complete. This means historical emission levels may in fact be higher than captured in the data. As data quality improves, the comparison of historical and current data may be inaccurate, and can lead to misrepresenting council's emissions as increasing. Comparing emissions from FY20 onward, would allow for a more accurate comparison.

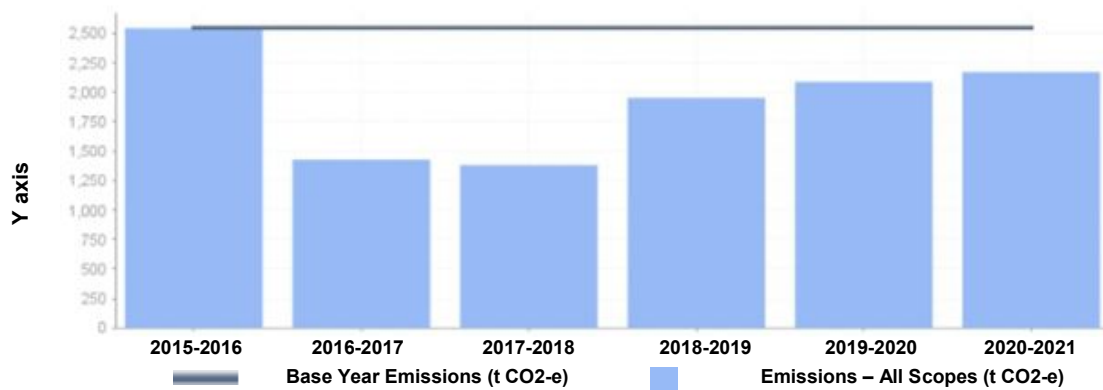


Figure 3. Greenhouse gas emissions per financial year, compared to the base line year (2015-2016). Note: Y axis reflects tonnes of CO2 emissions.



Attachment F

#### 4 DETAILED ANALYSIS

##### Objective 3: Leadership in sustainability

##### 3.1 Reduce Council's carbon footprint

##### 3.1.1 Reduce Council's greenhouse gas emissions

###### KPI:

Monitor and reduce Council's greenhouse gas emissions

Measure	FY 20/21 Progress	Tracking
Climate Action Plan	11.7% emissions reduced	Not on track

##### Trends / Analysis

All trends regarding emissions are discussed in the directorate section of this report under the Climate Action Plan heading.

##### 3.1.2 Maximize energy productivity

###### KPI:

Increase uptake of renewable energy and energy efficiency measures

Measure	FY 20/21 Progress	Tracking
Solar	14% of Council's energy was produced by solar	Not on track to achieve CAP goal of 50% renewable energy by 2021
Energy Efficiency Projects	Four new solar systems installed at sports changing rooms.	162.94 CO2-e tonnes emissions saved per annum

##### Trends / Analysis

Energy consumption was 87.25% higher in Q2 FY 21 compared to FY 20. In this quarter solar production amounted to 16% of council's electricity needs, compared to 34% the previous year. Production in FY21 has resulted in a reduction of 0.46 tonnes of CO2 emission which is equivalent to planting approximately 6.9 trees.

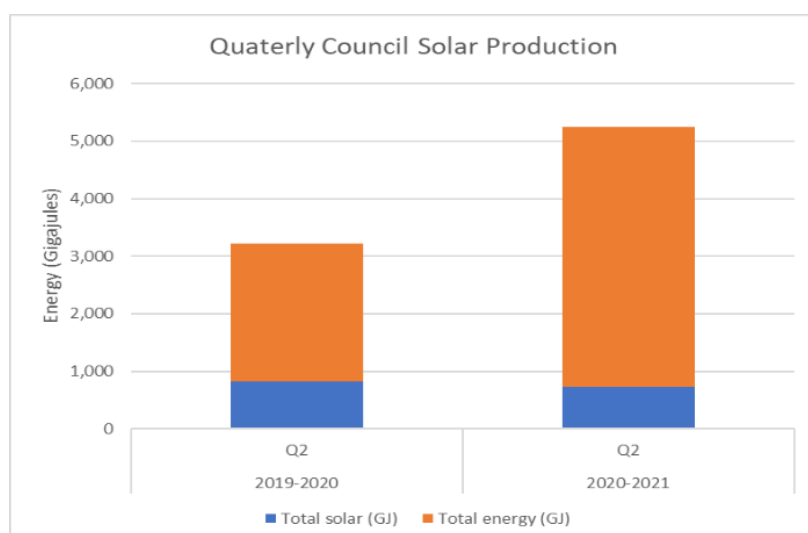


Figure 4. Quarterly grid energy consumption and solar production comparing FY20 and 21.

## Attachment F

This quarter solar provided a cost saving of approximately \$15,279.89, compared to \$17,864.00 in FY20. The decrease in savings can be attributed to an increase in energy purchased from the grid due to increased consumption across council.

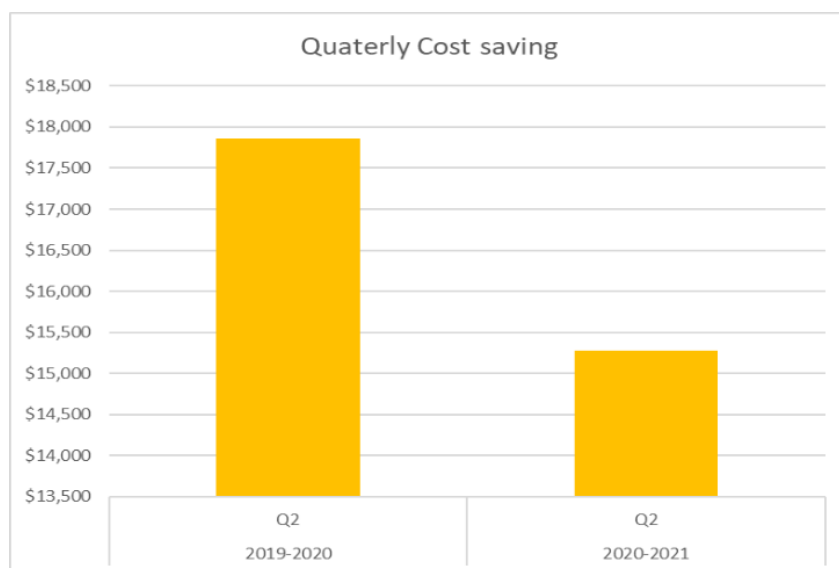


Figure 5. Quarterly Cost saving from solar production comparing FY20 and 21.

13.1

### 3.1.4 Maximize efficient use of water

#### KPI:

Increase efficiency of water usage by monitoring consumption of council facilities

Measure	FY 20/21 Progress
Water consumption	339,000 kiloliters amount of water utilized

#### Trends / Analysis

Water consumption this quarter was 14% lower than in Q2 FY20. This could be attributed to less water being utilised on sporting ovals due to higher rainfall and less sporting events occurring due to COVID-19. This equates to a cost saving of \$94,518.00 for the quarter.

Attachment F

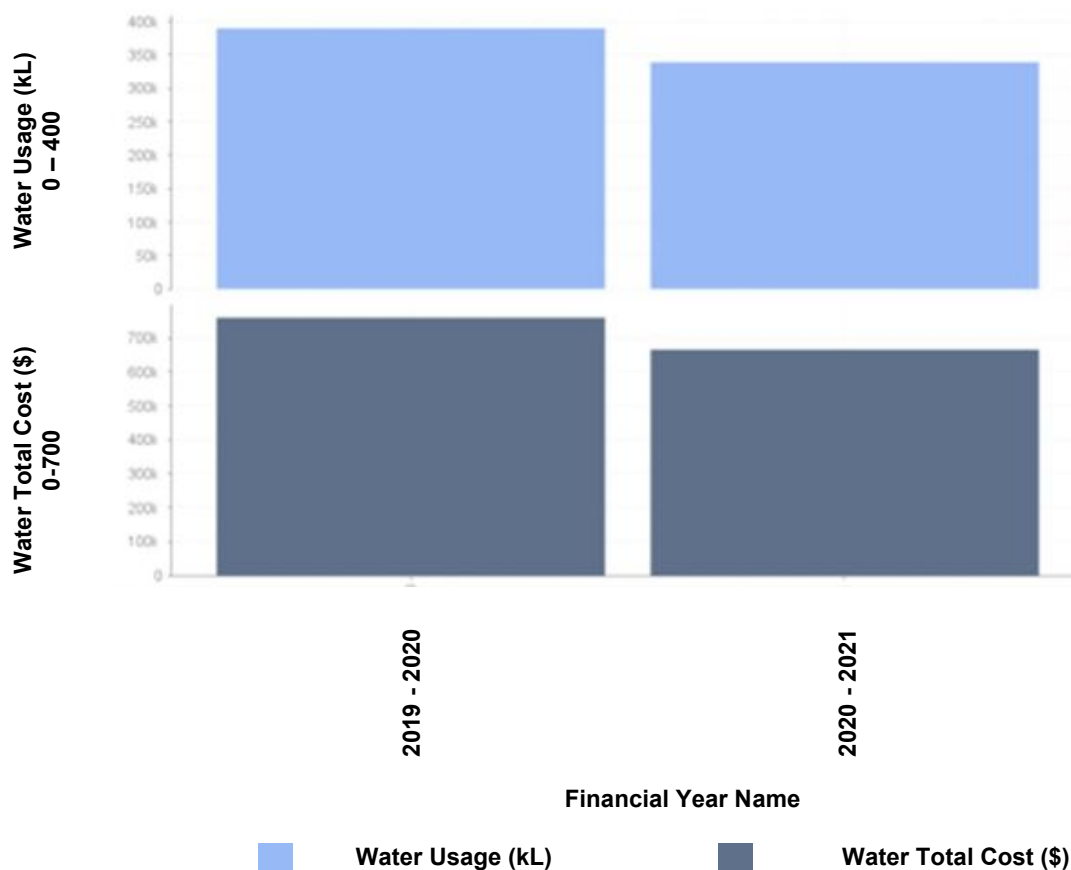


Figure 6. Quarterly water usage and cost comparing FY20 and 21.

### 3.2 Reduce Alice Springs' carbon footprint

#### 3.2.2 Educate and enable the community with regard to waste reduction, waste management, water consumption and recycling

**KPI:**

Community education and engagement initiatives are supported

Measure	FY 20/21 Progress	Tracking
Recurring community events	Great Northern Clean Up September 2020	On Track
	Ecofair August 2020	
	Garage Sale Trail November 2020	
Single Use Plastics Workshop	Education Workshops held for market vendors in December 2020	Ongoing

#### **Trends / Analysis**

Overall event attendance was down due COVID-19. The loss of the Advocate also impacted advertising for events.

Attachment F

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**5 BUSINESS UNIT REVIEW**

*Not applicable for this reporting period for the Environment department.*

**6 GOVERNANCE, RISK AND COMPLIANCE**

**Work, Health and Safety**

- Adhere to Occupational Health and Safety Policy Statement and Directives requirements
- Incidents reported correctly within allocated timeframes
- Training requirements identified

**Legislation Compliance**

- Councils policies and procedures
- Australian Standards (AS 4454-2012 Composts, soil conditioners and mulches)
- Local Government Act 2008

**Risks – Refer to Risk register**

- Update Councils Policy Statement and Directives and policies
- All Council plans reviewed
- Business plan developed and maintained
- Budget reviews through regular meetings
- Council reports
- Internal meetings

**7 CORPORATE PLAN**

*Not applicable for this reporting period.*



Charlotte Klempin  
**ENVIRONMENT OFFICER**

**MINUTES OF THE ENVIRONMENT ADVISORY COMMITTEE HELD MONDAY 1 FEBRUARY 2021 IN THE COUNCIL CHAMBER, 93 TODD STREET**

**PRESENT** Mayor Damien Ryan  
 Councillor Marli Banks (arrived 4:39pm)  
 Councillor Eli Melky (Chairperson)  
 Councillor Catherine Satour  
 Mr Rod Cramer - General Member  
 Mr Martin O'Neill - Power Water  
 Ms Tierneigh Parnell - Youth Member  
 Mr Peter Somerville - Dept. Infrastructure, Planning and Logistics  
 Mr Alex Vaughan - Arid Lands Environment Centre

**OFFICERS IN ATTENDANCE**

Mr Takudzwa Charlie - Acting Director Technical Services  
 Mr Oliver Eclipse - Manager Regional Waste Management Facility  
 Ms Stephanie Dominguez - Executive Assistant (Minutes)

13 <sup>th</sup> Alice Springs Town Council Environment Advisory Committee Attendance List 2020/2021						
	5 Oct 2020	30 Nov 2020	1 Feb 2021	6 Apr 2021	7 Jun 2021	TBC
Mayor Damien Ryan	✓	✓	✓			
Councillor Marli Banks	✓	✓	✓			
Councillor Eli Melky	✓	✓	✓			
Councillor Catherine Satour	✓	✓	✓			
Rod Cramer	✓	✓	✓			
John Gaynor	✓	✓	A			
Kate Stevens	A	✓	A			
Judith Lovell	✓	A	--			
Martin O'Neill	A	✓	✓			
Tierneigh Parnell	✓	--	✓			
Peter Somerville	A	✓	✓			
Alex Vaughan	✓	✓	✓			

✓ Attended

✓ proxy Proxy attended in place of committee member

A Apology received

-- No attendance and no apology recorded

Not a member of the Committee at this time

The meeting opened at 4:30 pm with a quorum.

EAC 01.02.2021

1. **APOLOGIES**

Dr Kate Stevens - Land for Wildlife  
Mr John Gaynor - Department of Environment, Parks and Water Security  
Mr Robert Jennings - Chief Executive Officer  
Mr Scott Allen - Director Technical Services  
Ms Charlotte Klempin - Environment Officer

2. **DISCLOSURE OF INTEREST**

Nil

3. **CORRESPONDENCE**

Nil

4. **UPDATES FROM THE CHAIR**

Nil

5. **MINUTES OF PREVIOUS MEETING**

5.1 **Unconfirmed Minutes of the Previous Meeting held 30 November 2020**

**RESOLVED:**

That the minutes from the Environment Advisory Committee meeting held 30 November 2020 be confirmed with the following amendments as a true and correct record of the proceedings.

**Moved:** Councillor Satour

**Seconded:** Rod Cramer

**CARRIED**

*Section 8.1 of the Minutes will be amended to read:*

**8.1. Department of Environment, Parks and Water Security (DEPWS) Report  
Mr John Gaynor, Regional Director Southern Region**

*The Committee received a verbal Department Environment, Parks and Water Security (DEPWS) report from John Gaynor:*

*John noted that following an assessment of active erosion areas in the Todd River, an issue was raised about active erosion occurring at the confluence of Gosse Street drain and the Todd River. The LM Management Strategy Management Committee made a request to the Parks Advisory Committee for Council to consider installing more bollards to control vehicle traffic at that part of the river.*

*John also advised, there has been some work done on identifying the priority areas for mitigating active erosion, the location at Gosse Street and Sturt Terrace was one of them, the second is on the Southern side of the Stott Street Bridge, and the third is the Tunks Road causeway particularly on the Western side of the Tunks Road causeway. John advised DPIL and ASTC would work together to ascertain the nature and extent of work required to remediate existing, and mitigate future erosion in these locations.*

*John reported that Aboriginal Areas Protection Authority (AAPA) had declared the entire area of the Todd River between the Gap and 300m North of Schwartz Crescent as a registered sacred site. He advised that Lhere Mparntwe Management Committee hoped to obtain an over-arching AAPA Certificate to complete the mitigation work for the areas of active erosion highlighted in the LM Management Strategy.*

*John advised he would provide any information on the consultation process for the Northern Territory Government Waste Reduction Strategy, when it comes to hand.*

*John noted according to the Alice Springs Town Basin Water Availability Report, there had been no change in regard to the level of groundwater in the Town Basin.*

EAC 01.02.2021

*The Chair asked for John's report to be in writing for the next meeting.*

Action:

*All members reports to the Environment Advisory Committee to be made in writing for future meetings to allow questions to be prepared by the Committee.*

Action:

Executive Assistant to make the corrections and include the Confirmed Minutes in the next Ordinary Council Meeting agenda, to be noted.

## **6. BUSINESS ARISING FROM PREVIOUS MINUTES**

### **6.1 EAC Terms of Reference (ToR) - Acting Director Technical Services**

The committee received and noted the current EAC Charter, and the draft EAC ToR.

Members of the Committee raised the value of input from youth and relevant community organisations, that specifically identified positions should be made available on the Committee for these roles, and that Council should liaise with the *Australian Youth Climate Coalition* when advertising an expression of interest for a youth member on this Committee.

Discussion ensued in regard to which Departments of NT Government should be involved, and that Council could invite government departments or other organisations, as appropriate, to meet with the Committee and discuss specific topics as the need arises.

The committee resolved the following:

RESOLVED:

That it be a recommendation from Environment Advisory Committee to Council

**That the Membership on the Environment Advisory Committee include the following positions, and these be listed in the Terms of Reference:**

- **Three Elected Members**
- **One youth representative**
- **Three general members from the community**
- **One representative on behalf of NT Government, and**
- **Four community organisations**

**Moved:** Rod Cramer

**Seconded:** Tierneigh Parnell

**CARRIED**

It was noted that a request for the NT Government representative should be made through the *Department of Chief Minister and Cabinet (DCM&C)*, and that a suggestion could be made in a letter to DCM&C that the *Department of Environment Parks and Water Security* would be an appropriate department to attend this committee at this time.

Action:

Officers to amend the ToR to reflect the recommendation of this committee and forward in report to Council for decision.

### **6.2 Unsolicited Advertising (Junk Mail) Report - Acting Director Technical Services**

The Acting Director Technical Services tabled the amended Unsolicited Advertising Material (Junk Mail) report, after the feedback and discussion at the previous meeting. He noted this would be forwarded to Council for decision at an upcoming meeting.

Action:

Officers to include the Unsolicited Advertising Material (Junk Mail) Report on the Agenda for an upcoming Ordinary Council Meeting.

13.2

EAC 01.02.2021

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7. **DEPUTATION**

Nil

8. **LAND**

8.1 **Department of Environment, Parks and Water Security (DEPWS) Report  
Mr John Gaynor, Regional Director Southern Region**

The Committee received and noted the *Department of Environment, Parks and Water Security* report.

*Note: The request for amendments to the previous minutes contained in this report was tabled and resolved under 5.1 Minutes from the Previous Meeting.*

8.2 **Community Garden - Alex Vaughan, Policy Officer**

Alex Vaughan gave a verbal report on behalf of the community garden.

Alex noted while it was a quiet time for the Garden over summer, the Lease for the Community Garden had lapsed and the Committee were in the process of developing a new community garden plan, and he gave thanks to Council for recognizing Bruce Simmons as *Centralian Citizen of the Year* for his work with the Alice Springs Community Garden.

**Action:**

Reminder for all committee members to table their reports in writing to allow circulation with the agenda prior to the meeting.

8.3 **Feral Animals - Acting Director Technical Services**

The Committee received and noted the *Feral Animals* report.

9. **TRANSPORT**

Nil

10. **ENERGY**

10.1 **Solar - Acting Director Technical Services**

The Committee received and noted the *Solar* report.

Mayor Ryan enquired about the reduction in productivity for the solar array at the Alice Springs Aquatic and Leisure Centre (ASALC). The Acting Director noted, the decrease in solar production highlighted damage to a number of panels which were in the process of being replaced.

11. **WATER**

Rod Cramer advised the *Alice Springs Plan Review Water Advisory Committee* resumed meetings late last year, now that the NTG has appointed a Chair, and they have been tasked to complete the outstanding five-year review of the *Alice Springs Water Allocation Plan 2016-2026* by the end of February 2021, with the third and second last meeting to be held on Thursday, 4 Feb 2020.



EAC 01.02.2021

## **12. WASTE AND RECYCLING**

### **12.1 Regional Waste Management Facility (RWMF) - Manager RWMF**

The Committee received and noted the *RWMF* report.

Rod Cramer referred to the Ilparpa Road project and enquired about whether the recycled concrete met specifications for the road base. The Acting Director Technical Services responded, advising that the crushed concrete met the specifications to be used on the road shoulders.

Rod enquired in regard to the recycling of pallets and how staff ensure that the recycled product is not contaminated by nails. The Manager RWMF responded, advising that obvious nails are removed prior to pallets being recycled through a tub-grinder. He noted this machine has a magnet to catch any loose metal in the recycled product.

### **12.2 Recycling Initiatives - Acting Director Technical Services**

The Committee received and noted the *Recycling Initiatives* report.

Rod Cramer enquired about the 6,020kg of Paint that has been received at the RWMF. The Manager RWMF advised Council had been participating in the *Paintback* program. He noted the paint is routinely collected and recycled through this program.

<https://www.paintback.com.au/about/who-we-are>

## **13. CLIMATE CHANGE STRATEGY**

### **13.1 Climate Action Plan - Acting Director Technical Services**

The Committee received and noted the *Climate Action Plan* report.

## **14. OTHER BUSINESS**

### **14.1 Weeds - Rod Cramer**

Rod Cramer raised that a particular weed - '*imported Eragrostis*', that was brought to the attention of the *Weeds Advisory Committee* a number of years ago, is now quite prolific around town. He expressed concern about Council's care and attention to weeds within the municipality. The Chair requested that Rod prepare a brief report for the next meeting and forward correspondence in regard to this matter to the Acting Director Technical Services.

Councillor Banks noted there could be room for Council to consider to developing a Horticulture / Ecology position within Council.

Discussion ensued in regard to Council's *Soil Erosion Group*.

#### Action:

Rod Cramer to forward a brief report for the EAC Agenda to be circulated with the papers for the next meeting.

## **15. NEXT MEETING:**

**Tuesday 6 April 2021, 4:30pm**

Council Chamber, Civic Centre 93 Todd Street

The meeting closed at 5:39 pm.

**REPORT**

Report No. 307 / 21 cncd

**TO: ORDINARY COUNCIL MEETING - TUESDAY 9 FEBRUARY 2021**

**SUBJECT: UNSOLICITED ADVERTISING MATERIAL WASTE**

**AUTHOR: ENVIRONMENT OFFICER - CHARLOTTE KLEMPIN**

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**EXECUTIVE SUMMARY**

This report seeks to provide Council with a strategy to address the issue of paper waste from unsolicited advertising material.

**IT IS RECOMMENDED**

- 1. That Council provide residents with no junk mail stickers via mail accompanied by educational material, and**
- 2. That no junk mail stickers be provided at events, and educational material provided on the Council website.**

**REPORT**

**1. BACKGROUND**

Unsolicited advertising material (UAM) or 'junk mail' can have environmental impacts as it is often unwanted and therefore disposed of. This leads to a waste of paper resources, that either enter the recycling stream or landfill.

The importance of reducing waste is embedded into Council's Climate Action Plan, which identifies the need to support the community to adopt sustainable behaviours such as producing less waste. In recent years Council has actively been increasing awareness around waste via marketing campaigns during National Recycling Week, the Waste Wise Excursion Guide, community education workshops and events such as the Ecofair. There has been no targeted education around paper waste.

The Environment Advisory Committee (EAC) has been asked to recognise the issue of paper waste generated from UAM.

At the Ordinary Meeting in October 2020 members passed the following resolution:

**14.2.1.(2) Letter from James Christian to Environment Advisory Committee (Agenda Item 3.1)**

- 1. That Council explore community education options surrounding advertising waste,**
- 2. That the community education includes the option of 'no junk mail' stickers for rate payers/residents, and**
- 3. That Council work with the distributors of advertising to ensure they recognize the waste issue**

**CARRIED (21273)**

The EAC on the 30 November 2020 recommended that junk mail stickers be distributed via mail, and at events. Mailed stickers are to be accompanied by educational material, which is also to be made available on the ASTC website.

Report No. 307 / 21 cncl

## 2. **DISCUSSION**

Within the Alice Spring Town Council there are no existing measures to reduce waste from UAM. The operational objective is to enable the community to reduce waste. The actions put forward by EAC members to reduce UAM can be actioned as follows;

### **Advertising Waste Education**

Community education can occur at different scales. Implementing a community wide education program can be lengthy and requires resources. Such a program would likely require third party assistance to provide expertise on education material and campaigns. Providing education material on council's website regarding options on how to avoid 'junk mail' is an effective strategy, and one used by many councils.

Officers recommend including a section on the Alice Springs Town Council website regarding sustainable options for receiving advertising mail and avoiding paper UAM.

### **No Junk Mail Stickers**

Providing 'no junk mail' stickers to residents is common practice across many councils. Stickers are an effective tool for stopping unsolicited mail. Under the Australian Postal Corporations Act unsolicited mail cannot be delivered to points displaying stickers or signs bearing the words 'no unaddressed advertising material'.

The stickers could be sent out to each household in Alice Springs or be provided via public service centres and events. The stickers should be accompanied by information on council's website explaining the legality around junk mail stickers. Mailed stickers should include educational material on the importance of reducing paper waste.

While posting 'no junk mail' stickers to households would reach a greater number of residents, it does raise concerns around waste as some may dispose of the stickers outright. It may be more viable and less wasteful to provide stickers at council events, market stalls and venues for a period of twelve months, where residents can choose to accept a sticker if they wish.

Officers recommend supplying "no junk mail" stickers via mail and at events, market stalls and venues, accompanied by education material on the website and postal mail. This would address the waste issue immediately and locally.

## 3. **POLICY IMPACTS**

As per the *Alice Springs Town Council Strategic Plan 2018 – 2021*:

### **Objective 3: Leadership in sustainability**

- 3.1.1: Reduce Council's greenhouse emissions
- 3.1.3: Reduce Council's waste production
- 3.2.1: Educate and enable the community to reduce greenhouse emissions
- 3.2.2: Educate and enable the community with regard to waste reduction, waste management, water consumption and recycling

### **Objective 3 progress indicators:**

Develop and implement an Alice Springs Town Council Climate Action Plan, establishing a sustainable investment framework and progressive yearly actions and targets on:

- waste reduction
- recycling

13.3

Report No. 307 / 21 cncl

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**4. FINANCIAL IMPACTS**

Subject to the option chosen the budget implications are outlined as follows:

Advertising Waste Education:	There are minimal costs associated with this approach and would be covered by operational budgets.
No Junk Mail Stickers:	The estimated cost to print 20,000 stickers is \$4,191. This would be funded by the current operational budgets.

**5. RISK IMPACTS**

The risks associated with this report are of a reputational nature if seen to be ignoring the issue of waste from junk mail, considered important to a community member. This risk would be lessened providing 'no junk mail' stickers and education material on the website to the public.

Another risk is that Council could be seen as wasteful producing stickers for community members. That risk remains, however is reduced by providing educational material around the importance of keeping paper waste out of landfill.

**6. ENVIRONMENTAL IMPACTS**

The options listed in this report would each assist in achieving the environmental objectives that are contained within the Climate Action Plan.



Charlotte Klempin  
**ENVIRONMENT OFFICER**

**TO: ORDINARY COUNCIL MEETING - TUESDAY 9 FEBRUARY 2021**

**SUBJECT: ENVIRONMENT ADVISORY COMMITTEE - TERMS OF REFERENCE**

**AUTHOR: ACTING DIRECTOR TECHNICAL SERVICES - TAKUDZWA CHARLIE**

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### **EXECUTIVE SUMMARY**

This report presents the recommended Environment Advisory Committee (EAC) - Terms of Reference (ToR) for Council's consideration and endorsement, and seeks support from Council to advertise for the Expression of Interest for the vacant positions.

### **IT IS RECOMMENDED**

1. That Council adopts Environment Advisory Committee - Terms of Reference,
2. That Council supports the advertising of an Expression of Interest for the following positions on the Environment Advisory Committee:
  - one (1) youth position
  - three (3) general members from the community
  - four (4) community organisations
3. That Council write to the Department of Chief Minister and Cabinet to request a nomination for a representative to join the committee from the NT Government

### **1. BACKGROUND**

The current Environment Advisory Committee Charter (Attachment B) was adopted in 2016, and was last reviewed by Council with minor amendments made in 2019.

A new Terms of Reference (ToR) template has been developed, and is being gradually introduced across all Council Committees.

### **2. DISCUSSION**

During a recent review of Council's Advisory Committees, the purpose, function and membership of the Environment Advisory Committee has been revised and amendments proposed by Council Officers.

A draft ToR was developed and tabled at the November 2020 EAC meeting. The Committee discussed the draft document and provided feedback. The feedback was incorporated where agreed, and subsequently tabled at the February 2021 EAC meeting for further comment and decision.

At its February 2020 meeting, the Environment Advisory Committee resolved the following update to the membership of the Committee:

*That the Membership on the Environment Advisory Committee include the following positions, and these be listed in the Terms of Reference:*

- *Three Elected Members*
- *One youth representative*
- *Three general members from the community*
- *One representative on behalf of NT Government (determined by a nomination from the Department of Chief Minister and Cabinet), and*
- *Four community organisations*

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The EAC Terms of Reference have been updated to reflect the discussion and decisions from the February 2021 EAC meeting. These Terms of Reference have been included as Attachment A.

Officers recommend that the current EAC membership remain for the April and June meetings this year, which would allow for; notification of Council's decision to the current committee, adequate time for the Expression of Interest process including advertising, and reporting to Council to allow new memberships to be endorsed.

### **3. POLICY IMPACTS**

This report relates to the following objectives in the ***Alice Springs Town Council Strategic Plan: 2018 to 2021:***

***Objective 1: a dynamic community***

***1.1 Inclusiveness and support***

***1.1.2 Promote community engagement, cohesion and safety***

***1.1.3 Proactively embrace diversity, ensuring equitable participation opportunities***

Advisory Committees are council committees established under Section 54 of the Local Government Act. Section 56 provides that a council committee is subject to control and direction by Council.

### **4. FINANCIAL IMPACTS**

Community positions will remain valid for two years, reducing staff resource allocation for preparation, and financial impact of advertising for an Expression of Interest.

### **5. SOCIAL IMPACTS**

The current Environment Advisory Committee recommended the allocation of youth, general member, and community organisation representation on the Committee to ensure a broad community perspectives and active participation in discussion relating to environment matters under the remit of Council.

### **6. ENVIRONMENTAL IMPACTS**

There are no environmental impacts expected.

### **7. PUBLIC RELATIONS**

Nil

### **8. ATTACHMENTS**

**Attachment A:** [Environment Advisory Committee - Terms of Reference](#)

**Attachment B:** [Environment Advisory Committee - Current Charter \(2016\)](#)



Takudzwa Charlie  
**ACTING DIRECTOR TECHNICAL SERVICES**

**ATTACHMENT A**



## **TERMS OF REFERENCE**

### **Environment Advisory Committee**

#### **Committee Type**

Advisory Committee

#### **Purpose**

To provide strategic advice to and make formal representation to Council in matters relating to the environmental related issued, policies and strategies in the municipality of Alice Springs

#### **Function**

The responsibilities of the Committee are to:

- Provide advice regarding priorities, strategies, initiatives and issues affecting the environmental sustainability of Alice Springs within the remit of Council.
- Provide advice to Council on current and emerging environmental issues and guidance on research and investigation needs.
- Identify campaigns to engage and educate the community on environmental and sustainability issues that impact Alice Springs and on best practice mitigating conservation strategies and practices.
- Ensure Council initiatives are in line with the strategic goals of Council.
- Provide advice on waste management, water conservation, recycling, climate impacts and renewable energy.
- Provide input on local building design guidelines to promote environmentally sustainable design including materials selection, minimisation of energy and water consumption and increased recycling.

#### **Powers of the Committee**

The Committee provides advice and makes recommendations to Council.

**13.4**

## Membership

There shall be a maximum of twelve (12) members of the Committee (each having one vote) comprising of:

- Three (3) Elected Members,
- One (1) Youth representative,
- Three (3) General Members of the Community,
- One (1) representative on behalf of NT Government (determined by a nomination from the Department of Chief Minister and Cabinet), and
- Four (4) community organisations.

## Terms of Office

- (a) A member of the Committee who is an Elected Member holds office for one (1) year from the date of appointment and a member of the Committee who is not an Elected Member holds office for two (2) years from the date of appointment.
- (b) However, a member may resign at any time within that period by giving written notice to Council's Chief Executive Officer.
- (c) Where a member who is an Elected Member ceases for any reason to be an Elected Member, the Elected Member also ceases to be a member of the Committee.
- (d) Council may terminate the appointment of a member should the member be absent from at least three (3) consecutive meetings of the Committee without apology.
- (e) Where a member who is an Elected Member ceases for any reason to be a member of the Committee, Council may fill the casual vacancy so caused with another Elected Member.
- (f) Where a member who is not an Elected Member ceases for any reason to be a member of the Committee, Council may fill casual vacancy so caused from the Community/General Public.

## Chair

The position of Chair is to be held by a nominated Elected Member as determined at the August Ordinary Council Representative Elections to Committees each year.

## Quorum requirements

A quorum is achieved by:

- a) Attendance by an Elected Member;
- b) Attendance by the Director Technical Services or Manager Technical Services; and
- c) Attendance by over 50% of the appointed voting members (including the Elected Members).

## Meeting Frequency

The committee will meet 6 times per year.

## Applicable Legislation, Council Policies and/or Guidelines

*Local Government Act*  
*Northern Territory Environment Protection Authority Act*  
*Waste Management and Pollution Control Act*  
*Alice Springs Town Council Strategic Plan 2018-2021*



**Responsible Officer**

Manager Technical Services

**Reporting to**

Ordinary Council

<i>Adopted by Council - Date</i>		<i>Resolution #</i>	
<i>Document Owner</i>	Director Technical Services	<i>Controller</i>	Governance Unit

## CHARTER

### ENVIRONMENT ADVISORY COMMITTEE (EAC)

Alice Springs Town Council

#### 1. Background

Section 54 of the *Local Government Act* enables a council to establish a council committee and appoint its members, determine the terms and conditions on which a person holds office as a member of the committee and assign functions to the committee.

Section 56 provides that a council committee is subject to control and direction by the Council.

Section 41 provides that no civil or criminal liability lies against a member of a council (including a member of a council committee) for an honest act or omission done or made in the performance of the member's official functions.

However, sections 74, 75 and 76 respectively require that, in that performance, a member of a council (including a member of a council committee) disclose any conflict of interest and refrain from disclosing confidential information and making improper use of information. Substantial financial and penal penalties apply for breach of those sections.

#### 2. Establishment

The Alice Springs Town Council (**Council**) pursuant to resolution establishes the Environment Advisory Committee (**the Committee**) as constituted by this Charter.

#### 3. Purpose and function

The purpose and function of the Committee is to advise and make formal representation to Council (through its Technical Services Committee) in matters relating to the sustainable management and protection of the natural and built environment in the municipality of Alice Springs.

Drawing upon the collective expertise of its members, the Committee is to take into consideration:

- issues that relate to waste management and recycling, including viewing waste as a resource
- supporting energy efficiency and energy reduction initiatives and technology
- contributing to the improved water usage measures of the town
- ensuring that the natural environment within the municipality is protected and rehabilitated
- providing support to develop Alice Springs as an environmentally sustainable town
- fostering environmental awareness through marketing and education programs
- issues relating to safe and reliable water drainage

together with such other related matters that may be referred to it by Council.

#### 4. Membership

There shall be at least 15 members of the Committee (each having one vote) representative as far as possible of:

- Elected Members (3)
- Community/General Public representatives (4)
- Arid Lands Environment Centre (1)
- Lhere Artepe Aboriginal Corporation (1)

*Adopted by Council at its Ordinary Meeting held 29 February 2016 (Resolution No: 18494)*

*Amendment by Council at its Ordinary Meeting held 25 February 2019 (Resolution No: 20208)*

- Youth representative of organisation or individual (15-27 years of age) (1)
- NT Environmental Protection Authority (1)
- NT Government – Department of Land Resource Management (1)
- NT Government – Department of Lands, Planning and the Environment (1)
- NT Government – Department of Business Ecobiz (1)
- Power and Water Corporation (1)
- Territory Generation (1)
- Rural Area Residents Association (1)
- Waste and Recycling Industry (1)
- Land for Wildlife (1)
- Cycling or sustainable transport group (1)
- Renewable energy industry representative or expert (1)
- Such other organisations as may be approved by Council

## **5. Term and casual vacancies**

- (a) A member of the Committee who is an Elected Member holds office for one (1) year from the date of appointment.
- (b) However, a member may resign at any time within that period by giving written notice to Council's Chief Executive Officer.
- (c) Where a member who is an Elected Member ceases for any reason to be an Elected Member, the Elected Member also ceases to be a member of the Committee.
- (d) Council may terminate the appointment of a member should the member be absent from at least three (3) consecutive meetings of the Committee without leave of the Committee.
- (e) Where a member who is an Elected Member ceases for any reason to be a member of the Committee, Council may fill the casual vacancy so caused with another Elected Member.
- (f) Where a member who is not an Elected Member ceases for any reason to be a member of the Committee, Council may fill casual vacancy so caused and will seek as far as possible to fill it from the same department agency organisation association or interest group that the former member represented.

## **6. Chair**

The Chair of the Committee shall always be an Elected Member of Council.

## **7. Frequency of meetings**

Subject to the direction of Council, the Committee shall meet every two (2) months

## **8. Former charters**

- (a) This Charter supersedes any and all former Charters of the Environment Advisory Committee.
- (b) However, all existing appointments of membership of the Environment Advisory Committee continue in force subject to this Charter.

*Adopted by Council at its Ordinary Meeting held 29 February 2016 (Resolution No: 18494)*  
*Amendment by Council at its Ordinary Meeting held 25 February 2019 (Resolution No: 20208)*

Agenda Item 13.5

## REPORT

Report No. 309 / 21 cnc

**TO: ORDINARY COUNCIL MEETING - TUESDAY 9 FEBRUARY 2021**

**SUBJECT: CLIMATE ACTION PLAN - Q2 REPORT**

**AUTHOR: ENVIRONMENT OFFICER - CHARLOTTE KLEMPIN**

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### **EXECUTIVE SUMMARY**

This report provides a progress update on delivery against the Alice Springs Town Council Climate Action Plan 2018 - 2021

### **IT IS RECOMMENDED**

That this report be received and noted.

### **REPORT**

#### **1. BACKGROUND**

At the June 2016 Environment Advisory Committee meeting, the committee discussed priorities for future climate change action, further discussion occurred in February 2017 which included the development of a climate action strategy linked with the Alice Springs Town Council 2018-2021 Strategic Plan (Council Resolution 19020). The Climate Action Plan was developed, opened for public consultation in November – December 2018, and endorsed by Council in January 2019.

The Climate Action Plan 2018-2021 provides the Alice Springs Town Council, and the broader community with a guiding document and principles for the mitigation of Climate Change, supporting a strategic approach forward.

#### **2. DISCUSSION & RECOMMENDATIONS**

##### **Goals**

- Reduce corporate emissions by 30% on 2015-2016 levels by 2021
- Engage and empower government, community and organisations to take action on climate change

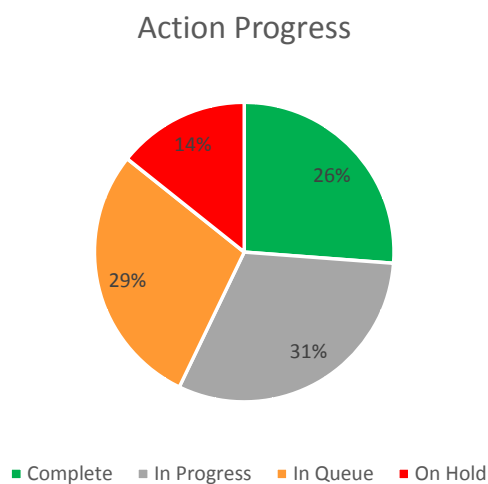
##### **Progress**

A total of 26% (11 actions) of the Climate Action Plan (CAP) have been completed.

- It is estimated that 74% (31 actions) of the Climate Action Plan will be completed by December 2021.
- 14% (6 actions) are on hold, reasons detailed in forecasting section.

13.5

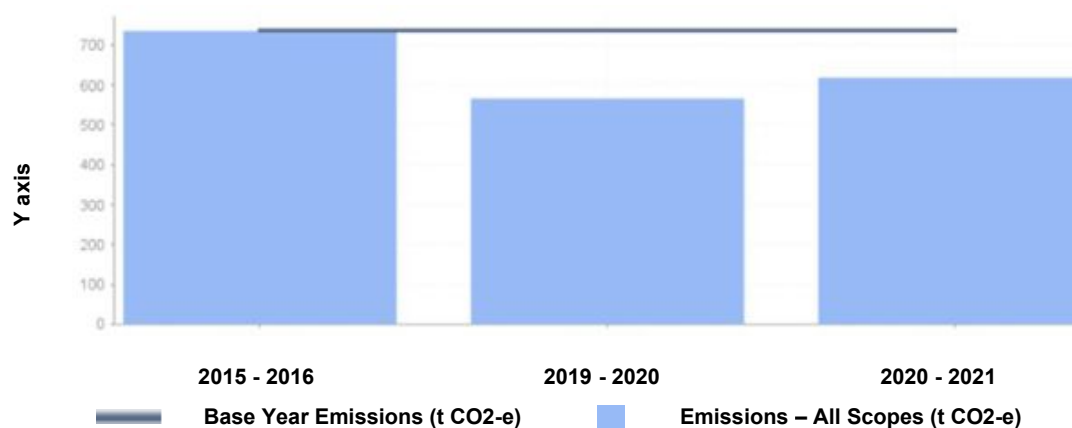
Report No. 309 / 21 cncl



**Figure 1. Progress status of the forty-two actions in the climate action plan**

### Corporate Emissions Profile

Overall emissions for this quarter are 9.3% higher than the previous financial year, and 15.9% below the baseline year 2015-2016.



**Figure 2. Quarterly greenhouse gas emissions comparing FY20 to FY 201 and the baseline year 2015-2016. Note: Y axis reflects tonnes of CO2 emissions.**

13.5

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Emissions for FY21 to date are 11.7% lower than the base line year 2015-2016. This suggests Council is not on track to meet its goal of a 30% reduction.

It should be noted that data prior to FY20 is not complete. This means historical emission levels may in fact be higher than captured in the data. As data quality improves, the comparison of historical and current data may be inaccurate, and can lead to misrepresenting council's emissions as increasing. Comparing emissions from FY20 onward, would allow for a more accurate comparison.

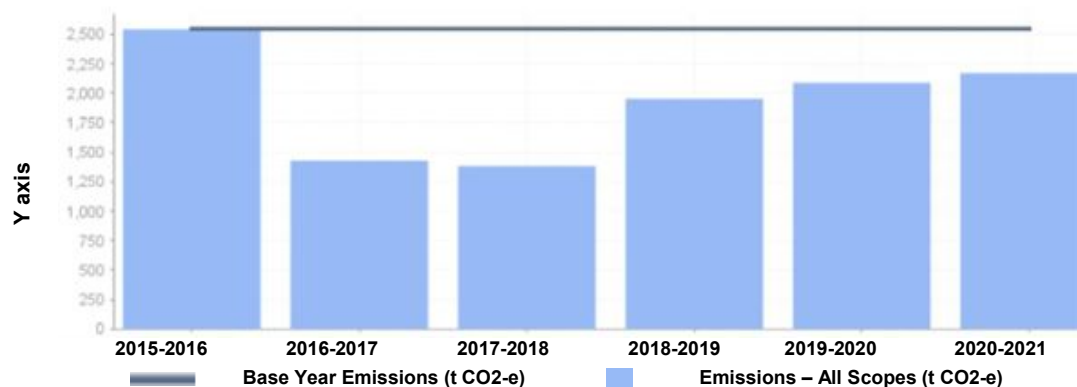


Figure 3. Greenhouse gas emissions per financial year, compared to the base line year (2015-2016). Note: Y axis reflects tonnes of CO2 emissions.

Actions completed this quarter that have contributed to emissions (Table 1). As part of standard operating procedure Council replaces all faulty lights with LEDs.

Table 1. Corporate emissions reduction initiatives between July- September

Actions	Emissions Reduction (tonnes Co2-e) per year
LED lighting retrofits	1
FOGO	39
<b>Total</b>	<b>40</b>

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## Community Emissions Profile

Community emissions are largely attributed to transport, a majority of which is due to on road transport of goods.



**Figure 4. Alice Springs Community Emissions snapshot (tonnes of carbon dioxide) in 2018-2019. Data is sourced from SnapShot Climate.**

Actions completed this quarter that contributed to community emissions reduction and climate change awareness (Table 2).

**Table 2. CAP actions contributing to climate change awareness this quarter**

Actions	Measures
Home Composting Workshop	25 participants
Sunday markets to go Single Use Plastics free	Deed of licence signed
Todd Mall markets Single Use Plastics free	32/35 participants are SUP free
PV waste management letter submitted to LGANT	
Commissioned a community solar feasibility study	

13.5

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**Forecasting**

Action items that will not be completed in the lifespan of the Climate Action Plan are discussed in Table 3. Other action items where it is uncertain if they will be completed within the lifespan in this plan are discussed in Table 4.

**Table 3. Actions items that will not be completed in the lifespan of this action plan**

<b>Actions</b>	<b>Measures</b>
LED Street lighting change over	Streetlights are not a council asset, making it challenging to implement the action. However, council in discussions with power and water corporation is advocating that streetlights be changed to LEDs.
Four electric vehicles	Electric vehicles are not currently serviced in Alice Springs, this increases maintenance cost but also challenges the environmental benefit of owning such a vehicle. However, car dealerships in town have indicated that mechanics should receive relevant certification within the next two years to service electric vehicles locally. Budget constraints due to Covid-19, also hindered the purchase of more EVs.
Unused land for solar	An ideal location for large scale solar is the landfill. However, capping will not be completed by the end of 2021.
Solar for renters	Establishing a service to enable renters to benefit from solar will not be achievable in the lifespan of this plan as it would require a large-scale solar installation of some form which could be challenging given current electricity grid issues. However, the community solar feasibility study will inform some viable options for this action item in the future.
Kerbside recycling	The current market demand for recycled materials is low and this makes it challenging for Council to introduce kerbside recycling. Many changes are happening in this space at a state and federal level, once the recycling market improves Council will revisit this action item.
Fifty percent renewable energy by 2021	Council has been investigating the possibility of a Virtual Power Plant however a resolution will most likely not be achieve within the lifespan of this action plan.

**13.5**



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**Table 4. Action items that may not be completed in the lifespan of this action plan.**

<b>Actions</b>	<b>Measures</b>
Energy Rolling Fund	Funding will be considered as part of the annual budget setting process. However, it is dependent on the funds available in the next financial year.
Sustainability Policy	The policy is currently being developed and will need to be endorsed by council. Given the intricacies of the policy this could be time consuming.
ANZAC electric vehicle charging station	Council has currently chosen to put this action item on hold as funds could be utilised for other action items within the CAP that bring more benefit to the community.

### **3. POLICY IMPACTS**

***Alice Springs Town Council Strategic Plan 2018 – 2021:***

#### **Objective 3: Leadership in sustainability**

- 3.1.1: Reduce Council's greenhouse emissions
- 3.1.3: Reduce Council's waste production
- 3.2.1: Educate and enable the community to reduce greenhouse emissions
- 3.2.2: Educate and enable the community with regard to waste reduction, waste management, water consumption and recycling

#### **Objective 3 progress indicators:**

Develop and implement an Alice Springs Town Council Climate Action Plan, establishing a sustainable investment framework and progressive yearly actions and targets on:

- energy productivity
- energy replacement through sustainable technologies
- waste reduction
- fuel usage
- recycling
- water productivity

### **4. FINANCIAL IMPACTS**

The Climate Action Plan budget consists of \$250,000 per financial year. Estimated budgets for projects for 2020-2021 are detailed in Table 5. No funds have been allocated to the ANZAC Oval e-vehicle charging station as a resolution is still to be made.

**13.5**

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**Table 5. Climate Action Plan budget breakdown for financial year 2020-2021**

Action Number	Project	Estimated	Actual	Variance	Percentage
6.5.39	Adult Recycled Arts Prize	\$13,000.00			0%
6.2.32	ANZAC Oval e-vehicle charge station	ON HOLD			0%
6.2.28 6.2.29 6.2.30	Bicycle Action Plan	\$90,000.00			0%
6.1.23	Community Solar Feasibility Study	\$27,475.80	\$27,475.80	\$0.00	11%
6.5.41	Eco Alice 2021	\$4,000.00			0%
	Emissions Software	\$13,112.00	\$13,112.00	\$0.00	5%
5.1.7	Facility Energy Audits	\$2,616.01	\$2,616.01	\$0.00	1%
5.4.16 6.3.34 6.3.35	FOGO	\$50,000.00	\$20,802.48	\$19,197.52	8%
6.1.26	Future Gird Project Contribution	\$12,500.00			0%
5.1.1	Solar Connection for Sports systems	\$7,000.00	\$7,000.00	\$0.00	3%
6.5.42	Youth Climate Kickstarter	\$10,000.00			0%
<b>Total</b>		<b>\$229,703.81</b>	<b>\$71,006.29</b>	<b>\$19,197.52</b>	<b>28%</b>

## 5. **SOCIAL IMPACTS**

Alice Springs and surrounds will feel the effects of Climate Change first; the central desert is predicted to get hotter with more variable rainfall. By showing strong leadership in sustainability Council is facilitating the community understand that we all need to be part of the solution.

## 6. **ENVIRONMENTAL IMPACTS**

Achieving each action will reduce or contribute towards reducing the greenhouse gas emissions and environmental impacts from Council and the community.

## 7. **PUBLIC RELATIONS**

The Climate Action Plan shows leadership from Council and will create a positive impact for the municipality.



Charlotte Klempin

**ENVIRONMENT OFFICER**

**MINUTES OF THE ENVIRONMENT ADVISORY COMMITTEE HELD MONDAY 30 NOVEMBER 2020 IN THE COUNCIL CHAMBER, 93 TODD STREET**

**PRESENT**

- Mayor Damien Ryan
- Councillor Marli Banks
- Councillor Eli Melky (Chairperson)
- Councillor Catherine Satour
- Mr Rod Cramer - Rural Area Association
- Mr John Gaynor - Dept. of Environment, Parks and Water Security
- Mr Martin O'Neill - PowerWater
- Mr Peter Somerville - Dept. Infrastructure, Planning and Logistics
- Dr Kate Stevens - Land for Wildlife (*arrived 4:34 pm*)
- Mr Alex Vaughan - Arid Lands Environment Centre

**OFFICERS IN ATTENDANCE**

- Mr Scott Allen - Director Technical Services
- Mr Takudzwa Charlie - Manager Technical Services
- Ms Charlotte Klempin - Environment Officer
- Mr Oliver Eclipse - Manager Regional Waste Management Facility
- Ms Stephanie Dominguez - Executive Assistant (Minutes)

13 <sup>th</sup> Alice Springs Town Council Environment Advisory Committee Attendance List 2020/2021						
	5 Oct 2020	30 Nov 2020	1 Feb 2021	5 Apr 2021	7 Jun 2021	TBC
Mayor Damien Ryan	✓	✓				
Councillor Marli Banks	✓	✓				
Councillor Eli Melky	✓	✓				
Councillor Catherine Satour	✓	✓				
Rod Cramer	✓	✓				
John Gaynor	✓	✓				
Kate Stevens	A	✓				
Judith Lovell	✓	A				
Martin O'Neill	A	✓				
Tierneigh Parnell	✓	--				
Peter Somerville	A	✓				
Alex Vaughan	✓	✓				

- ✓ Attended
- ✓ proxy Proxy attended in place of committee member
- A Apology received
- No attendance and no apology recorded
- Not a member of the Committee at this time

The meeting opened at 4:30 pm with a quorum.

EAC 30.11.2020

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1. **APOLOGIES**

Mr Robert Jennings - Chief Executive Officer  
Dr Judith Lovell - Community Member

2. **DISCLOSURE OF INTEREST**

Nil

3. **CORRESPONDENCE**

Nil

4. **UPDATES FROM THE CHAIR**

Nil

5. **MINUTES OF PREVIOUS MEETING**

5.1 **Unconfirmed Minutes of the Previous Meeting held 5 October 2020**

**RESOLVED:**

That the minutes from the Environment Advisory Committee meeting held 5 October 2020 be confirmed as a true and correct record of the proceedings.

**Moved:** Councillor Satour

**Seconded:** John Gaynor

**CARRIED**

6. **BUSINESS ARISING FROM PREVIOUS MINUTES**

6.1 **Junk Mail Report - Environment Officer**

The Committee received the *Unsolicited Advertising Material Waste* Report from the Environment Officer and discussion ensued in regard to the distribution of *Junk Mail* education and stickers.

*Kate Stevens entered the room at 4:34 pm*

*Mayor Ryan left the room at 4:38 pm*

The Committee resolved the following amendment to a recommendation in the report, for a change to the content of the report:

**RESOLVED:**

That the report reflects the following paragraph under the heading – No Junk Mail Stickers:

*Staff recommend supplying “no junk mail” stickers **through direct mail and** at events, market stalls and venues, accompanied by education material on the website **and via mail**. This would address the waste issue immediately and locally.*

**Moved:** John Gaynor

**Seconded:** Kate Stevens

**CARRIED**

**Action:**

Environment Officer to update the report and associated financials to reflect the decisions and discussion held by the Committee in regard to supplying the “no junk mail” stickers by both direct mail and through events.

13.6

EAC 30.11.2020

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## 6.2 DRAFT Terms of Reference - Director Technical Services

The Director Technical Services advised that the DRAFT *Terms of Reference* had been provided for the Committee's consideration and feedback. Once accepted by this Committee, the *Terms of Reference* would be tabled in a report to Council to be endorsed.

*Mayor Ryan returned to the room at 4:57 pm*

The Committee discussed the *responsibilities of the Committee* under the heading **Function** and whether certain points were within the authority of Council, or of this Committee.

The following amendments were suggested:

### **Function**

*The responsibilities of the Committee are to:*

...

- Provide ~~feedback~~ **input** on local building design guidelines to promote environmentally sustainable design including materials selection, minimisation of energy and water consumption and recycling.

The Committee discussed points within the **Membership** heading, and **Term of Office** suggesting the following amendment:

### **Terms of Office**

...

*(d) Council may terminate the appointment of a member should the member be absent from at least three (3) consecutive meetings of the Committee without ~~leave of the Committee~~ **apology**.*

...

### Action:

Officers to review the Terms of Reference and present a revised version to the next Committee meeting to be endorsed.

## 7. DEPUTATION

Nil

13.6

EAC 30.11.2020

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**8. LAND**

**8.1. Department of Environment, Parks and Water Security (DEPWS) Report  
Mr John Gaynor, Regional Director Southern Region**

The Committee received a verbal Department Environment, Parks and Water Security (DEPWS) report from John Gaynor:

John noted that following an assessment of active erosion areas in the Todd River, an issue was raised about active erosion occurring at the confluence of Gosse Street drain and the Todd River. The LM Management Strategy Management Committee made a request to the Parks Advisory Committee for Council to consider installing more bollards to control vehicle traffic at that part of the river.

John also advised, there has been some work done on identifying the priority areas for mitigating active erosion, the location at Gosse Street and Sturt Terrace was one of them, the second is on the Southern side of the Stott Street Bridge, and the third is the Tunks Road causeway particularly on the Western side of the Tunks Road causeway. John advised DPIL and ASTC would work together to ascertain the nature and extent of work required to remediate existing, and mitigate future erosion in these locations.

John reported that Aboriginal Areas Protection Authority (AAPA) had declared the entire area of the Todd River between the Gap and 300m North of Schwartz Crescent as a registered sacred site. He advised that Lhere Mparntwe Management Committee hoped to obtain an over-arching AAPA Certificate to complete the mitigation work for the areas of active erosion highlighted in the LM Management Strategy.

John advised he would provide any information on the consultation process for the Northern Territory Government Waste Reduction Strategy, when it comes to hand.

John noted according to the Alice Springs Town Basin Water Availability Report, there had been no change in regard to the level of groundwater in the Town Basin. The Chair asked for John's report to be in writing for the next meeting.

**Action:**

All members reports to the Environment Advisory Committee to be made in writing for future meetings to allow questions to be prepared by the Committee.

**8.2 Community Garden - Alex Vaughan, Policy Officer**

The Committee received and noted the Community Garden report.

**8.3 Feral Animals - Environment Officer**

The Committee received and noted the *Feral Animals* report.

**9. TRANSPORT**

Nil

**10. ENERGY**

**10.1 Solar**

The Committee received and noted the *Solar* report.

**11. WATER**

Nil

EAC 30.11.2020

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**12. WASTE AND RECYCLING**

**12.1 Regional Waste Management Facility (RWMF) - Manager RWMF**

The Committee received and noted the *RWMF* report.

**12.2 Recycling Initiatives - Environment Officer**

The Committee received and noted the *Recycling Initiatives* report.

Mayor Ryan enquired about the significant increase of Printer Cartridges and if these recycling efforts could be continually encouraged. The Environment Officer advised that local business had made deposits of printer cartridges which attributed to the sudden influx.

**13. CLIMATE CHANGE STRATEGY**

**13.1 Climate Action Plan - Environment Officer**

The Committee received and noted the *Climate Action Plan* report.

Alex Vaughn enquired about the delay in '*Establish a rolling fund for financing energy efficiency projects and renewable energy*' under item 5.1.8 of the *CAP - Action Table*. The Environment Officer reported that while the action had been a bit ambiguous, the purpose of the '*rolling fund*' was for any savings that had been made from renewable energy to be placed in a fund. A solution was being devised with the Finance department and the Environment Officer hoped this action would be completed soon.

**14. OTHER BUSINESS**

Nil

**15. NEXT MEETING:**

**Monday 1 February 2021, 4:30pm**  
Council Chamber, Civic Centre 93 Todd Street

The meeting closed at 5:28 pm.

**AGENDA ITEM 14.0 – OTHER DIRECTORATES  
SUMMARY OF RECOMMENDATIONS**

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14.1 UNCONFIRMED Minutes – Australia Day Coordinating Committee – 14 January 2021

IT IS RECOMMENDED

**That the minutes from the Australia Day Coordinating Committee meeting held on the 14 January 2021 are received and recommendations be adopted.**

14.2 UNCONFIRMED Minutes – Public Art Advisory Committee – 3 February 2021

IT IS RECOMMENDED

**That the minutes from the Public Art Advisory Committee meeting held on the 3 February 2021 are received and recommendations be adopted.**

14.2 (1) ASALC Artwork (Item 6.1)

\$16,000 GST excl. has been made available through the recent ASALC renovations towards public art as part of Council's public art policy. A budget of \$16,000 results in \$10,000 towards the project, with up to \$6,000 required for the concept proposal process, which is required as part of the commissioning process for artworks valued \$10,000 and over. Council Officers, including the ASALC Manager, have assessed locations for artwork, and needs of the facility. It is recommended that a mural is placed on the front walls of the facility, as the walls are currently looking quite old, and could be more colourful and inviting.

The proposed EOI is attached. The proposed curatorial theme for this project is: *Living water: water continues to shape Alice Springs and its people*. This is based off the curatorial themes of the Public Art Masterplan.

IT IS RECOMMENDED

**That Council supports an EOI process for a new public art work to be installed at the Alice Springs Aquatic and Leisure Centre with a total budget of \$16,000 (GST excl).**



**MINUTES FROM THE MEETING OF THE  
AUSTRALIA DAY COORDINATING COMMITTEE  
ON THURSDAY, 14 JANUARY 2021 at 10:00AM  
ARUNTA ROOM, CIVIC CENTRE, TODD STREET**

**1. ATTENDANCE AND APOLOGIES:**

**PRESENT:**

Mayor Damien Ryan – Chair  
Graemme Anning – Lions Club  
June Noble – General Member  
Ben Crawford – Apex Club

**OFFICERS IN ATTENDANCE:**

Kate Walsh, Community Projects and Events Officer  
Telly Ociones, Executive Assistant – ASTC (*Minutes*)

**APOLOGIES:**

Councillor Glen Auricht – ASTC  
Councillor Catherine Satour – ASTC  
Kim Sutton, Director Community Development – ASTC  
Jeanette Shepherd, Manager Community & Cultural Development – ASTC

	15 Oct 2020	10 Dec 2020	14 Jan 2021	18 Feb 2021
Mayor Damien Ryan	✓	✓	✓	
Councillor Glen Auricht	✓	✓	A	
Councillor Catherine Satour	✓	✓	A	
June Noble	A	✓	✓	
Ben Crawford	A	✓	✓	
Graemme Anning	✓	✓	✓	

✓	Attended
✓ Proxy	Proxy attended in place of committee member
A	Apology received
--	No attendance and no apology recorded

The meeting opened at 10:05am.

**2. DISCLOSURE OF INTEREST**

Nil

**3. MINUTES OF PREVIOUS MEETING****RESOLVED:**

**That the minutes of the Australia Day Coordinating Committee meeting held 10 December 2020 be confirmed as a true and correct record of the proceedings of that meeting.**

Moved: Graemme Anning

Seconded: Ben Crawford

**4. BUSINESS ARISING FROM PREVIOUS MEETING****4.1 2021 Australia Day Flag Raising and Citizenship Ceremony**

The Committee went through the event details ensuring all tasks are on schedule and all action items are completed.

Task / Activity	Description	Comment/Action
1. Australia Day MC	Town Crier, Meredith Campbell	confirmed
2. Smoking ceremony - start at 7:20am Welcome to Country - after the start of the program, 7:30am	Marilyn Cavanagh	Confirmed
3. Honour Guard	Norforce	confirmed
4. National Anthem	Lisa-Marie Burgoyne to sing the National Anthem	confirmed
5. Town Band	Town Band to set up by 6:30am	Confirmed with Ashley 'Woody' Renton
6. Temporary Fencing	Set up perimeter fencing with separate entry and exit points. Custom print fence mesh to be attached to the temporary fence.	Depot to set up on Monday, 25 January
7. Mobile grandstand	One mobile grandstand to be set up	Depot to set up on Monday, 25 January
8. Shade Structure	Council marquees (x 5) and Apex marquees (x2)	Depot to set up on Monday, 25 January
9. Stage	Council purchased new stage from grant funding to be used for citizenship ceremonies and events	Depot to set up on Monday, 25 January
10. Sound system	CAAMA Music	Confirmed – will set up Tuesday, 26 January at 6:00am

Task / Activity	Description	Comment/Action
11. Breakfast & Sausage sizzle	Apex Club	confirmed
12. Sausages, Lamb burgers, Bacon and Eggs for BBQ	Order meat and bread from Milner Meat, AS Bakery & Woolies	Order placed, delivery on Monday, 25 January
13. Australia Day Merchandise	Australia Day hand flags, bucket hats, hand fans	Girl guides to hand out merchandise
14. Rangers presence	In charge of entry and exit points and disability access	confirmed
15. Presence of First Aid Office or St John Ambulance staff	Ensure first aid support is on site in case of emergency	confirmed

The following items were discussed

- Ensure that start time on the programme is 7:20am and official proceedings at 7:30am
- Smoking ceremony and Welcome to Country to be performed by Marilyn Cavanagh – ensure timing is on track
- Disability Advocacy Service (DAS) – have not received confirmation of attendance, but Council will provide marquee and flooring for disability access regardless even without DAS participation
- Acknowledge people born on 26 January and sing Happy Birthday with accompaniment from the Alice Springs Town Band
- Bottled water will be provided instead of water jugs and paper cups to comply with COVID-19 health and safety measure
- The coffee van will be located inside the fenced area next to the BBQ trailer
- Ensure the MC reads the winners of the Mister Shaun Community Service Award
- Official party on stage – Mayor, CEO, Apex rep, Lions Club rep, MC
- Ensure winners/nominees of Centralian Citizen of the Year Awards have confirmed attendance
- 45 conferees have confirmed
- Tear drop banners to be placed behind the stage
- Static guard on site from 5pm on Monday to 6am Tuesday.
- Provide shade for public seating if extra marquees are available
- Ensure chairs are moved further back in the marquee to provide more shade to people in the first row.
- Australia Day banner to be put up in the Todd Mall entrance next week

## 6. OTHER BUSINESS

Nil

7. **NEXT MEETING:** 18 February 2021 (*debrief meeting*) at 11:00am

8. **CLOSURE OF MEETING:** The meeting closed at 10:25am

MINUTES OF THE  
**PUBLIC ART ADVISORY COMMITTEE MEETING**  
ON WEDNESDAY 3 FEBRUARY 2021 at 1:00 PM  
ARUNTA ROOM, CIVIC CENTRE, TODD STREET

**1. ATTENDANCE AND APOLOGIES:**

PRESENT:

Councillor Catherine Satour (*Chair*)  
Councillor Glen Auricht  
Councillor Marli Banks  
Mayor Damien Ryan (arrived at 1:20pm)  
Charlie Freedman, Watch this Space  
Eloise Lindebeck, Papunya Tjupi Arts (via Zoom)  
Kieren Grassmayr, Arts NT (via Zoom)

OFFICERS IN ATTENDANCE:

Kim Sutton, Director Community Development  
Jeanette Shepherd, Manager Community and Cultural Development  
Telly Ociones, Executive Assistant (minutes)

APOLOGIES:

Miriam Wallace, Susan Dugdale & Associates  
Bron Field, Coordinator - Central Craft  
Tamlyn Neck, Festivals & Events Manager, Red Hot Arts Central Australia  
Takudzwa Charlie, Manager Technical Services

13th Alice Springs Town Council Public Art Advisory Committee	7 July-20	5 Aug-20	9 Sept-20	14 Oct-20	11 Nov-20	3 Feb-21
Mayor Damien Ryan	✓			✓	✓	✓
Councillor Marli Banks	✓			✓	✓	✓
Councillor Catherine Satour	✓			✓	✓	✓
Councillor Glen Auricht	✓	✓	✓	✓	A	✓
Miriam Wallace	✓	--	--	A	✓	A
Madeline Krenek / Tamlyn Neck	✓	✓	✓	A	A	A
Bron Field	A	A	A	--	A	A
Kieren Grassmayr (started 7/8/19)	A	A	A	A	A	✓
Eloise Lindebeck (started 3/2/21)						✓
Charlie Freedman (started 3/2/21)						✓

✓	Attended	A	Apology received
✓ Proxy	Proxy attended in place of committee member	--	No attendance and no apology recorded
	Not a member		

The meeting opened at 1:05pm.

**2. DISCLOSURE OF INTEREST:**

Nil

**3. MINUTES OF PREVIOUS MEETINGS:**

**That the minutes of the Public Art Advisory Committee meeting held 11 November 2020 be confirmed as a true and correct record of that meeting.**

Moved: Councillor Marli Banks

Seconded: Councillor Auricht

**4. BUSINESS ARISING FROM PREVIOUS MINUTES:**

**4.1 Welcome to new committee members**

The committee welcomed its two new Committee members: Charlie Freedman and Eloise Lindeback.

**4.2 Public Art Master Plan & Action Plan**

Manager Community and Cultural Development sought direction from the Committee as to which project should be prioritised from the Public Art Action Plan with the current budget. Two key aimed projects for 2021 are: public art in parks, and functional seating along Todd River.

Manager Community and Cultural Development recommended that the Committee supports commissioning a public art piece in a local park, which would be possible with the existing PAAC budget, but also further explore an arts/functional seating project along Todd River, including potential funding options.

Manager Community and Cultural Development suggested the following parks: Ashwin Park, Gillen; Tucker Park, Braitling; Frances Smith Memorial Park, Eastside; Lyndavale Park, Larapinta.

Feedback from the Committee was for the artwork to be interactive and sculptural (not street art), and ideally in a park with enough shade for the art to be enjoyed throughout the year.

Councillor Banks asked if there were any opportunities to work with the Parks Advisory Committee for additional budget for the project.

**ACTION:**

Manager Community and Cultural Development to further explore park options and draft an EOI brief to be presented to the next meeting, and explore if it is possible to collaborate with the Parks Advisory Committee for additional budget for the project.

#### **4.3 TIO Traeger Oval Wall Mural**

Anti-graffiti paint has been put on the wall. Acknowledgement of the artists, and organisations involved in the project, has now been placed on the final orange section of the wall.

#### **4.4 Todd Mall Entrance Project**

After concerns were raised regarding the location of the sign, a report went to Council on 28 January 2021. At this meeting, Council supported the sign to be moved in front of the tree with the same design and size. Work is ongoing.

#### **4.5 Library Wall Project**

The mural was launched on 2 December, as part of International Day for People with Disabilities, and was well attended with approx. 60 attendees. The mural has received good feedback from the community. The interpretive signs are in the process of being installed.

Mayor Ryan asked if any ground cover will be added along the path where the murals are. Manager Community and Cultural Development said the library had a plan for landscaping in the area, but it had been delayed.

#### **ACTION:**

Manager Community and Cultural Development will follow up on the landscaping with Technical Services.

#### **4.6 Skate Park Mural**

A report went to Ordinary Council on 27 October providing information on the durability of the paint being used, as requested by PAAC. Mark is now back in town, and the work will occur in February.

##### *Street at the Skate Park*

At the November 2020 PAAC meeting, it was requested that Council Officers explore how Council could manage graffiti at the skatepark in terms of removing the graffiti, or keeping the street art (if not offensive).

In the research, it was found that Councils generally either completely disallow graffiti, or have certain provisions. Examples of these provisions from other Councils were provided to the committee.

Manager Community and Cultural Development advised the committee that for the Alice Springs Town Council skatepark, graffiti that is either offensive or slippery (i.e. metallic paint), is currently removed by the Council.

The Committee discussed the need to keep the surface safe, and ensuring there is no offensive messaging. The Committee also discussed the options of having other surfaces where people could graffiti, and also whether community art walls have previously been successful or not.

**ACTION:**

Manager Community and Cultural Development to come back to the Committee with the further information on:

- Feasibility of adding boards to the existing fence where people could use to paint on to encourage less painting on the skate park surface
- Check where a graffiti removal policy is necessary

**4.7 Upcycle Festival 2021**

The prize will open on Monday 8 February, with publicity starting at this point. After reviewing the suggested locations provided by PAAC, which included the Rediscovery Centre and Council Lawns, Manager Community and Cultural Development reported that the Rediscovery Centre has been chosen for the location of the exhibition, and Council officers have met with the Manager of the facility regarding how the space would be used for the exhibition.

The Committee raised some concerns regarding use of the Rediscovery Centre, including accessibility, and whether it would be more positive and accessible to use the Council lawns.

**ACTION:**

Manager Community and Cultural Development to review location options, including the Council lawns.

14.2

**5. DEPUTATIONS:**

Nil

**6. OTHER BUSINESS:**

**6.1 ASALC artwork**

\$16,000 GST excl. has been made available through the recent ASALC renovations towards public art as part of Council's public art policy. A budget of \$16,000 results in \$10,000 towards the project, with up to \$6,000 required for the concept proposal process, which is required as part of the commissioning process for artworks valued \$10,000 and over. Council Officers, including the ASALC Manager, have assessed locations for artwork, and needs of the facility. It is recommended that a mural is placed on the front walls of the facility, as the walls are currently looking quite old, and could be more colourful and inviting.

The proposed EOI is attached. The proposed curatorial theme for this project is: *Living water: water continues to shape Alice Springs and its people*. This is based off the curatorial themes of the Public Art Masterplan.

**RESOLVED:**

That it be a recommendation to Council:

**That Council supports an EOI process for a new public art work to be installed at the Alice Springs Aquatic and Leisure Centre with a total budget of \$16,000 GST excl.**

Moved: Councillor Marli Banks  
Seconded: Councillor Glen Auricht

**6.2 Traffic calming devices in Todd Mall**

Technical Services to provide an update at the next PAAC meeting.

**6.3 Creative Arts Recovery Grants**

Manager Community and Cultural Development advised the committee that Creative Arts Recovery Grant applications have reopened until the funds have been expended. The Community Grants program is also currently open.

**ACTION:**

Manager Community and Cultural Development to resend the grants link to Committee members.

**7. NEXT MEETING:**

Wednesday, **3 March 2021**, at 1:00pm

**8. CLOSURE OF MEETING:**

The meeting adjourned at 2:05pm