

Grant Applying For

Which grant are you applying for? Individual artist (\$2000)
Arts organisation, micro-business or group (\$5000)

Contact Details

Full name: _____
Position (if organisation): _____
Email address: _____
Telephone: _____

Applicant Information

Name of arts organisation, micro-business, group or individual: _____
Postal address: _____
Telephone: _____
What is your ABN? _____
If you don't have an ABN, please detail why: _____

If you don't have an ABN, attach a 'Statement of Supplier' form with your application.

Are you registered for GST? Yes No

For arts organisations or groups: Is your organisation or group incorporated? Yes No

**If yes, attach a copy of your Certificate of Incorporation.*

**If no, please organise an incorporated organisation to sponsor your application, and complete the below section.*

For micro-businesses, please attach evidence that you have fewer than five full time equivalent staff.

Auspecting Organisation Details

Attach with your application a copy of the sponsoring organisation's Certificate of Incorporation, and a signed letter of agreement from your auspecting organisation.

Name of auspecting organisation: _____
Contact name and position in organisation: _____
Postal address: _____
Telephone: _____
Email: _____
What is the organisation's ABN? _____
Is the organisation GST registered? Yes No

PROJECT INFORMATION

Project or activity name: _____

Amount being applied for: _____

Estimated project completion date: _____

ACTIVITY OUTLINE: Tell us about your project or activity. (Please limit response to 300 words)

Please include clearly defined aims, and how you plan to successfully complete the project or activity.

COVID-19 IMPACT: Outline how your arts practice and/or arts organisation or micro-business has been impacted by COVID-19. How will the project help improve the negative impacts of COVID-19 on your practice, organisation, business or the arts community? (Please limit response to 300 words)

Priority will be given to artists, organisations, businesses or groups who have had contracts cancelled, performances cancelled, exhibitions postponed, have needed to go on Job Keeper etc. or support the arts community in response to COVID-19. It is recognised, however, that all artists have been impacted by COVID-19 and are encouraged to apply. Please provide evidence as or if relevant as this may help strengthen your application.

ARTISTIC MERIT: Provide a summary of your creative achievements and the skills of the artist or artists involved. For organisations and micro-businesses, provide a summary of your artistic achievements in the community (*Please limit response to 100 words*). A portfolio, CV or attachments of your work (no larger than 5MB combined) can also be provided with your application. Please do not provide links to Google Drive, Drop Box or other online hosting platforms.

Budget

This is an example only. If appropriate to your project, you can use and edit this budget template, or otherwise please attach a budget with your application. Please provide quotations where relevant.

INCOME	Total \$	EXPENDITURE	Total \$
Amount requested from ASTC			
TOTAL \$		TOTAL \$	

Please note: The totals of both the expenditure and income lines must be the same. The budget must balance.

Previous Council Funding

Have you previously received funding from the Council? Yes No

If yes, please give details below.

Grant/sponsorship received	Year	Amount	Name of project	Acquitted?	*Deputation to Council?

*Only applicable if funding from Council received was \$5,000 and above.

Agreement and Declaration

To be signed by the individual applying or authorised representative of your organisation:

I certify that to the best of my knowledge the statements made within this application are true.

I understand that if Alice Springs Town Council approves a grant, I will be required to accept the conditions of the grant in accordance to the grant guidelines.

I acknowledge that Alice Springs Town Council will not accept late applications.

Full name:	
Position (if organisation):	
Signature:	
Date:	

Application Checklist

Use this checklist to ensure your application is complete and ready to submit.

I have read through the Creative Arts Quick Response Grants guidelines, and confirmed eligibility.

I have an ABN, and if not have attached a Statement of Supplier form.

For organisations and groups, I have attached the relevant Certificate of Incorporation.

I have attached a letter of agreement from the auspicing organisation (if the application is being sponsored by an incorporated organisation).

I have attached evidence of having fewer than five full time equivalent staff (businesses only)

I have completed all sections of the application form as completely as possible.

I can meet all acquittal conditions.

The application has been signed by an appropriate authorised person.

Submitting Your Application

Please submit your application via email, mail or in person, before the due date to:

Community Development Officer

Alice Springs Town Council

PO Box 1071

ALICE SPRINGS NT 0871

astc@astc.nt.gov.au

The Community Development Officer can also help with any questions related to submitting an application and the grant guidelines.

All hand deliveries of applications can be made to:

Alice Springs Town Council

93 Todd Street, Alice Springs